



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/16/2023    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 4:00 PM

**CCLC-57713**

**Kreative Kidz Academy**

1794 East Park Avenue Valdosta, GA 31602 Lowndes County  
(229) 300-5747 kreativekidz1@yahoo.com

**Regional Consultant**

Rena Keene

Phone: (912) 544-9930  
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rena.keene@dec.al.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
08/16/2023	Licensing Study	Good Standing
05/31/2023	TA Follow Up	Good Standing
05/19/2023	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A		0	0	C	12	C	NA	NA		
Main	B	One Year Olds and Two Year Olds	1	9	C	11	C	NA	NA	Free Play,Centers	
Main	C	Infants	1	3	C	10	C	NA	NA	Floor Play,Feeding,Diapering	
Main	D	Four Year Olds	1	5	C	21	C	NA	NA	Centers,Transitoning	
Main	E	Three Year Olds	1	9	C	13	C	NA	NA	Transitioning,Art,Lunch	
Main	F		0	0	C	8	C	NA	NA		
Total Capacity @35 sq. ft.:					75	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 26			Total Capacity @35 sq. ft.:			75	Total Capacity @25 sq. ft.:			0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	47	C

**Comments**

The purpose of today's visit was to conduct a Licensing Study.

Plan of Improvement: Developed This Date 08/16/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Michelle Baker, Program Official

Date

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Rena Keene, Regional Consultant

Date



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**(Findings Report)**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Not Met**

**Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on Consultant's observation that lesson plans were not posted in the classrooms for the children who were one and two years of age and in the four-year-old classroom.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 8/16/2023**

**Technical Assistance**

591-1-1-.03(7) requires the center to provide outdoor activities daily, weather permitting. Staff stated that the children did not go outside on the morning of the visit because the grounds were wet. Consultant did observe that there was still standing water from rain the previous day. Please be sure that playground area is prepared for outdoor activities when weather permits and the temperature is mild enough.

**Correction Deadline: 8/16/2023**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 3**

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)(a)-Name of both parents,.08(1)-Parent Names, Work Numbers

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on a review of children's records that four of five records reviewed did not contain all required information as follows:

1. There was no information regarding any special needs or disabilities for Child No. 3 and Child No. 4. The section addressing these items were left blank on the enrollment forms.
2. The records for Child No. 3 and Child No. 4 did not include information for both parents to include the father's address and work information.
3. The record for Child No. 3 did not list the father's name or the telephone number for the child's primary medical provider.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 8/16/2023**

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well, but maintenance needed in the girl's bathroom used by the three-year-old children. Please refer to Rule No. 591-1-1-.25(3).

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children including cleaning supplies.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on Consultant's observation that the wall-mounted trash can in the girl's bathroom adjacent to the three-year-old classroom was unattached to the wall and posed a safety hazard to the children.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 8/16/2023****Finding**

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on Consultant's observation that the kitchen door leading to the classroom where the four-year-old children were housed was not kept closed and latched so that the area was inaccessible to the children in the adjacent classroom.

**POI (Plan of Improvement)**

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

**Correction Deadline: 8/16/2023****Technical Assistance**

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. Please be sure that the two classrooms housing the children ages three and four years are monitored to ensure that all outlets are covered when they are not in use. Two outlets in these room were observed to be without a protective covering.

**Correction Deadline: 8/16/2023**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. Please ensure that the small blue equipment with the swings and slide are anchored on all corners.

**Correction Deadline: 8/26/2023****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilience. It was determined based on Consultant's observation that there was inadequate resilient material beneath the swings and at the base of the slide of the red, blue and yellow swinging and climbing equipment. The resilient material in the fall zone of the swings measured less than two inches and there was no resilient material at the base of the slide. Based on the height and type of equipment, a minimum depth of six inches of resilient material is recommended.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resilience.

**Correction Deadline: 8/26/2023**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Not Met**

**Technical Assistance**

591-1-1-.15 - Lunch served during visit was observed to meet USDA guidelines and included pizza, string cheese, corn, peaches and milk, however the peaches were only served after Consultant questioned staff and prompted the Director that the fruit component was missing from the meal. Please ensure that USDA guidelines are followed as shown below:

- CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3
- Components for breakfast: Grains, Vegetables, Fruits or both, Milk
- 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
- 2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on Consultant's observation and staff statements that there was no Infant Feeding Plan obtained from the parent and posted in the infant's classroom

**POI (Plan of Improvement)**

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

**Correction Deadline: 8/16/2023**

**591-1-1-.18 Kitchen Operations**

**Technical Assistance**

**Technical Assistance**

591-1-1-.18(5) requires the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below. Please be sure that the freezer temperatures are lowered and monitored as the two freezers in use during the visit and checked for correct temperature both registered five (5) degrees Fahrenheit.

**Correction Deadline: 8/16/2023**

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. Please be sure that all steps are followed and that the changing table is kept clean and free of items, ready to be used at all times.

**Correction Deadline: 8/16/2023**

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**591-1-1-.17 Hygiene(CR)****Not Met****Comment**

Staff were observed to remind children to wash hands.

**Finding**

591-1-1-.17(10) requires that if used potty chairs be emptied in a flush toilet after each use, cleaned with a disinfectant and stored in the bathroom. If a sink is used, the sink shall also be disinfected. It was determined based on Consultant's observation that potty chairs were not emptied and cleaned after each use. Urine was observed in the potty chair in the boy's bathroom adjacent to the three-year-old classroom.

