



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/31/2022 **VisitType:** Licensing Study

Arrival: 10:45 AM

Departure: 1:15 PM

CCLC-46505

Primrose School of Athens

180 Athens Town Boulevard Athens, GA 30606 Clarke County
 (706) 850-0223 wbeasley@primroseathens.com

Regional Consultant

Kelly Jones

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Mailing Address

180 Athens Town Blvd
 Athens, GA 30606

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/31/2022	Licensing Study	Good Standing	
12/06/2021	Monitoring Visit	Good Standing	
04/14/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	2	7	C	8	C	NA	NA	Transitioning, Nap, Floor Play
Main	B - 2R	Infants and One Year Olds	2	7	C	8	C	NA	NA	Diapering, Transitioning, Floor Play
Main	C - 3R	Four Year Olds and Five Year Olds	2	21	C	24	C	NA	NA	Centers
Main	D - 4R	Four Year Olds and Five Year Olds	2	18	C	24	C	NA	NA	Centers, Transitioning
Main	E - 4R	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	30	C	30	C	NA	NA	Outside, Transitioning
Main	F - 6R	Three Year Olds and Four Year Olds	2	16	C	24	C	NA	NA	Centers
Main	G - 5L	Three Year Olds and Four Year Olds	2	20	C	24	C	NA	NA	Centers
Main	H - 4L	Two Year Olds and Three Year Olds	2	16	C	16	C	NA	NA	Transitioning, Lunch
Main	I - 3L	Two Year Olds and Three Year Olds	2	16	C	16	C	NA	NA	Lunch
Main	J - 2L	One Year Olds and Three Year Olds	2	11	C	12	C	NA	NA	Music, Transitioning

Total Capacity @35 sq. ft.: 199		Total Capacity @25 sq. ft.: 0
Total # Children this Date: 174	Total Capacity @35 sq. ft.: 199	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Front R	13	C
Main	C - 3R	11	C
Main	D - R Back	57	C
Main	E - Middle Back	29	C
Main	F - Back L	69	C
Main	G - Front L	58	C

Comments

The consultant conducted the exit conference via telephone and emailed a copy of the licensing study report electronically to the Program.

Plan of Improvement: Developed This Date 05/31/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amanda Snellgrove, Program Official

Date

Kelly Jones, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 5/31/2022 **VisitType:** Licensing Study

Arrival: 10:45 AM

Departure: 1:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of documentation that several feeding plans were missing amount of formula given, type of formula given, amount and types of baby food , table food given an instructions for baby food and table food.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 5/31/2022

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 52

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 03/01/2022	Met
Staff # 2 Date of Hire: 04/18/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3 Date of Hire: 04/12/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4 Date of Hire: 12/03/2018	Met
Staff # 5 Date of Hire: 06/16/2021	Met
Staff # 6 Date of Hire: 03/16/2017	Met
Staff # 7 Date of Hire: 03/16/2017	Met
Staff # 8 Date of Hire: 03/22/2021	Met
Staff # 9 Date of Hire: 03/07/2022	Met
Staff # 10 Date of Hire: 07/08/2021	Met
Staff # 11 Date of Hire: 05/31/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 04/05/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 01/31/2022	Met
Staff # 14 Date of Hire: 11/15/2021	Met

Staff # 15 Date of Hire: 05/24/2021	Met
Staff # 16 Date of Hire: 05/02/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17 Date of Hire: 02/15/2022	Met
Staff # 18 Date of Hire: 05/17/2018	Met
Staff # 19 Date of Hire: 06/12/2017	Met
Staff # 20 Date of Hire: 06/12/2017	Met
Staff # 21 Date of Hire: 05/07/2018	Met
Staff # 22 Date of Hire: 01/03/2022	Met
Staff # 23 Date of Hire: 05/16/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24 Date of Hire: 10/22/2020	Met
Staff # 25 Date of Hire: 05/10/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 26 Date of Hire: 08/16/2021	Met
Staff # 27 Date of Hire: 12/20/2021	Met
Staff # 28 Date of Hire: 05/07/2018	Met
Staff # 29	Met

Records Reviewed: 52**Records with Missing/Incomplete Components: 0**

Date of Hire: 04/21/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30 Date of Hire: 09/02/2021	Met
Staff # 31 Date of Hire: 05/21/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 32 Date of Hire: 03/16/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 33 Date of Hire: 05/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 34 Date of Hire: 01/08/2020	Met
Staff # 35 Date of Hire: 01/18/2022	Met
Staff # 36 Date of Hire: 10/29/2018	Met
Staff # 37 Date of Hire: 05/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 38 Date of Hire: 01/24/2022	Met
Staff # 39 Date of Hire: 03/13/2017	Met
Staff # 40 Date of Hire: 03/23/2021	Met
Staff # 41	Met
Staff # 42 Date of Hire: 01/16/2020	Met
Staff # 43 Date of Hire: 04/12/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Records Reviewed: 52

Records with Missing/Incomplete Components: 0

Staff # 44 Met
Date of Hire: 02/06/2017

Staff # 45 Met
Date of Hire: 04/29/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 46 Met
Date of Hire: 02/20/2017

Staff # 47 Met
Date of Hire: 08/12/2021

Staff # 48 Met
Date of Hire: 01/03/2022

Staff # 49 Met
Date of Hire: 08/25/2021

Staff # 50 Met
Date of Hire: 08/30/2021

Staff # 51 Met
Date of Hire: 07/08/2019

Staff # 52 Met
Date of Hire: 10/11/2021

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

52 of 52 Criminal record checks were observed to be complete.

Comment

Director provided 19 file(s) for employees hired since last visit 12/6/2021.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Correction Deadline: 1/5/2022

Corrected on 5/31/2022

.14(2) - The previous citation was observed to be corrected on this date. Staff had evidence of completing the CPR/first aid training on file.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32 - Adequate supervision observed on this date. Reviewed supervision expectations with director.