



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Felicia Doe, Program Official

Date

Beth Houtz, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/20/2022 **VisitType:** Monitoring Visit

Arrival: 1:10 PM

Departure: 2:10 PM

FR-39514

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Comment

Care is not provided for any infant required to be in a crib

Finding

290-2-3-.19(1)b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on observation that the cots used for nap time did not have a sheet cover on the cots as required.

POI (Plan of Improvement)

The Home Provider will launder sheets for cots or mats as required.

Correction Deadline: 12/20/2022

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Child # 1

Met

Child # 2

Met

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Child # 3	Met
Child # 4	Met
Child # 5 "Missing/Incomplete Components" Immunization Form - (.08)(2)	Not Met
Child # 6	Met
Child # 7	Met

290-2-3-.08 Children's Records

Not Met

Correction Deadline: 6/6/2022

Corrected on 12/20/2022

.08(1) - This citation was observed to be corrected on this date. All children's records had the required enrollment information.

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that here was no immunization record on file for child #5.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 1/13/2023

Recited on 12/20/2022

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 6/16/2022

Corrected on 12/20/2022

.11(2)(h) - This citation was observed to be corrected on this date. The smoke detector was observed to be operable.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Correction Deadline: 6/6/2022

Corrected on 12/20/2022

.13(1) - This citation was observed to be corrected on this date. The light bulb was replaced with an LED light.

Correction Deadline: 6/6/2022

Corrected on 12/20/2022

.13(1)(e) - This citation was observed to be corrected on this date. All outlets were observed to be covered.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained.

Food Service

290-2-3-.10 Kitchen Operations**Met****Correction Deadline: 6/6/2022****Corrected on 12/20/2022****.10(14) - This citation was observed to be corrected on this date.****Correction Deadline: 6/6/2022****Corrected on 12/20/2022****.10(17) - This citation was observed to be corrected on this date. The kitchen trash can was observed to be covered with a lid.****Health and Hygiene**

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)**Met****Comment**

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.