**POI (Plan of Improvement)**

The Center will instruct staff to ensure the sanitary use of potty chairs and sinks.

**Correction Deadline: 8/16/2023**

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
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**591-1-1-.27 Posted Notices****Not Met****Finding**

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on Consultant's observation that the current week's menu for meals and snacks was not posted.

**POI (Plan of Improvement)**

The Center will post the notices as required and ensure they remain posted.

**Correction Deadline: 8/16/2023**

<b>Safety</b>
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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Technical Assistance**

**Technical Assistance**

591-1-1-.11(2) requires that Personnel not: physically or sexually abuse a child or engage or permit others to engage in sexually overt conduct in the presence of any child enrolled in the Center; inflict corporal/physical punishment upon a child; shake, jerk, pinch or handle a child roughly; verbally abuse or humiliate a child which includes, but is not limited to, the use of threats, profanity or belittling remarks about a child or his family; isolate a child in a dark room, closet or unsupervised area; use mechanical or physical restraints or devices to discipline children; use medication to discipline or control children's behavior without written medical authorization issued by a licensed professional and given with the parent's written consent; restrict unreasonably a child from going to the bathroom; punish toileting accidents; force-feed a child or withhold feeding a child regularly scheduled meals and/or snacks; force or withhold naps; allow children to discipline or humiliate other children; or confine a child for disciplinary purposes to a swing, highchair, infant carrier, walker or jump seat. Please be sure that an appropriate tone of voice and prompting is used by staff caring for toddlers. Guidance should be given using a pleasant tone of voice and prompting through direct interaction rather than loud, abrupt statements to sit down, get down, and shouting of children's names.

**Correction Deadline: 8/16/2023**

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Not Met****Technical Assistance**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on Consultant's observation and staff statements that the gray Ram 350 passenger van is not in safe repair. The rear view mirror was observed to be unattached to the windshield and the air conditioning is currently not working. Director stated that this vehicle will not be used until the repairs are made and a current vehicle inspection has been completed.

**Correction Deadline: 8/17/2023**

**Finding**

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on Consultant's observation that six children were transported from S.L. Mason Elementary School on August 16, 2023, with only five seat belts used for restraint. Seat belts were available for only five children in the two rear rows of the Honda van, and six children were transported in this area of the vehicle.

**POI (Plan of Improvement)**

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

**Correction Deadline: 8/17/2023**

**Technical Assistance**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of transportation records for three children to be transported on this date that one of the forms did not include the telephone number for one of the parents listed, the telephone number of the child's medical provider or the name of the hospital used by the center. Director stated that the day of the visit is the first day that the center will provide transportation and will obtain the required information prior to transporting the child.

**Correction Deadline: 8/17/2023**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on Consultant's observation and staff statements that one of six children transported on August 16, 2023, from S.L. Mason Elementary School to the center was not listed on the transportation log at the time of pick-up from the school and delivery to the center, and therefore the child was not accounted for while being transported.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 8/17/2023**

**Correction Deadline: 5/17/2023**

**Corrected on 8/16/2023**

.36(7)(d)2. - Consultant observed Director make a second check of the vehicle when six children were transported from S.L. Mason Elementary School to the center on August 16, 2023.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on Consultant's observation that the cots used by the children in the three-year-old classroom were stored with the sheets attached and were not separated during storage so that they did not touch other bedding.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 8/16/2023**

**Staff Records**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided two (2) files for employees hired since last visit. Background checks were observed to have been completed as required.

**591-1-1-.14 First Aid & CPR**

**Technical Assistance**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Technical Assistance**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. Please be sure that all first aid kits for the building and vehicles used to transport children contain protective eye wear, face mask, insect sting preparation, and a thermometer.

**Correction Deadline: 8/26/2023**

**591-1-1-.24 Personnel Records**

**Technical Assistance**

**Correction Deadline: 5/22/2023**

**Corrected on 8/16/2023**

**.24(1) - Personnel records were observed to be available and contain the required information.**

**Technical Assistance**

591-1-1-.24(1) - Please be sure that all employee files contain applications which have all required information and signed statements attesting any involvement regarding know Child Protective Services or lack thereof. The statement regarding the employee's physical and/or mental ability to perform job duties should also be included.

**Correction Deadline: 8/21/2023**

**591-1-1-.33 Staff Training**

**Met**

**Correction Deadline: 5/17/2023**

**Corrected on 8/16/2023**

**.33(1) - Evidence of Orientation was observed in the files of employees whose records were reviewed.**

**591-1-1-.31 Staff(CR)**

**Met**

**Correction Deadline: 5/17/2023**

**Corrected on 8/16/2023**

**.31(2)(b)2. - All four classrooms observed in use during the visit had teachers that meet the Lead Teacher educational requirements.**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on Consultant's observation that all children were not supervised at all times. The teacher in the four-year-old classroom was observed to be in the kitchen which is adjacent to the classroom while five children were not in her line of vision. Additionally, the teacher in the classroom where children ages one and two years of age were housed, was observed to not provide watchful oversight of the group at all times, allowing a two year old to climb on top of a toy shelf/bookcase type piece of furniture. The child was removed when the Director prompted the employee to remove the child from the shelf top.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 8/16/2023**