

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)**Date:** 7/17/2023**VisitType:** EX-Monitoring**Arrival:** 10:00AM**Departure:** 11:45AM**EX-56587 EXMT-20187 EX-7 - Day camp
Jazzle Dance Studio**3155 Cobb Pkwy SE, Atlanta GA 30339 Cobb
County
(917) 324-0762 jazzledancestudio@gmail.com**Mailing Address****Regional Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
7/17/2023	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Main Room	, Fives, Six and older	2	8	Y	Physical movement and stretching

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 8

Comments:

A CAPS Monitoring Visit was completed on July 17, 2023. The Specialist met with Ms. Rollins, program owner. A One Day letter was issued on this day.

Corrective Action Plan: Developed This Date

Please refer the website, <http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

Date: 7/17/2023

VisitType: EX-Monitoring

Arrival: 10:00AM **Departure:** 11:45AM

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys(CS) Met

Comment

A variety of equipment and toys were observed throughout the Program.

EX-HS-Q Swimming Pools & Water-related Activities(CS) N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements Technical Assistance

Technical Assistance

Only the exemption certificate was observed posted at the program. TA provided to post both the exemption certificate and approval letters by the program's main entrance. TA was also provided to collect children's immunization during enrollment. Records show that the last fire inspection was conducted in April 2022. Annual fire inspection requirement discussed with the provider.

Facility

EX-HS-L Physical Plant(CS) Met

Comment

No hazards observed accessible to children on this date.

EX-HS-M Playgrounds(CS) N/A

Comment

No playground provided

Health and Hygiene

EX-HS-U Diapering Areas & Practices(CS) N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene**Met****Comment**

Staff were observed to remind children to use hand sanitizer before having snack. Discussed best practice is to use soap and water.

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Not Met****Technical Assistance**

TA provided to maintain documentation of the dates and times of the safety drills.

Finding

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on review of documentation that the program had incomplete written policies and procedures.

POI (Plan of Improvement)

The Program will establish and implement policies and procedures that will include components in in letters a through i.

Correction Deadline: 7/22/2023

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Observed age-appropriate discipline policies on this date.

Comment

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips**N/A****Comment**

On-site field trips only.

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

Staff Records**Records Reviewed: 4****Records with Missing/Incomplete Components: 4**

Staff's Name [# 1]: Do, Lily

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 2]: Mathis, Brittany

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 3]: Person, Vitoria

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 4]: Rollins , Jarmita

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on review of records that four out of four staff members did not have a DECAL Satisfactory Criminal Records Check Determination while children were present for care.

POI (Plan of Improvement)

The Program will ensure that staff members obtain a DECAL Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care.

Correction Deadline: 7/17/2023

EX-HS-.W First Aid & CPR**Technical Assistance****Technical Assistance**

Observed evidence of staff training in CPR on this date. TA provided to complete both CPR and first aid training. All staff are required to complete CPR and first aid training within 90 days of employment.

Technical Assistance

The provider stated that she provides an initial orientation. TA provided regarding training requirements.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Program observed to maintain appropriate staff: child ratios.