



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 12/1/2022 **VisitType:** Monitoring Visit

**Arrival:** 10:15 AM

**Departure:** 1:00 PM

**CCLC-37559**

**Alpha Preparatory Academy II**

350 W. Peachtree St Norcross, GA 30071 Gwinnett County  
 (470) 395-0767 alphapreacademy@gmail.com

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111

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leena.mitchell@decal.ga.gov

**Mailing Address**

4462 Mink Livsey Road  
 Snellville, GA 30071

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/01/2022	Monitoring Visit	Good Standing	
05/10/2022	Monitoring Visit	Good Standing	
12/28/2021	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B-Gabriel		0	0	C	12	C	NA	NA	Not In Use
Main	C-Sarah	Infants and One Year Olds	1	2	C	12	C	NA	NA	Nap
Main	David	Four Year Olds and Five Year Olds	2	18	C	25	C	NA	NA	Circle Time
Main	E-Seraphine	Four Year Olds and Five Year Olds	2	10	C	23	C	NA	NA	Circle Time
Main	F-Eagles	Four Year Olds and Five Year Olds	2	11	C	22	C	NA	NA	Circle Time
Main	I-Asher		0	0	C	17	C	23	C	Not In Use
Main	J- Daniel	Two Year Olds and Three Year Olds	2	11	C	16	C	NA	NA	Lunch
Main	Jonah		0	0	C	17	C	24	C	Not In Use
Main	Michael	One Year Olds and Two Year Olds	3	8	C	12	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 156						Total Capacity @25 sq. ft.: 169				
Total # Children this Date: 60			Total Capacity @35 sq. ft.: 156			Total Capacity @25 sq. ft.: 169				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	32	C
Main	B- Preschool	102	C

## Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Cera Wallace, Program Official

Date

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Leena Mitchell, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**Correction Deadline: 5/31/2022**

**Corrected on 12/1/2022**

**.25(3) - The consultant observed the previous citation to be corrected in that the consultant observed the facility to be clean, free of debris and in good repair on this date.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 5/31/2022**

Corrected on 12/1/2022

.26(4) - The consultant observed the previous citation to be corrected in that the consultant observed fence to be in good repair on this date.

**Health and Hygiene**

591-1-1-.07 Children's Health

Met

Correction Deadline: 5/17/2022

Corrected on 12/1/2022

.07(5) - The consultant observed the previous citation to be corrected in that the consultant observed no hazardous items attached to children's clothing on this date.

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Hand washing requirements for diapering were discussed with the director on this date.

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Please ensure lids remain on trash containing organic waste.

**Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

**Comment**

Documentation for medication dispensing observed complete.

**Safety**

591-1-1-.11 Discipline(CR)

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

**Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Comment**

The consultant observed the following vehicles to have a current vehicle inspection report on file:  
- Vehicle Tag # - CS48820 - Expires December 14, 2022.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/14/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 08/10/2022	
Staff # 3	Met
Date of Hire: 10/15/2021	
Staff # 4	Met
Date of Hire: 11/28/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 11/02/2020	
Staff # 6	Met
Date of Hire: 03/01/2021	
Staff # 7	Met
Date of Hire: 10/22/2019	
Staff # 8	Met
Date of Hire: 09/26/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Staff # 10	Met
Date of Hire: 10/24/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 10/11/2021	
Staff # 12	Met
Date of Hire: 05/28/2019	
Staff # 13	Met
Date of Hire: 08/06/2018	
Staff # 14	Met

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/11/2021

Staff # 15

Met

Date of Hire: 01/02/2020

Staff # 16

Met

Date of Hire: 04/09/2008

Staff # 17

Met

Date of Hire: 04/09/2008

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

The director provided four files for staff members hired since the previous visit conducted on May 10, 2022. The consultant observed four of four newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Discussed combining children of mixed ages.

**Comment**

Discussed naptime ratios.

**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.32 - Please ensure that staff members are attentive and participating with all children during mealtimes and shall be seated within an arms length away from children 36-months of age and younger.