



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/23/2022    **VisitType:** POI Follow Up    **Arrival:** 2:45 PM    **Departure:** 4:30 PM

**CCLC-162**

**The Sunshine House #92**

5470 Spalding Dr Norcross, GA 30092 Gwinnett County  
 (770) 840-7404 center92@sshhouse.com

**Mailing Address**

5470 Spalding Dr  
 Peachtree Corners, GA 30092

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111  
 Fax: (706) 310-6944  
 leena.mitchell@dec.al.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/23/2022	POI Follow Up	Good Standing	
08/05/2022	Licensing Study	Good Standing	
02/10/2022	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1L	Infants	1	6	C	15	C	NA	NA	Floor Play	
Main	1R		0	0	C	21	C	NA	NA	Not In Use	
Main	2L		0	0	C	16	C	NA	NA	Not In Use	
Main	2R		0	0	C	20	C	NA	NA	Not In Use	
Main	3L	One Year Olds	2	9	C	18	C	NA	NA	Outside	
Main	3R		0	0	C	20	C	NA	NA	Not In Use	
Main	4L	Five Year Olds	1	5	C	26	C	NA	NA	Transitioning	
Main	4R	Four Year Olds	1	17	C	16	NC	NA	NA	Circle Time	
Total Capacity @35 sq. ft.:					152	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 37			Total Capacity @35 sq. ft.:			152	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	141	C

**Comments**

The purpose of today's visit was to conduct a plan of improvement follow up.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Ashley Perkins, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Leena Mitchell, Consultant

\_\_\_\_\_  
Date



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**Findings Report**

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The following information is associated with a POI Follow Up:

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Correction Deadline: 8/16/2022**

**Corrected on 9/23/2022**

**.15(7) - The consultant observed the previous citation to be corrected in that the consultant observed the menu to meet all USDA requirements.**

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that center did not conduct a tornado drill and other emergency situation drills within the last six months.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 10/7/2022**

**Recited on 9/23/2022**

**591-1-1-.29 Required Reporting**

**Met**

**Correction Deadline: 8/16/2022**

**Corrected on 9/23/2022**

**.29(3) - The consultant observed the previous citation to be corrected in that the Director stated proper knowledge as the when and what needs to be reported to the department.**

**Safety**

**Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Correction Deadline: 8/16/2022**

**Corrected on 9/23/2022**

**.36(3)(a-b) - The consultant observed the previous citation to be corrected in that the consultant observed evidence of staff who participate in transportation to have current transportation training.**

**Correction Deadline: 8/19/2022**

**Corrected on 9/23/2022**

**.36(7)(c) - The consultant observed the previous citation to be corrected in that the consultant observed evidence of transportation documents.**

**Correction Deadline: 8/19/2022**

**Corrected on 9/23/2022**

**.36(7)(c)2. - The consultant observed the previous citation to be corrected in that the consultant observed evidence of the driver documenting in writing with a check mark each time the children entered and exited the building.**

**Correction Deadline: 8/19/2022**

**Corrected on 9/23/2022**

**.36(7)(c)3. - The consultant observed the previous citation to be corrected in that the consultant observed evidence of arrival and departure times each time the vehicle departs, loads and unloads.**

**Correction Deadline: 8/19/2022**

**Corrected on 9/23/2022**

**.36(7)(d)2. - The consultant observed the previous citation to be corrected in that the consultant observed of the second check of the bus being conducted on this date.**

<b>Sleeping &amp; Resting Equipment</b>
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**Correction Deadline: 8/16/2022**

**Corrected on 9/23/2022**

**.30(1)(b)1 - The consultant observed the previous citation to be corrected in that the consultant observed of rest mats to be in good repair on this date.**

<b>Staff Records</b>
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**Finding**

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on review of records that staff member #5 transported children on September 23, 2022 with an expired CPR and first aid card. Staff members training expired on September 12, 2022.

**POI (Plan of Improvement)**

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

**Correction Deadline: 10/7/2022**

**Recited on 9/23/2022**

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**591-1-1-.33 Staff Training**

**Defer**

**Correction Deadline: 2/26/2022**

**Corrected on 9/23/2022**

**.33(3) - The consultant observed the previous citation to be corrected in that the consultant observed evidence of newly hired staff to have completed health and safety training within 90 days of hire.**

**Defer**

591-1-1-.33 - The previous citation was deferred due to the provider having until the end of December 31, 2022, to complete the required 10 hours of annual training. The consultant discussed with the provider to maintain a copy of their completed training certificates for the year 2022 in their personal file or via their Georgia Professional Development System account online.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 2/26/2022**

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**591-1-1-.31 Staff(CR)**

**Met**

**Correction Deadline: 8/16/2022**

**Corrected on 9/23/2022**

**.31(2)(b)3.(ii)(I) - (VIII) - The consultant observed the previous citation to be corrected in that the consultant observed newly hired lead teacher's to have a professional learning plan in place on this date.**