



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/5/2022 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 12:30 PM

CCLC-3210

Clayton County Child Development Center

667 South Avenue Forest Park, GA 30297 Clayton County
 (404) 363-6710 rprice@claytoncountycsa.org

Regional Consultant

Octavia Humphrey
 Phone: (770) 357-3234
 Fax: (770) 357-3278
 octavia.humphrey@decal.ga.gov

Mailing Address

1000 Main Street - P.O. Box 1808
 Forest Park, GA 30297

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/14/2021	Complaint Closure	Good Standing	
10/14/2021	Complaint Investigation & Monitoring Visit	Good Standing	
06/02/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	28	C	NA	NA	
Main	Left Hall 1st Left classroom- GA Pre-K	GA PreK	2	12	C	18	C	NA	NA	Lunch
Main	Left Hall 2nd left classroom- GA Pre-K	GA PreK	2	12	C	18	C	NA	NA	Lunch
Main	Left Hall-1st right classroom -GA Pre-K	GA PreK	2	10	C	19	C	NA	NA	Lunch
Main	Left Hall-2nd right classroom- GA Pre-K	GA PreK	2	11	C	22	C	NA	NA	Lunch
Main	Left Hall-Back classroom GA Pre-K		0	0	C	15	C	NA	NA	
Main	Preschool Resource Room		0	0	C	19	C	NA	NA	
Main	Right Hall- Left Headstart A	Three Year Olds	2	12	C	17	C	NA	NA	Story
Main	Right Hall- Left Headstart B	Three Year Olds	2	13	C	17	C	NA	NA	Story
Main	Right Hall- Left Headstart C	Three Year Olds	2	8	C	16	C	NA	NA	Story
Main	Right Hall- Left Headstart D	Three Year Olds	1	10	C	17	C	NA	NA	Story
Main	Right Hall- Left Headstart E	GA PreK	2	8	C	17	C	NA	NA	Story
Main	Right Hall- Left Headstart F	GA PreK	2	10	C	17	C	NA	NA	Story

Main	Right Hall- Left Headstart G	GA PreK	2	11	C	17	C	NA	NA	Story
Main	Right Hall- Left Headstart H	Three Year Olds	2	13	C	18	C	NA	NA	Story
Main	Right Hall- Left Headstart I		0	0	C	17	C	NA	NA	
Main	Right Hall- Right side 1st left Early Headstart	Two Year Olds	2	11	C	16	C	NA	NA	Nap
Main	Right Hall- Right Side- 1st right Early Headstart		0	0	C	11	C	NA	NA	
Main	Right Hall- Right side 2nd Left Early Headstart	Two Year Olds	2	10	C	15	C	NA	NA	Nap

			Total Capacity @35 sq. ft.: 334			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 151			Total Capacity @35 sq. ft.: 334			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Childcare Playground-Front	84	C
Main	Headstart Playground-Back	122	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rhonda Price, Program Official

Date

Octavia Humphrey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/5/2022 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 12:30 PM

CCLC-3210

Clayton County Child Development Center

667 South Avenue Forest Park, GA 30297 Clayton County
(404) 363-6710 rprice@claytoncountycsa.org

Mailing Address

1000 Main Street - P.O. Box 1808
Forest Park, GA 30297

Regional Consultant

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that there was no current lesson plan posted in classrooms Right Hall- Left C, Right Hall -Left Head Start D, Right Hall- Left Head Start E, Right Hall Left Head Start F, Head Start G, Head Start H, 1st left Early Head Start, and 2nd Left Early Head Start.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 5/5/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Child # 1

Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on documents not submitted that there was no valid evidence of children records as required by the Department.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/5/2022

	Facility
--	-----------------

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

	Food Service
--	---------------------

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

	Health and Hygiene
--	---------------------------

591-1-1-.07 Children's Health

Met

Correction Deadline: 10/15/2021

Corrected on 5/5/2022

.07(2) -

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
------------------------------------	------------

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Not Met
--	----------------

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on documents not submitted as requested that there was no valid evidence of drills and other emergency situation drills conducted as of May 2022.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 5/10/2022

591-1-1-.27 Posted Notices	Met
-----------------------------------	------------

Comment

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)	Met
-----------------------------------	------------

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Met
---------------------------------------	------------

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
---	------------

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 49

Records with Missing/Incomplete Components: 0
--

Staff # 1

Met

Date of Hire: 03/16/2015

Staff # 2

Met

Staff # 3	Met
Date of Hire: 02/11/2008	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Date of Hire: 10/27/2017	
Staff # 8	Met
Date of Hire: 07/26/2019	
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Date of Hire: 07/28/2016	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 09/03/2013	
Staff # 14	Met
Date of Hire: 02/28/2019	
Staff # 15	Met
Staff # 16	Met
Date of Hire: 07/30/2018	
Staff # 17	Met
Date of Hire: 07/25/2019	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 08/16/2005	
Staff # 20	Met
Staff # 21	Met

Staff # 22	Met
Date of Hire: 08/04/2004	
Staff # 23	Met
Date of Hire: 03/16/2005	
Staff # 24	Met
Staff # 25	Met
Date of Hire: 03/25/2019	
Staff # 26	Met
Date of Hire: 03/25/2019	
Staff # 27	Met
Date of Hire: 08/19/2019	
Staff # 28	Met
Staff # 29	Met
Date of Hire: 08/14/2014	
Staff # 30	Met
Staff # 31	Met
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Date of Hire: 03/11/2019	
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Date of Hire: 06/05/2019	
Staff # 38	Met
Date of Hire: 08/07/2019	
Staff # 39	Met
Staff # 40	Met

Staff # 41	Met
Staff # 42	Met
Date of Hire: 02/28/2019	
Staff # 43	Met
Staff # 44	Met
Staff # 45	Met
Date of Hire: 01/22/2008	
Staff # 46	Met
Date of Hire: 05/01/2014	
Staff # 47	Met
Date of Hire: 08/08/2018	
Staff # 48	Met
Date of Hire: 08/10/2004	
Staff # 49	Met
Date of Hire: 10/11/2018	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
---	------------

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Not Met
--	----------------

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on documents not submitted that there was no valid evidence of first aid/ CPR as required by the Department.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 6/4/2022

591-1-1-.33 Staff Training	Not Met
-----------------------------------	----------------

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on documents not submitted that there was no valid evidence of Health and Safety training as required by the Department on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 6/4/2022

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on documents not submitted that there was no valid evidence of four clock hours of food nutrition training for the Director and Cook as required by the Department.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 6/4/2022

Finding

591-1-1-.33(6) requires that evidence of orientation and training shall be documented in the Personnel file of each Staff member and shall be available to the Department for inspection. It was determined based on documents not submitted that there was no valid evidence of orientation or 10 clock hours of annual training as required by the Department.

POI (Plan of Improvement)

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 5/15/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on documents not submitted that there was no valid evidence of lead caregiver credentials as required by the Department on this date.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.