



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/13/2022 **VisitType:** Monitoring Visit

Arrival: 11:30 AM

Departure: 12:30 PM

CCLC-16133

Harvey Road Center

2423 Harvey Rd Albany, GA 31701 Dougherty County
 (229) 446-4959 jwashington@swgacac.com

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

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sondra.paster@dec.al.ga.gov

Mailing Address

2423 Harvey Road
 Albany, GA 31701

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/13/2022	Monitoring Visit	Good Standing	
11/04/2021	Licensing Study	Good Standing	
05/03/2021	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Classroom 1	One Year Olds and Two Year Olds	2	3	C	11	C	NA	NA	Free Play
Main	Classroom 2	Two Year Olds	1	7	C	11	C	NA	NA	Outside
Main	Classroom 3	Two Year Olds and Three Year Olds	2	5	C	21	C	NA	NA	Free Play
Main	Classroom 4	Three Year Olds and Four Year Olds	1	8	C	21	C	NA	NA	Outside
Main	Room 5	Three Year Olds and Four Year Olds	1	11	C	19	C	NA	NA	Centers
Main	Room 6	Four Year Olds and Five Year Olds	2	10	C	19	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 96					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 44			Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant & Toddler Play Area	12	C
Main	Large	40	C

Comments

Plan of Improvement: Developed This Date 05/13/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jeaniffer Washington, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

Date: 5/13/2022 **VisitType:** Monitoring Visit **Arrival:** 11:30 AM **Departure:** 12:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.22 Parental Access **Not Met**

Finding

591-1-1-.22 requires the Center to permit the custodial Parent(s) of the child access to all child care areas of the Center at any time the child is in attendance. The custodial Parent(s) shall make his or her presence known to Center Staff prior to removing the child from the Center. It was determined based on observation that the center was observed and stated that parents are not allowed in the center at this time.

POI (Plan of Improvement)

The Center will permit unlimited parental access.

Correction Deadline: 5/13/2022

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position. The center had no infants enrolled on this date.

Staff Records

Records Reviewed: 28

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 04/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 01/03/2022

Staff # 3

Met

Date of Hire: 07/19/2021

Staff # 4	Met
Staff # 5	Met
Date of Hire: 10/11/2021	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 09/13/2016	
Staff # 9	Met
Date of Hire: 09/13/2016	
Staff # 10	Met
Date of Hire: 08/25/2021	
Staff # 11	Met
Date of Hire: 10/11/2021	
Staff # 12	Met
Date of Hire: 12/13/2016	
Staff # 13	Met
Staff # 14	Met
Date of Hire: 07/11/2005	
Staff # 15	Met
Date of Hire: 07/11/2005	
Staff # 16	Met
Date of Hire: 07/30/2018	
Staff # 17	Met
Date of Hire: 12/07/2020	
Staff # 18	Met
Date of Hire: 07/11/2005	
Staff # 19	Met
Date of Hire: 07/11/2005	
Staff # 20	Met
Date of Hire: 07/30/2019	

Records Reviewed: 28

Records with Missing/Incomplete Components: 0

Staff # 21 Date of Hire: 07/11/2005	Met
Staff # 22 Date of Hire: 07/11/2005	Met
Staff # 23	Met
Staff # 24 Date of Hire: 07/11/2005	Met
Staff # 25 Date of Hire: 07/11/2005	Met
Staff # 26 Date of Hire: 12/02/2021	Met
Staff # 27 Date of Hire: 07/28/2021	Met
Staff # 28 Date of Hire: 12/09/2021	Met

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided four files for employees hired since last visit on November 14, 2021.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.