



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/3/2022 **VisitType:** LS POI Follow Up **Arrival:** 11:40 AM **Departure:** 5:10 PM

CCLC-748

Orchard Rise Child Enrichment Center

287 W. Dykes Street Cochran, GA 31014 Bleckley County
 (478) 934-2383 orchardrisecec@gmail.com

Regional Consultant

Laura Johnson
 Phone: (470) 891-3520
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 laura.johnson@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/03/2022	LS POI Follow Up	Good Standing	
06/29/2022	Incident Investigation Closure	Deficient	
05/11/2022	Incident Investigation & Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	30	C	42	C	
Main	B 2nd lft back	Infants and One Year Olds	2	12	C	12	C	NA	NA	Nap, Diapering, Feeding
Main	C 2nd lft front	Infants	1	6	C	12	C	NA	NA	Nap, Floor Play
Main	D 3rd lft back	One Year Olds	1	8	C	15	C	NA	NA	Nap
Main	E	One Year Olds	1	8	C	14	C	NA	NA	Nap
Main	F		0	0	C	31	C	44	C	
Main	G	Two Year Olds	2	2	C	28	C	40	C	Nap
Main	H		0	0	C	21	C	NA	NA	
Main	I	Two Year Olds and Three Year Olds	2	20	C	20	C	NA	NA	Nap
					Total Capacity @35 sq. ft.: 183		Total Capacity @25 sq. ft.: 220			
Total # Children this Date: 56			Total Capacity @35 sq. ft.: 183			Total Capacity @25 sq. ft.: 220				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	54	C
Main	Playground B	149	C
Main	Playground C	50	C

Comments

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Agnes Berryhill, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

Date: 10/3/2022 **VisitType:** LS POI Follow Up **Arrival:** 11:40 AM **Departure:** 5:10 PM

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas.

The consultant spoke with the Director and center staff about ensuring that all classrooms have a current lesson plan posted as required.

Correction Deadline: 10/3/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked. The Director stated that they are currently not providing swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 2

Met

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Not Met

Technical Assistance

591-1-1-.08(1) - 591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person (s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program.

The consultant spoke with the Director about ensuring that all children enrollment applications include a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program as required.

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that the following information was missing from the program's arrival and departure records:

- In Classrooms B and C, six out of 18 children present were signed in at arrival with the time and the signature or initial of the parent or authorized person as required.
- In Classrooms D and E, six out of 16 children present were signed in at arrival with the time and the signature or initial of the parent or authorized person as required.
- In Classroom I, six out of 16 children present were signed in at arrival with the time and the signature or initial of the parent or authorized person as required.
- In Classrooms G and H, eight out of 20 children present were signed in at arrival with the time and the signature or initial of the parent or authorized person as required.

POI (Plan of Improvement)

An example Daily Attendance Record Form was provided to the program during the visit. The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 10/7/2022

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Correction Deadline: 6/29/2022

Corrected on 10/3/2022

.06(1) - This citation was corrected on this date. All bathrooms were observed unlocked and accessible to the children in care on this date.

Technical Assistance

591-1-1-.06(7) - The consultant spoke with center staff about ensuring that bathrooms are cleaned daily as required.

Correction Deadline: 10/3/2022

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following fence hazards were observed on this date:

- There was a four-inch gap at the bottom of the fence panel on the right playground, to the right of the double gate, posing a potential entrapment hazard to the children in care.
- The fence panels between the pool and Afterschool Playground were not secure at the bottom posing a potential entrapment hazard to the children in care
- On the double gate on the Afterschool Playground there was one bolt measure more than two threads in length posing a potential protrusion hazard to the children in care.
- On the fence gate between the Afterschool Playground and the Infant Playground, there were four bolts measuring more than two threads in length posing a potential protrusion hazard to the children in care.
- On the gate between the Afterschool Playground and Preschool Playground there were two bolts measuring more than two threads in length posing a potential protrusion hazard to the children in care.

POI (Plan of Improvement)

The Program worked to repair fencing issues during the visit. The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 10/14/2022

Technical Assistance

591-1-1-.26(6) - The consultant spoke with the Director about repairing, removing, or replacing the rubber flooring along the top flooring of the green spiral slide on the Afterschool Playground that was peeling up with rough edges posing a potential hazard to the children in care.

Correction Deadline: 10/13/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 6/29/2022

Corrected on 10/3/2022

.07(4) - This citation was corrected on this date. The program provided an updated written plan to the Department as requested.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Not Met**

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records and statements from the Director, that the program administered medication to an enrolled child on September 28, 2022 and September 30, 2022 and the program did not complete the medication dispensing record including the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication as required.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this. The Director updated the medication dispensing record during the visit on this date.

Correction Deadline: 10/3/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Correction Deadline: 6/29/2022

Corrected on 10/3/2022

.11(2) - This citation was corrected on this date. Appropriate redirection and discipline was observed in all classrooms on this date.

591-1-1-.13 Field Trips(CR) **Not Evaluated**

Comment

Center does not participate in field trips at this time.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on observation that twelve cribs in classroom B were occupied and not spaced 12-inches apart as required. Additionally, 20 children were napping on rest mats in Classroom I and were not placed on the mats so that one child's head is toward another child's feet in the same row as required.

POI (Plan of Improvement)

The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 10/3/2022

Staff Records

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Staff # 3	Met
Date of Hire: 03/19/2007	
Staff # 4	Met
Date of Hire: 02/03/2001	
Staff # 5	Met
Date of Hire: 08/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 05/16/2022	
Staff # 7	Met
Date of Hire: 06/27/2022	
Staff # 8	Met
Date of Hire: 08/09/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 9 Date of Hire: 06/01/2021	Met
Staff # 10 Date of Hire: 10/03/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 01/27/2022	Met
Staff # 12 Date of Hire: 03/01/2022	Met
Staff # 13 Date of Hire: 12/03/2018	Met
Staff # 14 Date of Hire: 05/28/2019	Met
Staff # 15 Date of Hire: 09/28/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 02/26/2003	Met
Staff # 17 Date of Hire: 11/30/2021	Met
Staff # 18 Date of Hire: 03/14/2019	Met
Staff # 19 Date of Hire: 05/09/2022	Met
Staff # 20 Date of Hire: 09/12/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21 Date of Hire: 09/19/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22 Date of Hire: 03/13/2019	Met
Staff # 23	Met

Date of Hire: 01/10/2022

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven files for employees hired since the last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kit observed in the center on this date.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Correction Deadline: 6/29/2022

Corrected on 10/3/2022

.32(7) - This citation was corrected on this date. Appropriate supervision was observed through out the center.