



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/22/2022 **VisitType:** Licensing Study

Arrival: 8:50 AM

Departure: 10:05 AM

CCLC-1758

Primrose School of Mansell

1015 Kingswood Place Alpharetta, GA 30009 Fulton County
(770) 552-1986 director@primrosemansell.com

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

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latoya.longshore@decal.ga.gov

Mailing Address

131 Saddle Mountain Road
Rome, GA 30161

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/22/2022	Licensing Study	Good Standing	
08/16/2022	Complaint Closure	Good Standing	
08/03/2022	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1LF-Older Infants	Infants	1	4	C	10	C	NA	NA	Floor Play,Nap
Main	1RT-Young Toddlers	One Year Olds	2	2	C	12	C	NA	NA	Story
Main	2LF-Younger Infants	Infants	2	4	C	10	C	NA	NA	Floor Play
Main	2RT-Early Preschool A	One Year Olds	2	5	C	19	C	NA	NA	Circle Time
Main	3 LF-GA Pre-K 1		0	0	C	21	C	29	C	
Main	3 RT-Early Preschool B	Two Year Olds	1	8	C	20	C	28	C	Circle Time
Main	4LF-GA Pre-K 2		0	0	C	20	C	28	C	
Main	4RT-Pathways	Two Year Olds	1	5	C	20	C	28	C	Centers
Main	Explorers	Six Year Olds and Over	2	9	C	24	C	34	C	Circle Time
Main	Preschool		0	0	C	24	C	34	C	

Total Capacity @35 sq. ft.: 180

Total Capacity @25 sq. ft.: 232

Total # Children this Date: 37

Total Capacity @35 sq. ft.: 180

Total Capacity @25 sq. ft.: 232

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground LF BK	88	C
Main	Playground LF FT	14	C
Main	Playground RT BK	46	C
Main	Playground RT FT	37	C

Comments

A Licensing Study was conducted on December 22, 2022.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carina Ray, Program Official

Date

LaToya Longshore, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License Technical Assistance

Technical Assistance

Discussed with the provider to ensure appropriate documentation is submitted to address any changes to the licensed facility.

Correction Deadline: 12/29/2022

Safety

591-1-1-.05 Animals Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Correction Deadline: 8/3/2022

Corrected on 12/22/2022

Previous citation corrected. Appropriate discipline was observed on this date.

591-1-1-.13 Field Trips(CR) Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 08/08/2021

Staff # 2 Met
Date of Hire: 01/25/2021

Staff # 3	Met
Date of Hire: 10/18/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 11/02/2021	
Staff # 5	Met
Date of Hire: 01/10/2022	
Staff # 6	Met
Date of Hire: 11/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 06/21/2021	
Staff # 8	Met
Date of Hire: 07/17/2021	
Staff # 9	Met
Date of Hire: 11/06/2001	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 09/07/2022	
Staff # 12	Met
Date of Hire: 01/14/2010	
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Date of Hire: 11/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16	Met
Date of Hire: 10/29/2021	
Staff # 17	Met
Date of Hire: 08/23/2021	
Staff # 18	Met
Date of Hire: 07/05/2022	

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Staff # 19 Met
Date of Hire: 02/03/2022

Staff # 20 Met
Date of Hire: 11/15/2021

Staff # 21 Met
Date of Hire: 03/15/2022

Staff # 22 Met
Date of Hire: 11/15/2021

Staff # 23 Met
Date of Hire: 08/06/2021

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Staff observed to provide direct supervision and be attentive to children's needs.