



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/24/2022 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 11:00 AM

CCLC-50331

Helping Hands Learning Center

2115 Windsor Spring Road, Suite 24 Augusta, GA 30906 Richmond County
 (706) 748-7599 dewaynas33@gmail.com

Mailing Address
 Same

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@decal.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/24/2022	Monitoring Visit	Deficient	
03/15/2022	Licensing Study	Good Standing	
08/10/2021	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Main		0	0	C	18	C	NA	NA	
Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Main	Room A	Infants	2	13	C	19	C	NA	NA	Diapering, Floor Play, TV, Free Play
Main	Room B	One Year Olds	1	16	NC	21	C	NA	NA	Free Play
Main	Room C	Two Year Olds	1	22	NC	21	NC	NA	NA	Centers
Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations				
Suite 16	Left Classroom		0	0	C	21	C	NA	NA	
Suite 16	Right Classroom	Three Year Olds and Four Year Olds	1	20	NC	21	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 71		Total Capacity @35 sq. ft.: 98		Total Capacity @25 sq. ft.: 0						

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Back Playground	17	C
Main	Playground A	13	C
Suite 16	Suite 16 Playground	14	C

Comments

An electronic copy of the monitoring visit report was emailed to the Provider. An exit conference was conducted virtually.

Plan of Improvement: To Be Submitted 09/08/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Dewayna Stevens, Program Official

Date

Kaycee Purvis, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334**

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Findings Report

Date: 8/24/2022 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 11:00 AM

CCLC-50331

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based upon observation that there were stacked chairs in Room B.

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Correction Deadline: 8/24/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.08(1) - Correction of previous citation in that the Consultant observed documentation of children's files during an administrative review on this date.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based upon observation the exhaust fan in the bathroom in the Right Classroom was not working on this date.

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Correction Deadline: 9/23/2022

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.19(1) - Correction of previous citation in that the Consultant observed the center to maintain license capacity in all classrooms.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

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Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.25(13) - Correction of previous citation in that the Consultant did not observe hazards accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based upon observation that the baseboard was pulling apart from the wall on the back right side of Room C.

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Correction Deadline: 9/9/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based upon observation that Playground A had standing water on this date.

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Correction Deadline: 8/24/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.15(5) - Correction of previous citation in that the Consultant observed evidence of the center's menu during an administrative review.

Health and Hygiene

591-1-1-.07 Children's Health

Not Met

Finding

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based upon observation that two children were present with a pacifier strap attached to their clothing in Classroom B.

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Correction Deadline: 8/24/2022

Recited on 8/24/2022

591-1-1-.10 Diapering Areas & Practices(CR) Met

Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.10(4) - Correction of previous citation in that the Consultant observed staff to clean the diaper changing surface between each diaper change.

Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.10(5) - Correction of previous citation in that the Consultant did not observe staff to leave children unattended on the diaper changing table.

591-1-1-.17 Hygiene(CR) Not Met

Finding

591-1-1-.17(2) requires that Personnel, to the extent possible, keep children clean, dry and comfortable. It was determined based upon observation that two children had dirty faces in Room A. It was further determined that two children had dirty faces in Room B.

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Correction Deadline: 8/24/2022

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Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.17(7) - Correction of previous citation in that the Consultant observed proper hand washing on this date.

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Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.30(2) - Correction of previous citation in that the Consultant did not observe objects in the cribs.

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Correction Deadline: 3/15/2022

Corrected on 8/24/2022

.30(2)(c) - Correction of previous citation in that the Consultant did not observe children sleeping in equipment other than safety-approved cribs.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 8

Staff # 1 Not Met

Date of Hire: 07/20/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 2 Not Met

Date of Hire: 09/19/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 3 Not Met

Date of Hire: 10/01/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 4 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 5 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 6 Not Met
"Missing/Incomplete Components"
.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 7 Not Met
Date of Hire: 01/13/2013
"Missing/Incomplete Components"
.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 8 Not Met
"Missing/Incomplete Components"
.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training Not Met

Finding
591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based upon a review of records that the center failed to provide the Consultant with documentation of health and safety orientation training for staff during an administrative review.

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Correction Deadline: 9/30/2022

Recited on 8/24/2022

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based upon a review of records that the center failed to provide the Consultant with documentation of four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage during an administrative review.

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Correction Deadline: 9/30/2022

Recited on 8/24/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based upon a review of records that the center failed to provide the Consultant with evidence of ten annual clock hours for the 2021 calendar year for staff during an administrative review.

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Correction Deadline: 9/30/2022

Recited on 8/24/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based upon observation that a ratio of 1:16 one-year-olds was observed in Classroom B when a ratio of 2:16 was required. It was further determined that a ratio of 1:22 two-year-olds was observed in Classroom C when a ratio of 3:22 was required.

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Correction Deadline: 8/24/2022

Recited on 8/24/2022

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based upon observation that the Right Classroom had a ratio of 1:20 (ten three-year-olds and ten four-year-olds) when a ratio of 2:20 was required.

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Correction Deadline: 8/24/2022

591-1-1-.32 Supervision(CR)

Comment

A supervision plan was created on this date for children in the Right Classroom to use Playground A.

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Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based upon observation that children in the Right Classroom were left unattended when the staff member stepped out of the Right Classroom for approximately one minute to go to the front of the building and open the front door upon the Consultant's arrival.

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Correction Deadline: 8/24/2022

Recited on 8/24/2022