



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/8/2022    **VisitType:** Licensing Study    **Arrival:** 12:25 PM    **Departure:** 1:30 PM

**CCLC-52307**

**Tumbling Toddlers Learning Center**

601 E. Montgomery Cross Road Savannah, GA 31406 Chatham County  
 (912) 777-2865 paneimckinnon2370@gmail.com

**Regional Consultant**

Stacey Foston  
 Phone: (706) 806-0407  
 Fax: (706) 806-0406  
 stacey.foston@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/08/2022	Licensing Study	Good Standing	
10/13/2021	Monitoring Visit	Good Standing	
03/17/2021	Monitoring Visit	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds and Four Year Olds	1	8	C	8	C	NA	NA	Nap
Main	B	One Year Olds and Two Year Olds	1	8	C	8	C	NA	NA	Nap
Main	C	One Year Olds	1	4	C	4	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 20					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 20			Total Capacity @35 sq. ft.: 20			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	36	C

**Comments**

An in-person visit was conducted on June 8, 2022. The administrative review was completed June 28, 2022. The Consultant completed exit conference by phone and a copy of Licensing visit report was electronically emailed to the Program on June 30, 2022.

Plan of Improvement: Developed This Date 06/08/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_

Panei McKinnon, Program Official

\_\_\_\_\_

Date

\_\_\_\_\_

Stacey Foston, Consultant

\_\_\_\_\_

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 6/8/2022    **VisitType:** Licensing Study    **Arrival:** 12:25 PM    **Departure:** 1:30 PM

**CCLC-52307**

**Tumbling Toddlers Learning Center**

601 E. Montgomery Cross Road Savannah, GA 31406 Chatham County  
(912) 777-2865 paneimckinnon2370@gmail.com

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.ga.gov

**Mailing Address**

Same

The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed adding equipment and toys to enhance variety in Room C.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 5**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-DOB Missing,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Emergency Contact information Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that 5 of 5 records reviewed were missing name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. In addition, 1 of 5 records were missing the child's date of birth.

**POI (Plan of Improvement)**

The center did not submit the complete children enrollment records as requested. The center will submit all documentation to the department when requested. Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well.

**Correction Deadline: 6/30/2022**

**Finding**

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined based on a review of records that 5 of the 5 files submitted did not have written authorization for the Center to obtain emergency medical care for the child when the Parent is not available.

**POI (Plan of Improvement)**

The Center will develop and follow a system to place and maintain all types of parental authorizations in these files.

**Correction Deadline: 6/8/2022**

**Technical Assistance**

591-1-1-.08(6) - Please ensure the parent or authorized person signature is documented on arrival and departure records. The Executive order that allowed the staff to sign the children in and out has expired and the Center must comply with the rules pertaining to attendance records. The rule states: The Parent or person(s) authorized by the Parent to drop off and pick up the child will document, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the following information: the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure.

**Correction Deadline: 6/8/2022**

**Facility****591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 10/14/2021****Corrected on 6/8/2022**

**.19(1) - The previous citation was observed to be corrected. The center was observed to maintain the correct room capacity in Room C.**

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed monitoring for mushrooms growing on the side wooden equipment.

**Food Service****591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15 - Discussed USDA milk requirements. Unflavored whole milk must be served to 1 year olds; unflavored low-fat or fat-free milk must be served to children 2 through 5 years old; and unflavored low-fat, unflavored fat-free, or flavored fat-free milk must be served to children 6 years old and older and adults.

**Technical Assistance**

591-1-1-.15 - Trail mix was documented on the menu that was submitted. Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diapering pad in room C had quilted design and the surface was not smooth as required by the rules.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface. The center will purchase a new changing pad.

**Correction Deadline: 6/30/2022**

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

The children were taking a nap during the visit. Handwashing supplies were observed at all sinks. Discussed hand washing requirements with the staff.

---

**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

---

**Policies and Procedures**

---

---

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Observed documentation of emergency drills and the center's emergency plans

---

**591-1-1-.27 Posted Notices** **Met**

**Comment**

Please make sure that all required signs are posted and up to date.

---

**Safety**

---

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

The children were taking a nap during the visit. The center's discipline policy and practices were discussed with the director.

---

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Per the director, the Center does not provide routine transportation.

**Correction Deadline: 10/23/2021**

**Corrected on 6/8/2022**

**.36(3)(a-b) - The previous citation was observed to be corrected. The director stated the center stopped providing transportation services after the last visit.**

**Correction Deadline: 10/15/2021**

**Corrected on 6/8/2022**

**.36(7)(c) - The previous citation was observed to be corrected. The center stopped providing transportation services after the last visit.**

**Correction Deadline: 10/15/2021**

**Corrected on 6/8/2022**

**.36(7)(c)1 - The previous citation was observed to be corrected. The director stated the center stopped providing transportation services after the last visit.**

**Correction Deadline: 10/15/2021**

**Corrected on 6/8/2022**

**.36(7)(c)3. - The previous citation was observed to be corrected. The director stated the center stopped providing transportation services after the last visit.**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Pleasant naptime environment observed.

## Staff Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 6**

Staff # 1 Not Met

Date of Hire: 08/07/2020

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2 Not Met

Date of Hire: 08/07/2020

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 3 Not Met

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 4 Not Met

Date of Hire: 08/07/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5 Not Met

Date of Hire: 08/14/2020

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.24(1)-Evidence of Orientation Missing

Staff # 6 Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate

**Staff Credentials Reviewed: 2**

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

**Comment**

Criminal record checks were observed to be complete.

### 591-1-1-.14 First Aid & CPR

Not Met

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that evidence of the director's CPR and first aid training was not submitted.

**POI (Plan of Improvement)**

The Director will obtain the required training if needed and send written verification to the consultant upon completion.

**Correction Deadline: 7/8/2022**

**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the center's first aid kit was missing protective eye wear, a protective face mask, insect-sting preparation, and triangular bandages.

**POI (Plan of Improvement)**

Center Staff add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future.

**Correction Deadline: 6/30/2022**

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens. It was determined based on a review of records that the center did not submit the staff's initial Center orientation for review.

**POI (Plan of Improvement)**

The Provider will ensure that documents are submitted to the Department when requested.

**Correction Deadline: 6/30/2022**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #6 did not complete the health and safety orientation training within the first 90 days of employment.

**POI (Plan of Improvement)**

The staff will complete the training. The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 7/8/2022**

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that cook did not complete the required four clock hours of training in food preparation

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 7/15/2022**

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Each classroom must have designated lead teacher. Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.