



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/27/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM **Departure:** 11:30 AM

CCLC-25589

Excell Preparatory Center

5105 Salem Road Lithonia, GA 30038 DeKalb County
 (770) 322-5210 Inelson@excellprep.com

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672
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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/27/2022	Licensing Study	Good Standing	
04/08/2022	Complaint Closure	Good Standing	
03/02/2022	Complaint Investigation Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Infants-1st Rt	Infants	1	4	C	11	C	NA	NA	Floor Play
Main	B- 2nd Rt-Infants	Infants and One Year Olds	2	5	C	12	C	NA	NA	Diapering,Floor Play
Main	C- 3rd Rt- 1 y/o	One Year Olds	2	13	C	16	C	NA	NA	Transitioning
Main	D- 4th Rt- 1 y/o	One Year Olds and Two Year Olds	2	13	C	16	C	NA	NA	Transitioning,Lunch
Main	E-5th Rt- 2 y/o	Two Year Olds	2	11	C	20	C	NA	NA	Lunch
Main	F-6th Right-2 y/o	Three Year Olds	2	11	C	20	C	NA	NA	Lunch
Main	G-1st Left- 3 y/o	Three Year Olds	2	14	C	25	C	NA	NA	Lunch,Transitioning
Main	H- 2nd Lft- 3 y/o	Three Year Olds and Four Year Olds	2	14	C	24	C	NA	NA	Circle Time
Main	I- 3rd Lft-4 y/o	Four Year Olds	1	12	C	17	C	NA	NA	Circle Time
Main	J-Back Hall-4 y/o	Four Year Olds	1	7	C	18	C	NA	NA	Transitioning
Main	K-Back Hall-5 y/o	Five Year Olds and Six Year Olds and Over	2	9	C	19	C	NA	NA	Transitioning
Main	L-Back Hall-6y/o	Six Year Olds and Over	1	9	C	18	C	NA	NA	Transitioning
Main	M-Back Hall-End-7+	Six Year Olds and Over	1	11	C	18	C	NA	NA	Outside
Main	N-Cafeteria-5-12y/o		0	0	C	19	C	NA	NA	

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 133

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Infant - 2 year playground	55	C
Main	B: 3-4 Year Old Playground	23	C
Main	Back Playground	48	C
Main	C: School Age Playground	47	C
Main	Front Paved Playground	7	C
Main	Left Playground	19	C
Main	Right Playground	44	C

Comments

An Administrative Review was conducted on June 7, 2022 . Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on May 27, 2022 with the Director.

Director provided ten file(s) for employees hired since last visit.

Plan of Improvement: Developed This Date 05/27/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Donna Brown, Program Official

Date

Kesha McNeal, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 5/27/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Please ensure that the Center conducts drills for other emergency situations. The other emergency situation drills will be conducted every six months.

Correction Deadline: 6/1/2022

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director and center staff on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of cots was discussed with the director on this date.

Correction Deadline: 3/2/2022**Corrected on 5/27/2022**

.30(2)(c) - Previous citation observed corrected on this date in that center staff that no items are placed in the cribs.

Staff Records

Records Reviewed: 48**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met

Staff # 3 Met

Date of Hire: 08/13/2019

Staff # 4 Met

Staff # 5 Date of Hire: 11/18/2021	Met
Staff # 6 Date of Hire: 08/31/2020	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12 Date of Hire: 06/17/2020	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19 Date of Hire: 09/08/2021	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22 Date of Hire: 10/04/2021	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met

Records Reviewed: 48**Records with Missing/Incomplete Components: 0**

Date of Hire: 05/24/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 27

Met

Date of Hire: 03/09/2021

Staff # 28

Met

Staff # 29

Met

Staff # 30

Met

Staff # 31

Met

Date of Hire: 01/25/2022

Staff # 32

Met

Staff # 33

Met

Date of Hire: 06/17/2020

Staff # 34

Met

Date of Hire: 05/12/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 35

Met

Staff # 36

Met

Staff # 37

Met

Staff # 38

Met

Staff # 39

Met

Date of Hire: 05/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 40

Met

Staff # 41

Met

Staff # 42

Met

Staff # 43

Met

Staff # 44

Met

Staff # 45

Met

Staff # 46

Met

Staff # 47

Met

Staff # 48

Met

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided ten file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.