



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/2/2022 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 9:40 AM

CCLC-52184

Pine Grove Academy

200 Pine Grove Road Roswell, GA 30075 Fulton County
 (770) 642-1900 suzanne@pinegrovega.com

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

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latoya.longshore@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/02/2022	Monitoring Visit	Good Standing	
11/15/2021	Licensing Study	Good Standing	
08/04/2021	Incident Investigation Closure	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L: Infants	Infants	3	10	C	25	C	NA	NA	Feeding, Floor Play
Main	1R: Two's	Two Year Olds and Three Year Olds	2	11	C	23	C	NA	NA	Circle Time
Main	2L: Toddlers	One Year Olds and Two Year Olds	3	8	C	22	C	NA	NA	Centers
Main	2R: Three's	Three Year Olds	1	8	C	23	C	NA	NA	Circle Time
Main	3R: Preschool	Three Year Olds	2	8	C	23	C	NA	NA	Centers
Main	4R: Pre-K 2		0	0	C	20	C	NA	NA	
Main	Middle: School Age	Six Year Olds and Over	1	14	C	26	C	NA	NA	Music
Main	Rear(5R): Pre-K 1	Six Year Olds and Over	2	11	C	25	C	NA	NA	Transitioning, Art

Total Capacity @35 sq. ft.: 187

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 70

Total Capacity @35 sq. ft.: 187

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Left Front	33	C
Main	B: Middle	93	C
Main	C: Rear Right	61	C

Comments

A Monitoring visit was conducted on June 2, 2022. Staff files, Transportation, and Comprehensive Background check files were reviewed.

Safe sleep was discussed with the provider.

Plan of Improvement: Developed This Date 06/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Suzanne Gillespie, Program Official

Date

LaToya Longshore, Consultant

Date



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Findings Report

Date: 6/2/2022 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 9:40 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation in the Infant classroom 1L, a sound machine was observed attached to the side of the crib while a baby was in the crib.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 6/2/2022**Staff Records****Records Reviewed: 32****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/13/2021

Staff # 2 Met

Date of Hire: 04/24/2014

Staff # 3 Met

Date of Hire: 10/04/2021

Staff # 4 Met

Date of Hire: 07/13/2021

Staff # 5 Met

Date of Hire: 07/30/2019

Staff # 6 Met

Date of Hire: 05/16/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 12/13/2021

Staff # 8 Met

Date of Hire: 11/13/2017

Staff # 9 Met

Date of Hire: 08/16/2021

Staff # 10 Met

Date of Hire: 07/05/2011

Staff # 11 Met

Date of Hire: 03/28/2012

Staff # 12 Met

Date of Hire: 11/10/2019

Staff # 13 Met

Date of Hire: 08/19/2020

Staff # 14 Met

Date of Hire: 08/19/2020

Staff # 15 Met

Date of Hire: 03/28/2012

Staff # 16 Met

Date of Hire: 09/21/2021

Staff # 17 Met

Date of Hire: 04/15/2013

Staff # 18 Met

Date of Hire: 09/07/2021

Staff # 19 Met

Date of Hire: 05/26/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20 Met

Date of Hire: 08/14/2006

Staff # 21 Met

Date of Hire: 03/08/2022

Staff # 22 Met

Date of Hire: 05/26/2020

Staff # 23 Met

Date of Hire: 01/12/2022

Staff # 24 Met

Date of Hire: 04/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25 Met

Date of Hire: 08/02/2021

Staff # 26 Met

Date of Hire: 09/13/2021

Staff # 27 Met

Date of Hire: 08/02/2004

Staff # 28 Met

Date of Hire: 01/31/1995

Staff # 29 Met

Date of Hire: 05/16/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30 Met

Date of Hire: 05/03/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Staff # 31

Met

Date of Hire: 04/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 32

Met

Date of Hire: 04/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 11/15/2021

Corrected on 6/2/2022

Previous citation corrected. Comprehensive Records check files were observed complete.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.