



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/27/2022 **VisitType:** Monitoring Visit **Arrival:** 12:15 PM **Departure:** 1:45 PM

CCLC-743

American Learning Centers

5598 Singleton Road Norcross, GA 30093 Gwinnett County
 (770) 925-3181 sikri01@bellsouth.net

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111
 Fax: (706) 310-6944
 leena.mitchell@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/27/2022	Monitoring Visit	Good Standing	
04/21/2022	Incident Investigation Closure	Good Standing	
03/22/2022	Incident Investigation & Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back	Back		2	0	C	21	C	NA	NA	Not In Use
Back	Front		2	0	C	21	C	NA	NA	Not In Use
Back	Middle		2	0	C	21	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 63			Total Capacity @25 sq. ft.: 197							
Bld. 1	1st Left		2	0	C	25	C	35	C	Not In Use
Bld. 1	1st Right	Five Year Olds and Six Year Olds and Over	2	16	C	25	C	35	C	Nap
Bld. 1	Back Left - Left Side	Infants and One Year Olds	2	7	C	12	C	NA	NA	Floor Play,Nap
Bld. 1	Back Left - Right Side		2	0	C	22	C	30	C	Not In Use
Bld. 1	Middle	Two Year Olds	1	5	C	14	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 197							
House	Back	Three Year Olds and Four Year Olds	1	10	C	15	C	NA	NA	Nap
House	Front		2	0	C	21	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 197							
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 197			Total Capacity @25 sq. ft.: 197				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of this visit was to conduct a monitoring visit on this date. An administrative review was conducted on August 3, 2022.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Minaz Lakdawala, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12 - Please ensure equipment and furniture are properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

Technical Assistance

591-1-1-.26(4) - Please ensure fence gates are kept closed except when persons are entering or exiting the area.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - CEB 7236 - Expires June 3, 2023.
- Vehicle Tag # - BUD 8079 - Expires June 3, 2023, please monitor brakes.
- Vehicle Tag # - AGV 0238 - Expires June 3, 2023, please monitor brakes.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Technical Assistance

591-1-1-.30(1)(d) - Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row.

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that the rest mats in classrooms 1st right, 1st left, back left-right side and house front were not in good repair and at least two inches (2") thick.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Staff Records

Records Reviewed: 29

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/13/2009	
Staff # 2	Met
Date of Hire: 01/11/2016	
Staff # 3	Met
Date of Hire: 08/04/2014	
Staff # 4	Met
Date of Hire: 04/09/2021	
Staff # 5	Met
Date of Hire: 07/30/2014	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/29/2019	
Staff # 8	Met
Date of Hire: 09/27/2001	
Staff # 9	Met
Date of Hire: 07/25/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 02/01/2016	
Staff # 11	Met
Date of Hire: 06/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 01/06/2015	
Staff # 13	Met
Date of Hire: 03/24/1999	
Staff # 14	Met
Date of Hire: 08/05/2020	

Records Reviewed: 29

Records with Missing/Incomplete Components: 0

Staff # 15 Met

Date of Hire: 03/31/2022

Staff # 16 Met

Staff # 17 Met

Date of Hire: 09/22/2021

Staff # 18 Met

Date of Hire: 09/14/2012

Staff # 19 Met

Staff # 20 Met

Date of Hire: 02/08/2016

Staff # 21 Met

Date of Hire: 09/20/2021

Staff # 22 Met

Date of Hire: 06/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 23 Met

Date of Hire: 08/01/2004

Staff # 24 Met

Date of Hire: 10/04/2004

Staff # 25 Met

Date of Hire: 07/30/2018

Staff # 26 Met

Date of Hire: 08/25/2021

Staff # 27 Met

Date of Hire: 07/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28 Met

Date of Hire: 03/07/2019

Staff # 29 Met

Date of Hire: 07/31/2015

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

The director provided five files for staff members hired since the previous visit conducted on January 13,, 2022. The consultant observed five of five newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.14 First Aid & CPR **Met**

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.