



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 4/19/2021    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 9:50 AM    **Departure:** 12:10 PM

**CCLC-52607**

**Kat's Little Angels Daycare**

1140 Shannon Ave Savannah, GA 31406 Chatham County  
(912) 235-2534 katlilangeldaycare@gmail.com

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/19/2021	Complaint Investigation & Licensing Study	Good Standing	
11/30/2020	Complaint Closure	Good Standing	
11/10/2020	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
One	A Infant		0	0	C	10	C	NA	NA	
One	B-Toddler	Infants and One Year Olds	2	11	C	15	C	NA	NA	Nap,Lunch
Total Capacity @35 sq. ft.: 25						Total Capacity @25 sq. ft.: 0				
Three	D	Three Year Olds and Four Year Olds	1	10	C	15	C	NA	NA	Outside
Three	E	Six Year Olds and Over	1	9	C	14	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 29						Total Capacity @25 sq. ft.: 0				
Two	C	Two Year Olds	2	13	C	28	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 28						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 43		Total Capacity @35 sq. ft.: 82			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
One	A	5	C
One	B	63	C
One	C	16	C

### Comments

A one day letter was given to the director.

An in-person visit was conducted on April 19, 2021. Compliance with the Executive Order issued on April 8, 2021 was reviewed during the virtual inspection.

A copy of this report was emailed to the center on May 4, 2021.

Plan of Improvement: Developed This Date 04/19/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Kathy Blige, Program Official

Date

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Stacey Foston, Consultant

Date



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### Findings Report

**Date:** 4/19/2021 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:50 AM **Departure:** 12:10 PM

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The following information is associated with a Licensing Study Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.26 - Discussed monitoring for peeling rubber on the swing chains. Replace the swing chains as needed.

**Correction Deadline: 12/4/2020**

**Corrected on 4/19/2021**

.26(4) - The previous citation was observed to be corrected. During a visit to the center, the consultant observed the bolts near the gate were sawed down and did not present a hazard to the children.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Documentation observed of complete emergency drills. Observed documentation of current emergency preparedness plans.

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices.

## Safety

### 591-1-1-.13 Field Trips(CR)

N/A

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

#### Comment

Complete documentation of transportation observed.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

The correct number of cots, sheets and blankets were observed on this date. The children cots and bedding were stored as required. The infant room was in compliance with safe sleep requirements.

## Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 7

Staff # 1	Not Met
Date of Hire: 04/15/2020	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Not Met
Date of Hire: 04/15/2020	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 5	Met
Date of Hire: 08/20/2020	
Staff # 6	Met
Date of Hire: 04/15/2020	
Staff # 7	Met
Date of Hire: 06/22/2020	
Staff # 8	Not Met
Date of Hire: 08/12/2020	
<u>"Missing/Incomplete Components"</u>	

**Records Reviewed: 18****Records with Missing/Incomplete Components: 7**

.33(3)-Health & Safety Certificate

Staff # 9 Met  
Date of Hire: 04/15/2020

Staff # 10 Met  
Date of Hire: 01/25/2021

Staff # 11 Met

Staff # 12 Not Met  
Date of Hire: 10/21/2020

"Missing/Incomplete Components"  
.33(3)-Health & Safety Certificate

Staff # 13 Not Met  
Date of Hire: 02/20/2020

"Missing/Incomplete Components"  
.09-Criminal Records Check Missing

Staff # 14 Not Met  
Date of Hire: 02/20/2020

"Missing/Incomplete Components"  
.33(5)-10 Hrs. Annual Training

Staff # 15 Met  
Date of Hire: 04/15/2020

Staff # 16 Not Met  
Date of Hire: 04/15/2020

"Missing/Incomplete Components"  
.33(5)-10 Hrs. Annual Training

Staff # 17 Met  
Date of Hire: 04/15/2020

Staff # 18 Met  
Date of Hire: 04/15/2020

**Staff Credentials Reviewed: 1**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff #13 had not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

During the visit, the center submitted an application and the staff person left to submit finger prints. The staff member received a satisfactory comprehensive background check letter at the end of the day.

**Correction Deadline: 4/19/2021**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff #13, did not have a valid Comprehensive Records Check Determination letter on file. The letter on file was dated more than 12 months before Staff #13 started working at this center's location.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will to ensure the CRC rules are maintained.

A one- day letter was given to the director. The video affidavit is to be submitted by April 26, 2021.

Th staff left the center to complete the fingerprint process. The staff received a new satisfactory Comprehensive Records Check Determination at the end of the day on April 19, 2021.

**Correction Deadline: 4/19/2021**

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #8 and #12 did not complete the health and safety orientation training within the first 90 days of employment.

**POI (Plan of Improvement)**

Staff # 8 has completed the training, Staff #12 will completed the training. The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 6/19/2021****Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of paperwork submitted that staff #1, 4, 14 and 16 did not complete the required 10 hours of training for the year 2020.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2021**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on April 8, 2021.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.

The following information is associated with a Complaint Investigation Visit:

	<b>Safety</b>
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591-1-1-.11 Discipline(CR)

Met

Correction Deadline: 11/10/2020

Corrected on 4/19/2021

.11(2) - The previous citation was observed to be corrected. During the visit, the consultant observed age appropriate discipline methods. The consultant observed appropriate interactions between the staff and the children.