



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/13/2021 **VisitType:** Licensing Study

Arrival: 8:40 AM

Departure: 9:40 AM

CCLC-311

Prime Care Learning Center

6755 Old National Hwy. College Park, GA 30349 Fulton County
(167) 828-9667 alex@primecarelearning.com

Regional Consultant

Emma Smith

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emma.smith@decal.ga.gov

Mailing Address

PO Box 960295
Riverdale, GA 30296

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/13/2021	Licensing Study	Good Standing	
03/16/2021	Monitoring Visit	Good Standing	
07/24/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Front right	Infants	1	4	C	19	C	NA	NA	Nap,Floor Play
Main	B-2nd Right -		0	0	C	17	C	NA	NA	Not In Use
Main	C- 3rd Rt		0	0	C	34	C	47	C	Not In Use
Main	D- Mid Rear Bk Rt.	Three Year Olds and Four Year Olds and Five Year Olds	1	14	C	19	C	27	C	Centers
Main	E - Front Left	Two Year Olds	2	10	C	19	C	26	C	Centers
Main	F- Computer Rm	Three Year Olds	1	1	C	14	C	19	C	Homework
Main	G-3rd Lft- Pre K	GA PreK	2	15	C	21	C	30	C	Circle Time
Main	H- Rear Mid Left		0	0	C	34	C	47	C	

Total Capacity @35 sq. ft.: 177

Total Capacity @25 sq. ft.: 232

Total # Children this Date: 44

Total Capacity @35 sq. ft.: 177

Total Capacity @25 sq. ft.: 232

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Children	111	C

Comments

An Administrative Review was conducted on October 13, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 13, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant left a one-day letter and left the A to Z Video Background Check Affidavit on this date.

Consultant provided flyers regarding the CCLC Virtual Core Rules Refresher Sessions, OLLI Beyond th Rules and ActiveSupervision training.

Consultant provided the updated communcable disease chart on this date.

Plan of Improvement: Developed This Date 10/13/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Alexander Okoma, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

Date: 10/13/2021 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute wood chips beneath the equipment and the fall zones.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that fire drills, tornado, and other emergency situation drills have not been conducted from January of 2021 to October of 2021.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 10/18/2021

Comment

Program observed complete emergency preparedness plan on this date.

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)

Technical Assistance

Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on this date. Regulations regarding proper discipline were discussed with the provider on this date.

591-1-1-.36 Transportation(CR)

Not Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

591-1-1-.36(3)(a-b) - Discussed transportation training requirements with the director on this date.

Correction Deadline: 10/23/2021

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that four of 23 emergency medical forms did not include the name and telephone number of the child's doctor, one of 23 records did not include the parent's signature, one of 23 records did not include identifying information of the parent, and 10 of 23 were missing the work address and number of a parent.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 10/15/2021

Recited on 10/13/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 3/16/2021

Corrected on 10/13/2021

.30(2) - The previous citation was corrected on this date. The consultant observed a safe sleep environment for infants on this date.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Staff # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 3	Met
Date of Hire: 08/13/2011	
Staff # 4	Met
Date of Hire: 09/27/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 5	Met
Date of Hire: 12/02/2002	
Staff # 6	Met
Date of Hire: 09/29/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 7	Met
Date of Hire: 08/23/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 8	Met
Date of Hire: 12/22/2002	
Staff # 9	Met
Date of Hire: 09/30/2015	
Staff # 10	Met
Date of Hire: 06/03/2019	
Staff # 11	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 12	Met
Staff # 13	Met

Records Reviewed: 14

Date of Hire: 09/03/2021

Staff # 14

Date of Hire: 09/23/2021

Records with Missing/Incomplete Components: 2Reminder - Health & Safety training is required within 90 calendar days of hired

Met

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 3****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on observation and a review of records that two therapists did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. The two therapists were observed working with individual children in Room D- Middle Rear Back Right. The two therapists were supervised by two staff members and there were 14 children present. Consultant left a one-day letter and left the A to Z Video Background Check Affidavit on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will follow up will follow up on all staff criminal back ground check letters to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch and complete the A to Z Background Check video affidavit to ensure the CRC rules are maintained.

Correction Deadline: 10/13/2021**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation and a review of records that two therapists did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center. The two therapists were observed working with individual children in Room D- Middle Rear Back Right. The two therapists were supervised by two staff members and there were 14 children present. Consultant left a one-day letter and left the A to Z Video Background Check Affidavit on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will follow up on all staff criminal back ground check letters to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will watch and complete the A to Z Background Check video affidavit to ensure the CRC rules are maintained.

Correction Deadline: 10/13/2021

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Technical Assistance****Comment**

Documentation observed of required staff training.

Technical Assistance

591-1-1-.33(4) - Discussed food preparation training with the director on this date.

Correction Deadline: 11/12/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.