





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**

Stephanie Turman, Program Official

Date

Yolanda Harris, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Findings Report)**

**Date:** 2/22/2023 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 12:30 PM

**FR-58087**

**Turman, Stephanie M**

1402 Huntly Circle Thomson, GA 30824 McDuffie County  
(706) 361-5667 stepbysteplearningcenter21@gmail.com

**Regional Consultant**

Yolanda Harris

Phone: (679) 739-7046

Fax:

yolanda.harris@decal.ga.gov

**Mailing Address**

Same

The following information is associated with a Initial Licensing Study:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions on this date.

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Currently the provider is not caring for infants and no cribs were evaluated on this date. Consultant observed the correct amount of cots/mat, sheets on this date.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities. No pool observed on site on this date.

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Provider does not have fire arms in the home.

**Correction Deadline: 2/22/2023**

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards on this date.

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**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Comment**

The outside area appears clean and well maintained on this date.

**Technical Assistance**

On this date the consultant discussed with the provider the fencing and suggested that the provider close the gaps that are noticeable and may pose an entrapment hazard for the children.

The consultant also discussed with the provider the bolts on the fencing that should be no longer than 2 inches long.

The consultant also discussed with the provider the bottom fencing on the right of the playground needs to be repaired or replaced.

**Correction Deadline: 2/22/2023**

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| <b>Health and Hygiene</b> |
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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

There are no diapered children currently enrolled in the program. Staff stated proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the provider on this date.

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**290-2-3-.11 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures on this date.

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| <b>Licensure</b> |
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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Consultant discussed Business License requirement with the Provider. The Provider has until April 6, 2023 to submit the Business License to the Consultant.

**Correction Deadline: 2/22/2023**

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| <b>Safety and Discipline</b> |
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**290-2-3-.11 Discipline(CR)****Met****Comment**

There were no children present during the time of the inspection. Consultant discussed appropriate discipline and guidance techniques with the provider.

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**290-2-3-.11 First Aid Kit****Met****Comment**

Complete first aid kit observed in the Family Child Care Learning Home on this date.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation. Consultant discussed transportation requirements if/when the provider decides to incorporate transportation. The provider will contact their regional consultant and complete the required two(2) hour transportation training prior to transporting children.

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| <b>Staff Records</b> |
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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal records checks were observed to be complete on this date. One(1) record was observed to have comprehensive satisfactory Criminal Background Check determination letters on file for the provider and all residents living in the home seventeen(17) years and older.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

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| <b>Staff:Child Ratios and Supervision</b> |
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

There were no children present during the time of the inspection. Consultant discussed ratios with the provider on this date.

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**290-2-3-.07 Supervision(CR)****Technical Assistance****Technical Assistance**

On this date the consultant developed a supervision plan and discussed it with the provider. The provider signed and dated the supervision plan.

**Comment**

There were no children present during the time of the inspection. Consultant discussed direct supervision with the Provider on this date.