



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/1/2021 **VisitType:** POI Follow Up

Arrival: 2:50 PM

Departure: 3:35 PM

CCLC-54870

LEAP Youth Development Program at SHES

199 Stagecoach Ave. Guyton, GA 31312 Effingham County
(912) 728-5112 jamiewells@comcast.net

Regional Consultant

Kati Cosby

Phone: (912) 544-8606

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kati.cosby@dec.al.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/01/2021	POI Follow Up	Support	
08/31/2021	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Art-606		0	0	C	22	C	NA	NA		
Main	Cafeteria	Four Year Olds and Six Year Olds and Over	2	41	NC	137	C	NA	NA	Transitioning,Snack,Homework	
Main	Gym	Six Year Olds and Over	1	25	C	139	C	NA	NA	Snack	
Main	Music-206		0	0	C	20	C	NA	NA		
Main	STEM-610		0	0	C	33	C	NA	NA		
Total Capacity @35 sq. ft.:			351			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 66			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	1847	C
Main	Playground-grass area	178	C

Comments

An Administrative Review was conducted on November 30, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on December 1, 2021. The exit conference was conducted virtually on December 21, 2021 at 1:30 PM with the Owner. Permission to Operate issued on this date. Facility does carry Liability Insurance.

Plan of Improvement: Developed This Date 12/01/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ashton Jordan, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

591-1-1-.25(13) - Consultant discussed that when using classrooms after the school day all hazards should be stored out of the reach of children.

Correction Deadline: 12/1/2021

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on observations, that the swing chains on the playground were rusted and a large hole was present near the bottom of the green twisting slide on the front side of the play structure.

POI (Plan of Improvement)

The Center will provide a supervision plan as to how they will keep the children off of the slide until the slide is replaced.

Correction Deadline: 12/21/2021

Recited on 12/1/2021

Correction Deadline: 8/31/2021

Corrected on 12/1/2021

.26(9) - Previous citation was corrected in that the Consultant observed the play area to be free of active ant beds during the visit.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Staff # 1 Not Met

Date of Hire: 06/26/2019

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2 Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Date of Hire: 04/12/2021

Staff # 3 Met

Date of Hire: 08/05/2021

Staff # 4 Met

Date of Hire: 07/15/2018

Staff # 5 Met

Date of Hire: 08/30/2021

Staff # 6 Met

Date of Hire: 08/05/2021

Staff # 7 Met

Date of Hire: 09/22/2018

Staff # 8 Met

Date of Hire: 04/12/2021

Staff Credentials Reviewed: 0

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Eight (8) of eight (8) criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Not Met

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined, based on review of records, that the director did not possess the minimum academic requirements or qualifying child care experience as required.

POI (Plan of Improvement)

The Center will find a qualified Director with a satisfactory criminal records check.

Correction Deadline: 12/21/2021

Recited on 12/1/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined, based on observations, that there were two staff present with 45 children and twelve of those children were four years old.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 12/1/2021