



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/15/2022 **VisitType:** Initial Licensing Study **Arrival:** 11:50 AM **Departure:** 12:50 PM

CCLC-57036

Shenandoah Learning Center

40 Bledsoe Rd. Newnan, GA 30263 Coweta County
 (404) 360-8838 simplekapoor123@yahoo.com

Regional Consultant

Margaret Pringle

Phone: (404) 985-6259

Fax: (678) 913-0625

margaret.pringle@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation		
06/15/2022	Initial Licensing Study	N/A

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right Infants	Infants	2	8	C	9	C	NA	NA	Floor Play, Feeding, Diapering
Main	B-1st Left Toddlers	One Year Olds	1	5	C	14	C	NA	NA	Nap
Main	C-Back Left School age Campers	Six Year Olds and Over	1	20	C	22	C	NA	NA	Nap
Main	D-2nd Left 1's-2's	Two Year Olds	1	6	C	18	C	NA	NA	Nap
Main	E-2nd Right 4's		0	0	C	19	C	NA	NA	Not In Use
Main	F-Back Right 3's	Three Year Olds	1	15	C	35	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 117					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 117			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Preschool & SA	45	C
Main	ASP Proground	28	C
Main	B-Infant/Toddlers	26	C

Comments

An Administrative Review was conducted on June 15, 2022 during the onsite inspection. Staff files, children's files, training, and background checks were all reviewed. An exit conference will be conducted with the Director/Owner. Temporary License issued on this date. Phone conference will be conducted. Facility does carry Liability Insurance.

Plan of Improvement: Developed This Date 06/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Porsche Culpepper, Program Official

Date

Margaret Pringle, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 6/15/2022 **VisitType:** Initial Licensing Study **Arrival:** 11:50 AM **Departure:** 12:50 PM

CCLC-57036

Shenandoah Learning Center

40 Bledsoe Rd. Newnan, GA 30263 Coweta County
(404) 360-8838 simplekapoor123@yahoo.com

Mailing Address
Same

Regional Consultant

Margaret Pringle

Phone: (404) 985-6259

Fax: (678) 913-0625

margaret.pringle@dec.al.ga.gov

The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(5) - Please ensure age appropriate tables and chairs are used in room for ages being served.

Correction Deadline: 7/15/2022

Technical Assistance

591-1-1-.12(6) - Please ensure a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned areas in art, dramatic play/accessories, science, games and manipulatives. Also check Consumer Product safety website to ensure walkers are in compliance.

Correction Deadline: 7/15/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Please ensure decal are added to the glass door at the entrance to the center at the children eye level to prevent them from them walking into the door. Also a barrier will be added to the desk area up front to prevent the children from wondering into the staff office area that may or may not have hazardous items.

Correction Deadline: 6/15/2022

Technical Assistance

591-1-1-.25(6) - Please ensure each child's personal items to be kept in individually labeled cubbies, lockers or racks separated from articles used by other children. The spaces shall be accessible to the children to whom they are assigned for all walking children.

Correction Deadline: 7/15/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on Consultant's observation the fencing surrounding the outside play areas has rust on the panels, top poles and vegetation growing through the fencing on each playground area.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 6/15/2022

Technical Assistance

591-1-1-.26(6) - Please ensure all toys/equipment with chipped paint and rust spots are painted and or removed from the playground

Correction Deadline: 6/25/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on Consultant's observation the climbing structure with rock climbing wall and slide lacked the required 6(six) inches of mulch in the fall zones.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 6/25/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on Consultant's observation that the following hazards were present on the playgrounds: high grass, exposed tree roots, sticky plants, uneven surfacing and pine cones.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 6/15/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on Consultant's observation the exhaust fan was inoperable in room A, B and D serving diapering children.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

Correction Deadline: 6/15/2022**Technical Assistance**

591-1-1-.10(2) - Please ensure the diaper changing table is adjacent to the diapering sink in each diapering room.

Correction Deadline: 6/15/2022**Technical Assistance**

591-1-1-.10(9) - Please ensure diapering and food preparation areas are separate.

Correction Deadline: 6/15/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

The children were napping during the visit. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on Consultant's observation during the reviewing of field trip loading and unloading forms (1) one of 2(two) forms lacked the responsible person on the vehicle signature form showing first check had been conducted.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 6/16/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on Consultant's observation during the reviewing of transportation form, (1) of (2) two forms lacked a second check signature.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 6/15/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position. Eight (8) of eight (8) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2011, 2016, 2018 and 2021.

Finding

591-1-1-.30(1)(a) requires a crib that is safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards be provided for each infant. It was determined based on Consultant's observation (1) one of (7) seven cribs were not in compliance with Consumer Product Safety (CPSC) and American Society of Testing and Materials International (ASTM) being that it was manufactured in 2011. Consultant instructed the Director to contact the manufacturer to confirm whether an approved certificate was on file. This crib was being used at the center.

POI (Plan of Improvement)

The Center will provide a crib that is safety approved in compliance with CPSC and ASTM safety standards for each infant. The manufacturer was contacted, the director was informed to remove it from the property. Consultant was informed on the removal and replacement of the crib on June 24, 2022 during a phone conference.

Correction Deadline: 6/25/2022

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on Consultant's observation (2) two of (8) eight cribs that were used during napping lacked a tight-fitting sheet. Please ensure teachers in the infant room are trained on SIDS requirements and submit certificate of completion.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. SIDS training certificates will be sent to Consultant by June 30, 2022.

Correction Deadline: 6/15/2022

Finding

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on Consultant's observation during naptime, the children were asleep on cots that lacked a sheet in room B, C, D and F

POI (Plan of Improvement)

The Center will ensure that sheets are available for each cot/mat and marked for individual use or washed daily and that marked sheets are washed at least weekly.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 05/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 05/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 03/02/2022	
Staff # 4	Met
Date of Hire: 05/23/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 10/22/2018	
Staff # 6	Met
Date of Hire: 09/23/2018	
Staff # 7	Met
Date of Hire: 10/06/2021	
Staff # 8	Met
Date of Hire: 01/10/2020	
Staff # 9	Met
Date of Hire: 05/19/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 01/03/2020	
Staff # 11	Met
Date of Hire: 02/01/2021	
Staff # 12	Met
Date of Hire: 08/16/2021	
Staff # 13	Met
Date of Hire: 01/18/2021	
Staff # 14	Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Date of Hire: 06/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15

Met

Date of Hire: 04/10/2012

Staff # 16

Met

Date of Hire: 09/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 01/11/2021

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtime, nap time, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtime and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on Consultant's observation, while completing paperwork with the Director, a child came into the room unsupervised without a parent and or teacher to use the restroom.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 6/15/2022