

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Cover Sheet)****Date:** 11/2/2021**VisitType:** EX-Monitoring**Arrival:** 10:00AM **Departure:** 11:00AM**EX-45535 EXMT-11110 EX-7 - Day camp  
Educational Motivators**2275 Oak Rd SW, Snellville GA 30078 Gwinnett  
County  
(404) 483-3510 deloishunt@gmail.com**Mailing Address**

3440 Cameo Court, GA 30039

**Regional Consultant**

Tiffany Grindle

Phone: (470) 532-0963

Fax: (404) 478-9061

tiffany.grindle@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
11/2/2021	EX-Monitoring	Prevention	<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	<b>Dismissal (D)</b>
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			<b>Prevention Level 3 (P3)</b>	<b>Intermediate Level 3 (I3)</b>	

**Staff: Child Ratios**

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Motivator area		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

**Comments:**

Administrative Review completed October 15, 2021. CAPS MV completed November 3, 2021. Virtual visit due to Covid. No children enrolled during visit.

Corrective Action Plan: Developed This Date

Please refer the website, <http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1. Facility name, program number and visit date
- 2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
- 4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
- 5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

**Date:** 11/2/2021

**VisitType:** EX-Monitoring

**Arrival:** 10:00AM

**Departure:** 11:00AM

**EX-45535 EXMT-11110 EX-7 - Day camp  
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Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-F Equipment & Toys (CS)**

**Met**

**Comment**

A variety of materials were observed throughout the Program.

**EX-HS-Q Swimming Pools & Water-related Activities (CS)**

**N/A**

**Comment**

Program does not provide swimming activities.

**Exemptions**

**EX-HS-X Exemption Requirements (NCP)**

**Not Met**

**Finding**

EX-HS-X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of records the the program was in compliance with the local zoning authorities and fire occupancy. Last fire inspection completed in 2016. Fire inspection is required annually.

**POI (Plan of Improvement)**

Fire inspection scheduled for November 4, 2021. The Program will ensure annual fire inspection is completed and send exemption specialist a copy of November 4, 2021 fire inspection.

**Correction Deadline: 11/4/2021**

**Facility**

**EX-HS-L Physical Plant (NCP)**

**Technical Assistance**

**Technical Assistance**

No children are currently enrolled. Please be mindful to keep items that pose a hazard inaccessible to children. On this date it was noted that a television was sitting on a table unsecured in a location children utilize during summer. Ensure television is secured to prevent tipping. During virtual visit it was noted that chemicals were stored in unlocked cabinets. Ensure these are secured and inaccessible to children.

**EX-HS-M Playgrounds (CS)**

**Technical Assistance**

**Comment**

No playground provided

**Technical Assistance**

EX-HS-.M(1) - During virtual observation it was noted that there is an outdoor picnic area that is utilized. There are no children enrolled at this time. This area is not fenced and is near a parking area. Discussed if space is utilized in the future, the area would need to be enclosed with a four foot fence or by another method approved by the Department.

<b>Health and Hygiene</b>
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<b>EX-HS-.U Diapering Areas &amp; Practices (CS)</b>	<b>N/A</b>
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**Comment**

No diapered children are enrolled.

<b>EX-HS-.H Hygiene (NCP)</b>	<b>Met</b>
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**Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

<b>EX-HS-.I Medications (CS)</b>	<b>N/A</b>
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**Comment**

Medication is not dispensed

<b>Policies and Procedures</b>
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<b>EX-HS-.J Operational Policies &amp; Procedures (NCP)</b>	<b>Not Met</b>
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**Finding**

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on review of records that the programs policies and procedures do not include notification of communicable disease, handling of soiled/bodily fluids, emergency prodeures.

**POI (Plan of Improvement)**

The Program will make additions to policies and procedures.

**Correction Deadline: 11/12/2021**

<b>EX-HS-.T Required Reporting (NCP)</b>	<b>N/A</b>
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**Comment**

There were no incidents or injuries that required reporting.

<b>Safety</b>
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<b>EX-HS-.S</b>	<b>N/A</b>
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**Comment**

No field trips were offered this past summer due to Covid. Field trips may be offered in the future.

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**EX-HS-.E Discipline (CS)****Met****Comment**

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

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**EX-HS-.R Transportation (CS)****N/A****Comment**

Program does not provide routine transportation. The director discussed field trips in future. Transportation policies were provided by email on this date.

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**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary.

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**Staff Records****Records Reviewed: 1****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/29/2021

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**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record check for one (1) of one (1) staff members were observed to be complete.

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**EX-HS-.W First Aid & CPR (NCP)****Met****Comment**

Observed evidence of staff training for one (1) of one (1) staff members in CPR and first aid on this date.

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**EX-HS-.P Staff Training (NCP)****Not Met****Finding**

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of staff records that no ongoing training was completed by one (1) of one (1) staff members.

**POI (Plan of Improvement)**

The Program will complete ten (10) clock hours of training annually.

**Correction Deadline: 12/31/2021**

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**Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision (CS)****Technical Assistance****Technical Assistance**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date. During virtual visit it was observed that areas are utilized by children where they would not be able to be supervised properly by one staff member. One room that is utilized is down a hallway separate from main rooms. A staff person must be present in each room being used by children. Additionally, ensure that adequate staff are available to cover meal preparation and breaks for staff.

