



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/21/2020 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 1:40 PM

CCLC-16133

Harvey Road Center

2423 Harvey Rd Albany, GA 31701 Dougherty County
 (229) 446-4959 jwashington@swgacac.com

Regional Consultant

Charlene Story

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charlene.story@decal.ga.gov

Mailing Address

2423 Harvey Road
 Albany, GA 31701

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/21/2020	Licensing Study	Good Standing	
08/20/2019	Monitoring Visit	Good Standing	
03/11/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes		
Main	Classroom 1	Infants and One Year Olds	2	5	C	11	C	NA	NA	Free Play		
Main	Classroom 2	One Year Olds and Two Year Olds	2	7	C	11	C	NA	NA	Free Play		
Main	Classroom 3	Two Year Olds and Three Year Olds	2	6	C	21	C	NA	NA	Centers,Art		
Main	Classroom 4	Three Year Olds	3	15	C	21	C	NA	NA	Centers		
Main	Room 5	Four Year Olds and Five Year Olds	2	11	C	19	C	NA	NA	Centers		
Main	Room 6	Four Year Olds	1	10	C	19	C	NA	NA	Art,Centers		
Total Capacity @35 sq. ft.:			96			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Fire Marshall Limitations	
Total # Children this Date:			54			Total Capacity @35 sq. ft.:		96			Total Capacity @25 sq. ft.:	0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant & Toddler Play Area	12	C
Main	Large	40	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jeaniffer Washington, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Technical Assistance**

591-1-1-.26(9) - Consultant discussed with Center Director to ensure the playground is checked daily for hazards.

Correction Deadline: 1/21/2020

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/16/2015

Staff # 2

Met

Date of Hire: 07/27/2017

Staff # 3

Met

Date of Hire: 10/13/2016

Staff # 4

Met

Date of Hire: 07/13/2018

Staff # 5 Date of Hire: 03/07/2019	Met
Staff # 6 Date of Hire: 08/30/2019	Met
Staff # 7 Date of Hire: 08/19/2019	Met
Staff # 8 Date of Hire: 06/07/2010	Met
Staff # 9	Met
Staff # 10 Date of Hire: 10/07/2019	Met
Staff # 11 Date of Hire: 08/20/2019	Met
Staff # 12 Date of Hire: 12/13/2016	Met
Staff # 13	Met
Staff # 14 Date of Hire: 05/21/2018	Met
Staff # 15 Date of Hire: 07/30/2018	Met
Staff # 16 Date of Hire: 05/17/2019	Met
Staff # 17 Date of Hire: 07/11/2005	Met
Staff # 18 Date of Hire: 08/14/2014	Met
Staff # 19	Met
Staff # 20 Date of Hire: 07/11/2005	Met
Staff # 21	Met

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Date of Hire: 09/11/2018

Staff # 22 Met

Date of Hire: 07/29/2019

Staff # 23 Met

Date of Hire: 10/25/2016

Staff # 24 Met

Date of Hire: 07/11/2005

Staff # 25 Met

Date of Hire: 07/11/2005

Staff # 26 Met

Date of Hire: 12/19/2016

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Correction Deadline: 8/20/2019

Corrected on 1/21/2020

.09(1)(j) - Citation was observed to be corrected on this date. All staff had current CRC

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training for the 2019 year.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.