



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/29/2022 **VisitType:** Licensing Study

Arrival: 9:45 AM

Departure: 12:45 PM

CCLC-32380

Woodlawn Preschool & Child Development

2220 Walton Way Augusta, GA 30904 Richmond County
 (706) 738-2546 woodlawnaugustaumc@gmail.com

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/29/2022	Licensing Study	Good Standing	
04/05/2022	Monitoring Visit	Good Standing	
08/23/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Young Infants	Infants	1	4	C	8	C	NA	NA	Diapering, Nap
Main	B- Infants 2	Infants	1	5	C	8	C	NA	NA	Nap, Transitioning
Main	C- Young Three's	Four Year Olds	1	12	C	17	C	NA	NA	Free Play
Main	D- One's	One Year Olds	2	7	C	12	C	NA	NA	Transitioning, Floor Play, Outside
Main	E- Older Infants	One Year Olds	2	6	C	8	C	NA	NA	Outside, Transitioning
Main	F- Two's	Two Year Olds	2	12	C	17	C	NA	NA	Transitioning, Floor Play
Main	G- Three's	Three Year Olds	2	9	C	18	C	NA	NA	Free Play, Transitioning
Main	H- Four's	Four Year Olds	2	13	C	22	C	NA	NA	Transitioning, Centers
Main	I- After School		0	0	C	52	C	NA	NA	
Main	J- Afterschool	Three Year Olds and Four Year Olds	1	12	C	14	C	NA	NA	Transitioning, Art, Story
Total Capacity @35 sq. ft.: 162			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations				
Total # Children this Date: 80			Total Capacity @35 sq. ft.: 162			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- 3- School Age (B)	32	C
Main	PG- Infant/Toddler (A)	22	C

Comments

Director provided two file(s) for employees hired since last visit.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Elaine Cupp, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 9/29/2022 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Child # 9	Met
Child # 10	Met
Child # 11	Met
Child # 12	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(6) - Please ensure that playground equipment is free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. On this date the consultant observed the red merry go round on the preschool/school age playground was missing the pedal, and the see-saw on the preschool/school age playground had sharp edges on the left seat of the see-saw.

Correction Deadline: 10/9/2022

Technical Assistance

591-1-1-.26(9) - Please ensure that the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. On this date the consultant observed the wooden border on the front bottom of the preschool/after school playground to be loose as well as there was board on the middle section in front of the tree that had spots of weathering and was splintering.

Correction Deadline: 9/29/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on the consultant's observation that the diaper changing surface in classroom A- young infants was not cleaned with a disinfectant and dried with a single-use disposable towel as required.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 9/29/2022

591-1-1.17 Hygiene(CR)**Not Met****Finding**

591-1-1.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on the consultant's observation that a child in classroom A was observed not washing their hands with liquid soap and warm running water after diapering.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 9/29/2022

Comment

591-1-1.17(7)(a) - On this date the consultant discussed that washcloth handwashing be used only for infants when the infant is too heavy to hold or cannot stand safely and for children with special needs; requires that an individual washcloth be used only once for each child before laundering.

Correction Deadline: 9/29/2022

591-1-1.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	N/A
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	N/A
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Technical Assistance
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Comment

Pleasant naptime environment observed.

Comment

The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of cots was discussed with the director on this date.

Technical Assistance

591-1-1-.30(4) - Please ensure that cots are stored in the children's activity room or area, are stored to prevent children's access to them and to allow maximum use of play space. On this date the consultant observed cots accessible to children in all classrooms except for Classroom A & Classroom B.

Correction Deadline: 9/29/2022

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 02/10/2020

Staff # 2	Met
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Date of Hire: 08/19/2019

Staff # 3	Met
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Date of Hire: 08/12/2019

Staff # 4	Met
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Date of Hire: 02/08/2020

Staff # 5	Met
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Date of Hire: 11/09/2015

Staff # 6	Met
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Date of Hire: 03/05/2020

Staff # 7	Met
Date of Hire: 08/28/2013	
Staff # 8	Met
Date of Hire: 03/04/2019	
Staff # 9	Met
Date of Hire: 08/13/2021	
Staff # 10	Met
Date of Hire: 08/26/2013	
Staff # 11	Met
Date of Hire: 11/08/2021	
Staff # 12	Met
Date of Hire: 04/11/2022	
Staff # 13	Met
Date of Hire: 05/23/2011	
Staff # 14	Met
Date of Hire: 12/09/2019	
Staff # 15	Met
Date of Hire: 12/07/2017	
Staff # 16	Met
Date of Hire: 07/30/2020	
Staff # 17	Met
Date of Hire: 08/13/2021	
Staff # 18	Met
Date of Hire: 07/27/2021	
Staff # 19	Met
Date of Hire: 03/13/2020	
Staff # 20	Met
Date of Hire: 04/27/2015	
Staff # 21	Met
Date of Hire: 08/16/2011	

Records Reviewed: 31**Records with Missing/Incomplete Components: 0**

Staff # 22 Met

Date of Hire: 02/23/2022

Staff # 23 Met

Date of Hire: 02/02/2021

Staff # 24 Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25 Met

Date of Hire: 12/04/2020

Staff # 26 Met

Date of Hire: 05/23/2011

Staff # 27 Met

Date of Hire: 02/01/2020

Staff # 28 Met

Date of Hire: 05/23/2011

Staff # 29 Met

Date of Hire: 02/06/2018

Staff # 30 Met

Date of Hire: 01/06/2020

Staff # 31 Met

Date of Hire: 06/28/2022

Staff Credentials Reviewed: 19**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided two file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met**Comment**

Complete first aid kits observed in center.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.