



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Helen Boothe, Program Official

Date

Ashley Shirah, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/17/2022 **VisitType:** Licensing Study **Arrival:** 12:50 PM **Departure:** 1:50 PM

FR-30072

Boothe, Helen C

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and supplies were observed virtually on this date. Consultant discussed with the provider cleaning procedures and checking for materials to ensure items are in good repair. No hazards were observed on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Care is not provided for any infant required to be in a crib

Comment

Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

There is no pool on the property

Children's Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met
Child # 11	Met
Child # 12	Met

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that the provider was missing enrollment records for nine of twenty-three children.

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Correction Deadline: 3/17/2022

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 10/13/2021

Corrected on 3/17/2022

.11(2)(f) - Correction of previous citation in that hazards were observed inaccessible to children on this date. The consultant observed the cabinet in the bathroom to be unlocked but not contain any hazardous materials.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Visit was completed virtual. The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Not Met

Finding

290-2-3-.13(2)(c) requires that climbing and swinging equipment that are not portable have a resilient surface beneath the equipment and the fall zone from such equipment, which is adequately maintained by the Home to assure continuing resiliency. It was determined based on observation that there was approximately four inches of resilient surface under the swing set during a virtual visit on this date.

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Correction Deadline: 3/27/2022

Food Service

290-2-3-.10 Food Service & Nutrition

Not Met

Finding

290-2-3-.10(8) requires that food be served according to manufacturer's instructions and recommendations. Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut or mashed and is appropriate for each child's age and individual eating, chewing and swallowing ability. It was determined based on review of records that children were served string cheese for an afternoon snack on March 16, 2022, without a substitute for children ages four and younger.

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Correction Deadline: 3/17/2022

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff state proper knowledge of hand washing and hygiene procedures.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)

Met

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Not Met

Finding

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, related or unrelated, as defined in these rules, shall make application to the Department for a license to operate a Child Care Learning Center, except as provided in 290-2-3-.07(15). It was determined based on review of documentation that between March 14, 2022 and March 23, 2022, overcrowding was observed documented on the daily attendance log. The number of children in attendance were documented as follows: March 14, 2022, 17 children, March 15, 2022, 17 children, March 16, 2022, 18 children, March 17, 2022, 21 children, March 18, 2022, 17 children, March 21, 2022, 15 children, March 22, 2022, 15 children, and March 23, 2022, 16 children.

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Correction Deadline: 3/17/2022

Comment

Consultant discussed with the provider amending operating hours if children will continue to arrive for care prior to 6:00 AM. The consultant observed children to be signed in on the attendance prior to 6:00 AM on March 11, 2022, March 15, 2022, and March 18, 2022.

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Safety and Discipline

290-2-3-.11 Animals

Met

Comment

Appropriate vaccination records were available on this date.

290-2-3-.11 Discipline(CR)

Met

Comment

Staff stated redirection is used for discipline.

290-2-3-.11 First Aid Kit

Met

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for three of three employees hired after last visit. Provider stated that there have been no new hires since last visit on October 31, 2021.

Comment

Criminal records checks were observed to be complete for three of three staff on this date.

290-2-3-.07 First Aid & CPR**Not Met****Finding**

290-2-3-.07(8) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. Such training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. The Provider, a Provisional Employee or Employee with current CPR and first aid training must always be on the Home's premises and on any field trip whenever any Child is present. It was determined based on a review of records that two of two staff were observed to have completed an online-only CPR and first aid course.

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Correction Deadline: 4/16/2022

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Not Met****Finding**

290-2-3-.07(7) requires that the Provider, Employees and Provisional Employees with direct care responsibilities shall complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of record that the helper was observed to have not documentation to show completion of health and safety orientation training.

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Correction Deadline: 4/16/2022

Comment

Annual training requirement and documentation observed.

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Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Not Met

Finding

290-2-3-.07(15) requires the Home to ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional children who are three years of age or older for two designated one hour periods daily upon approval approved by the Department. It was determined based on review of documentation that between March 14, 2022 and March 23, 2022, overcrowding was observed documented on the daily attendance log. The number of children in attendance were documented as follows: March 14, 2022, 17 children, March 15, 2022, 17 children, March 16, 2022, 18 children, March 17, 2022, 21 children, March 18, 2022, 17 children, March 21, 2022, 15 children, March 22, 2022, 15 children, and March 23, 2022, 16 children.

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Correction Deadline: 3/27/2022

Finding

290-2-3-.07(16) requires the Home to ensure that whenever Related Children or Children who reside in the Home are present in the Home the total number of children present under the age of thirteen years may not exceed twelve, and the space requirement of 35 square feet per each child present must be met. It was determined based on review of documentation that between March 14, 2022 and March 23, 2022, overcrowding was observed documented on the daily attendance log. The number of children in attendance were documented as follows: March 14, 2022, 17 children, March 15, 2022, 17 children, March 16, 2022, 18 children, March 17, 2022, 21 children, March 18, 2022, 17 children, March 21, 2022, 15 children, March 22, 2022, 15 children, and March 23, 2022, 16 children.

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Correction Deadline: 3/17/2022

290-2-3-.07 Supervision(CR)

Met

Comment

Visit was conducted via virtual visit. Supervision was observed adequate during virtual visit.