



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tamala Baker, Program Official

Date

Kelly Jones, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/3/2021 **VisitType:** Licensing Study **Arrival:** 4:30 PM **Departure:** 6:00 PM

FR-000010743

Baker, Tamala L.

105 TILSON ROAD Athens, GA 30606 Clarke County
(706) 546-5031 TAMALABAKER@HOTMAIL.COM

Mailing Address

105 TILSON ROAD
ATHENS, GA 30606

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

Discussed SIDS and infant sleeping position.

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Children's Records

290-2-3-.08 Children's Records**Technical Assistance****Technical Assistance**

290-2-3-.08(1) - Provider currently has no children enrolled. Consultant reviewed children's records requirements with the provider.

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(a) requires the Home to have a written plan for handling emergencies, including but not limited to fire, severe weather, loss of electrical power or water, and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. No Home personnel shall impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on a review of documentation that a current Emergency Preparedness plan was not on file. Provider currently not caring for children.

POI (Plan of Improvement)

The Home Provider will complete a written plan for emergencies.

Correction Deadline: 12/13/2021

Technical Assistance

290-2-3-.11(2)(c) - Provider currently not caring for children. Consultant reviewed emergency drill and documentation. requirements.

Correction Deadline: 1/2/2022

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date. Provider is currently not caring for children. No equipment in play area. Provider removed to plant grass.

Food Service

Technical Assistance

290-2-3-.10(3)(g) - The consultant discussed new revision to restricted food. Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/wind pipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 12/3/2021

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

Staff state proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Provider on this date.

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.11 Medications(CR)

Met

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

Per the provider no medication is currently dispensed. No children present or enrolled at the time of the visit.

Licensure

290-2-3-.04 Application Requirements(CR)

Technical Assistance

Comment

Application requirements reviewed with the Provider on this date. No children present or enrolled at the time of the visit.

Technical Assistance

290-2-3-.04(1)(f) - Discussed license fee with the provider on this date.

Correction Deadline: 12/3/2021

Policies and Procedures

Technical Assistance

290-2-3-.14(1) - 290-2-3-.14(1) Consultant discussed requirements of the Home to report or cause to be reported to the Department within twenty-four (24) hours or the next work day: any death of a Child while in the care of the Home; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a Child while in the care of the Home; any situation when a Child in care becomes missing, such as but not limited to, a Child who is left on a vehicle, a Child who leaves the Home, playground, or property, or a Child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the Home's operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open).

Correction Deadline: 12/3/2021

Safety and Discipline

290-2-3-.11 Animals**Met****Comment**

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date) A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on this date. Staff stated knowledge of appropriate discipline procedures.

290-2-3-.11 First Aid Kit**Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

290-2-3-.11 Transportation(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

The provider does not provide routine transportation.

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

Staff Records

Technical Assistance

290-2-3-.21(1)(b) - The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members', therapist, independent contractors, and/or volunteers criminal

record check letters.

- Submit a portability request via DECAL KOALA for newly hired staff members, therapist, independent contractors, and/or volunteers that have a previous satisfactory comprehensive criminal record check letter issued by the department.

- Ensure that all newly hired staff members, therapist, independent contractors, and/or volunteers have evidence of

a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.

- Ensure that all newly hired, seasonal staff members, therapist, independent contractors, and/or volunteers with a

six-month break of employment from child care submit an updated criminal record check application and complete

the fingerprinting process prior to rendering services for child care services.

Consultant reminded Provider of criminal record check expirations 1/19/2022 and 1/20/2022.

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit 6/1/2021.

Comment

Two of two Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Met****Defer**

290-2-3-.07(9)- The citation will be deferred until December 31, 2021. Consultant will review annual training for the year 2021.

POI (Plan of Improvement)

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 2/18/2021

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.07 Supervision(CR)**Technical Assistance****Technical Assistance**

290-2-3-.07(17) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)