



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/21/2022 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 11:45 AM

CCLC-766

Primrose School at Peachtree Corners

6325 Primrose Hill Court Peachtree Corners, GA 30092 Gwinnett County
 (770) 409-8732 s.edwards@primrosepeachtreecorners.com

Mailing Address
 Same

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111
 Fax: (706) 310-6944
 leena.mitchell@decal.ga.gov

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/02/2022	Complaint Investigation Follow Up	Good Standing	
01/12/2022	Licensing Study	Good Standing	
08/26/2021	Complaint Investigation by Phone	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Early Preschool	Two Year Olds and Three Year Olds	2	20	C	20	C	NA	NA	Centers
Main	1R - Older Infant	Infants	4	10	C	21	C	NA	NA	Floor Play, Feeding
Main	2L - Preschool 1	Two Year Olds and Three Year Olds	2	18	C	21	C	NA	NA	Centers
Main	2R - Private PreK	Six Year Olds and Over	3	26	C	23	NC	NA	NA	Field Trip
Main	3L - Preschool 2	Three Year Olds and Four Year Olds	2	8	C	19	C	NA	NA	Centers
Main	3R - Private Kindergarten	Four Year Olds	2	14	C	18	C	NA	NA	Centers
Main	Left Hallway Infant	One Year Olds	1	6	C	7	C	NA	NA	Free Play, Centers
Main	Left Hallway Toddler A	One Year Olds and Two Year Olds	3	9	C	14	C	NA	NA	Centers
Main	Left Hallway Toddler B	One Year Olds and Two Year Olds	3	17	C	18	C	NA	NA	Circle Time
					Total Capacity @35 sq. ft.: 161		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 128			Total Capacity @35 sq. ft.: 161			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	16	C
Main	Playground B	24	C

Main	Playground C	36	C
Main	Playground D	44	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Madeline Johnson, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 7/21/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

Comment

Please ensure all equipment and furniture are properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Technical Assistance****Technical Assistance**

591-1-1-.19 - Discussed movement of children to maintain capacities with the school age children who were on a field trip at the time of the visit. Provider stated three children would be leaving immediately after the field trip and the classroom licensed capacity of twenty-three in classroom 2R is met at all times.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15 - Please ensure that sippy cups stored in the refrigerator are covered.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for vehicle tag QAC 4513 with an expiration date of April 28, 2023, used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff members #12 and #25 did not have evidence of transportation training prior to conducting first and/or second checks of the vehicles during the week of July 27, 2022.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 7/29/2022

Recited on 7/21/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 33

Records with Missing/Incomplete Components: 3

Staff # 1	Met
Date of Hire: 07/18/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 06/23/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 12/21/2020	
Staff # 4	Met
Date of Hire: 04/09/2015	
Staff # 5	Met
Date of Hire: 10/28/2021	
Staff # 6	Met
Date of Hire: 11/07/2019	
Staff # 7	Met
Date of Hire: 07/05/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 01/04/2022	
Staff # 9	Met
Date of Hire: 08/01/2021	

Staff # 10 Date of Hire: 10/09/2019	Met
Staff # 11 Date of Hire: 11/11/2021	Met
Staff # 12 Date of Hire: 08/18/2010	Not Met
<u>"Missing/Incomplete Components"</u>	
.16(b)-40 Hr. Director Training Missing,.31(2)(b)2.-Staff Qualifications-Education Missing,.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 13 Date of Hire: 10/15/2018	Met
Staff # 14 Date of Hire: 04/18/2015	Met
Staff # 15 Date of Hire: 11/11/2019	Met
Staff # 16 Date of Hire: 08/19/2020	Met
Staff # 17 Date of Hire: 08/01/2021	Met
Staff # 18 Date of Hire: 02/27/2022	Met
Staff # 19 Date of Hire: 08/14/2019	Met
Staff # 20 Date of Hire: 10/04/2021	Met
Staff # 21 Date of Hire: 05/20/2022	Met
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22 Date of Hire: 03/14/2022	Met
Staff # 23 Date of Hire: 08/23/2021	Met

Records Reviewed: 33**Records with Missing/Incomplete Components: 3**

Staff # 24 Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 25 Met

Date of Hire: 10/27/2021

Staff # 26 Met

Date of Hire: 04/01/2021

Staff # 27 Not Met

Date of Hire: 07/27/2021

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 28 Met

Date of Hire: 03/14/2022

Staff # 29 Met

Date of Hire: 05/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30 Met

Date of Hire: 03/03/2020

Staff # 31 Met

Date of Hire: 04/01/2022

Staff # 32 Met

Date of Hire: 06/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 33 Met

Date of Hire: 05/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

The director provided eleven files for staff members hired since the previous visit conducted on January 12, 2022. The consultant observed eleven of eleven newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that the following staff member #22, date of hire April 18, 2022, did not completed health and safety orientation training within their first 90 days of employment:

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 7/29/2022**Recited on 7/21/2022****Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Not Met****Technical Assistance**

591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on review of records that the current director does not possess at least one of the sets of minimum academic requirements on this date.

POI (Plan of Improvement)

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 8/5/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR)

Met

Comment

A bathroom/hand washing supervision plan was discussed on this date.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.