



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/8/2021 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 2:00 PM

CCLC-52680

Horizon Christian Learning Academy

210 East Poplar Street Griffin, GA 30224 Spalding County
(678) 572-4910 mrszbenton@att.net

Regional Consultant

Brandi Mangino

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Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/08/2021	Licensing Study	Good Standing	
08/26/2021	Complaint Closure	Good Standing	
07/20/2021	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	F (106)	6-18 yrs	0	0	C	35	C	NA	NA	
Total Capacity @35 sq. ft.: 35			Total Capacity @25 sq. ft.: 0							
Main	A (105)	6 wks- 18 mths	2	9	C	13	C	NA	NA	Nap
Main	B (104)	4-5 yrs	2	11	C	23	C	NA	NA	Nap
Main	C (103)	3yrs	0	0	C	13	C	NA	NA	
Main	D (102)	2 yr	1	7	C	9	C	NA	NA	Nap
Main	E (101)	1yr	0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 27			Total Capacity @35 sq. ft.: 103			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 4 yrs- 18 yrs	35	C
Main	Playground B - 3 yrs	22	C
Main	Playground C - 6wks- 2 yrs	20	C

Comments

Plan of Improvement: To Be Submitted 09/21/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Dr. Zina Benton, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 9/8/2021 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Met****Comment**

Daily schedule and lesson plans observed.

Correction Deadline: 9/8/2021

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Not Evaluated****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices**Technical Assistance****Technical Assistance**

Please ensure that the Director Designee is posted.

Correction Deadline: 9/8/2021

591-1-1-.29 Required Reporting**Met****Correction Deadline: 8/26/2021****Corrected on 9/8/2021****.29(3) - Citation corrected.**

591-1-1-.05 Animals

Not Evaluated

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff described discussed and redirection as discipline used.

591-1-1-.13 Field Trips(CR)

Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that the center has two vans and only one annual safety check was submitted for the administrative review process. Van ending in tag number 3693 was the only annual safety check submitted by the required deadline.

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Correction Deadline: 9/13/2021

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation during a virtual visit that two of two center buses had no child restraints. The center director was asked and stated the center transports older kids, however; based on information submitted for the administrative review the center has approximately seven children that are under the age of eight and in need of a child restraint.

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Correction Deadline: 9/9/2021

Technical Assistance

Please ensure that tag numbers are listed on transportation logs.

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Correction Deadline: 9/9/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment

Discussed SIDS and infant sleeping position.

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Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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Finding

591-1-1-.30(1)(a) requires a crib that is safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards be provided for each infant. It was determined based on observation during the center's virtual visit that a toddler was sleeping in a pack and play and not a safety approved crib.

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Correction Deadline: 9/18/2021

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 01/30/2017	Met
Staff # 2 Date of Hire: 06/13/2017	Met
Staff # 3 Date of Hire: 05/17/2020	Met
Staff # 4 Date of Hire: 03/04/2021	Met
Staff # 5 Date of Hire: 09/06/2019	Met
Staff # 6 Date of Hire: 01/04/2021	Met
Staff # 7 Date of Hire: 08/17/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Staff # 9 Date of Hire: 07/27/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10 Date of Hire: 01/30/2017	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Based on staff list submitted the center had three new staff members since the last regulatory visit.

Correction Deadline: 9/8/2021

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

Please ensure that the listed director takes the required food service and nutrition class within one year of the date of becoming the center director.

Correction Deadline: 10/8/2021

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.