



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/18/2022 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 2:30 PM

CCLC-16753

West Cobb Preparatory Academy (front bldg)

270 Windy Hill Road Marietta, GA 30060 Cobb County
 (770) 435-5720 wcpga@aol.com

Regional Consultant

Evelyn McBurne

Phone: (770) 405-7958

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evelyn.mcburne@decal.ga.gov

Mailing Address

5205 Timber Ridge Rd
 Marietta, GA 30068

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/18/2022	Complaint Investigation & Licensing Study	Good Standing	
03/21/2022	Monitoring Visit	Good Standing	
11/08/2021	Complaint Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Three Year Olds	2	18	C	19	C	NA	NA	Nap
Main	1R	Infants	2	12	C	15	C	NA	NA	Nap
Main	2L	Three Year Olds and Four Year Olds	2	16	C	26	C	NA	NA	Nap
Main	2R	One Year Olds and Two Year Olds	2	12	C	20	C	NA	NA	Nap
Main	3-4 YRS.	Three Year Olds	1	7	C	26	C	NA	NA	Nap
Main	3R	Infants	1	4	C	5	C	NA	NA	Nap
Main	4R	Two Year Olds	2	15	C	17	C	NA	NA	Nap
Main	5R	One Year Olds	3	12	C	17	C	NA	NA	Nap
Main	6R	Three Year Olds	1	12	C	29	C	NA	NA	Nap
Main	7R		0	0	C	26	C	NA	NA	
Main	DOWNSTAIRS	Five Year Olds and Six Year Olds and Over	1	13	C	50	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 250						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 121						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1-2 YR PLAYGROUND	20	C
Main	3-4 YR. PLAYGROUND	64	C

Main	INF. PLAYGROUND	12	C
Main	SCHL. AGE PLAYGROUND	98	C

Comments

An in-person inspection was conducted on August 18, 2022 with the Provider. The provider's signature on the administrative review letter was obtained on August 18, 2022. An Administrative Review was conducted on August 29, 2022. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3

Met

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Observed complete emergency drills.

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff stated age-appropriate discussion and redirection is used as a form of discipline.

591-1-1-.36 Transportation(CR) **Not Evaluated**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 05/19/2022

Staff # 2 Met
Date of Hire: 08/03/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met
Date of Hire: 10/05/2015

Staff # 4 Met
Date of Hire: 07/26/2021

Staff # 5 Met
Date of Hire: 01/21/2022

Staff # 6 Met
Date of Hire: 06/07/2021

Staff # 7 Met
Date of Hire: 06/06/2022

Staff # 8 Met
Date of Hire: 07/28/2022

Staff # 9 Met
Date of Hire: 08/01/2017

Staff # 10 Met
Date of Hire: 01/17/2022

Staff # 11 Met
Date of Hire: 01/05/2022

Staff # 12 Date of Hire: 12/01/2020	Met
Staff # 13 Date of Hire: 06/16/2022	Met
Staff # 14 Date of Hire: 03/23/2022	Met
Staff # 15 Date of Hire: 05/04/2020	Met
Staff # 16 Date of Hire: 03/11/2019	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19 Date of Hire: 11/13/2015	Met
Staff # 20 Date of Hire: 03/01/2022	Met
Staff # 21 Date of Hire: 08/07/2017	Met
Staff # 22 Date of Hire: 08/02/2021	Met
Staff # 23 Date of Hire: 05/13/2022	Met
Staff # 24 Date of Hire: 01/25/2021	Met
Staff # 25 Date of Hire: 07/07/2008	Met
Staff # 26 Date of Hire: 11/17/2014	Met
Staff # 27 Date of Hire: 08/01/2022	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Director provided nine files for employees hired since last visit on March 21, 2022.

Comment

Satisfactory comprehensive criminal record checks were observed to be complete for all staff on this date.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please be mindful of training expiration dates.

591-1-1-.33 Staff Training Met

Comment

Please ensure eligible staff members complete 10 clock hours of annual training in 2022.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.