



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/31/2023 **VisitType:** Initial Licensing Study **Arrival:** 7:15 AM **Departure:** 10:45 AM

CCLC-58764

Kittredge Magnet Education Program

2383 N. Druid Hills Road NE Atlanta, GA 30329 DeKalb County
CCLC-58764 aftercaredirector@kittredgefoundation.com

Application Services Unit Consultant

Kedirile Knott

Phone: (770) 357-7016

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kedirile.magakgala@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
07/31/2023	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building	101 - Upstairs 1st Left		0	0	C	22	C	NA	NA	
Main Building	104 - Upstairs 1st Right		0	0	C	22	C	NA	NA	
Main Building	106 - Upstairs 2nd Right		0	0	C	22	C	NA	NA	
Main Building	107 - Upstairs 2nd Left		0	0	C	26	C	NA	NA	
Main Building	108 - Upstairs 3rd Right		0	0	C	26	C	NA	NA	
Main Building	109 - Upstairs 3rd Left		0	0	C	27	C	NA	NA	
Main Building	110 - Upstairs 4th Right		0	0	C	19	C	NA	NA	
Main Building	206 - Downstairs 1st Right		0	0	C	22	C	NA	NA	
Main Building	207 - Downstairs 1st Left		0	0	C	19	C	NA	NA	
Main Building	211 - Downstairs 2nd Left		0	0	C	22	C	NA	NA	
Main Building	212 - Downstairs 2nd Right		0	0	C	22	C	NA	NA	
Main Building	217 - Downstairs 3rd Left		0	0	C	22	C	NA	NA	
Main Building	Cafeteria		0	0	C	67	C	NA	NA	

Main Building	Gym		0	0	C	0	C	NA	NA
Main Building	Media Room		0	0	C	0	C	NA	NA
Total Capacity @35 sq. ft.: 200					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request		
Total # Children this Date: 0		Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main Building	Playground A - 1st Left	60	C
Main Building	Playground B - 2nd Left	80	C
Main Building	Playground C - Basketball Court	25	C

Comments

An Initial Licensing Study was conducted on July 31, 2023. Permission to Operate was granted on this date. Facility does not carry Liability Insurance.

Plan of Improvement: Developed This Date 07/31/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decgal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Ansley Floyd, Program Official

Date

Kedirile Knott, Application Services Unit Consultant

Date



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(Findings Report)

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. A pool was not observed on site.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Consultant discussed with the Director the importance of ensuring that all the information on the enrollment packet be filled out by parents. Consultant also discussed with the Director ensuring that parental agreements/authorizations be filled out and kept on file.

Facility

591-1-1-.06 Bathrooms

Not Met

Comment

Please monitor bathrooms for necessary supplies.

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the two (2) bathrooms upstairs, and the girl's bathroom downstairs, as well as the bathrooms in the gym did not have operable exhaust fans.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 8/30/2023

591-1-1-.19 License Capacity(CR)

Met

Comment

Permission to Operate was granted on this date. The overall license capacity is 200children due to the center's request.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Consultant observed Clorox Wipes; hand sanitizer; a box fan; air freshener; and adult scissors. Please be mindful to keep items that pose a hazard inaccessible to children. There were no children present during the visit.

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

Consultant discussed with the director ensuring that the gaps on Playground A gate are covered and the bolts on the fence are cut down to 2 threads.

Correction Deadline: 8/7/2023

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that Playground B did not have the required six (6) inches of resilient surface.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 8/10/2023

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that cooling equipment on Playground A was not enclosed with a four-foot barrier.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/7/2023

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Consultant discussed with the Provider foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut, or mashed and is appropriate for each child's age and individual eating, chewing and swallowing ability.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation, administration procedures, and storage.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Naps are not required for this program. School age children attend only for after school hours.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete. Seventeen (17) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.