Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/18/2021 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 11:30 AM

CCLC-49216

Georgia Migrant & Seasonal Head Start Norman Park Center

133 Serena Drive Norman Park, GA 31771 Colquitt County
(229) 316-9081 sorozco@telamon.org

Mailing Address
Same

Quality Rated: No

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247
Fax: (229) 238-2435
jackqueline.frederick@decal.ga.gov

Compliance Zone Designation		
05/18/2021	Monitoring Visit	Good Standing
01/13/2021	Licensing Study	Good Standing
08/21/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 3- 5 yr olds		0	0	C	17	C	NA	NA	
Main	B- 3-5 yrs old		0	0	C	17	C	NA	NA	
Main	C- 2's		0	0	C	17	C	NA	NA	
Main	D- 2's		0	0	C	17	C	NA	NA	
Main	E- 1's		0	0	C	13	C	NA	NA	
Main	F- 1's		0	0	C	13	C	NA	NA	
Main	G- 6wks-12mths		0	0	C	11	C	NA	NA	
Main	H- Infant porch		0	0	C	0	C	NA	NA	
		Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Zoning		
Total # Children this Date: 0		Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 6wks-2yrs	42	C
Main	Playground B - 3-5 yrs	46	C

Comments
The purpose of today's virtual visit is to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

QUALITY RATED CHILD CARE

CAPS

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Olga WHITE, Program Official Date

Jackqueline Frederick, Consultant Date

Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/18/2021 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 11:30 AM

CCLC-49216

Georgia Migrant & Seasonal Head Start Norman Park Center

133 Serena Drive Norman Park, GA 31771 Colquitt County
(229) 316-9081 sorozco@telamon.org

Mailing Address
Same

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247
Fax: (229) 238-2435
jackqueline.frederick@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Discussed licensed capacity with director..

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment
There were no children present on this date.

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider wilt dispense/administer medication, when necessary.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
There were no children present on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment
A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 9 **Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met
Date of Hire: 05/21/2019

Staff # 3 Met

Staff # 4 Met
Date of Hire: 05/21/2019

Staff # 5 Met
Date of Hire: 05/21/2019

Staff # 6 Met
Date of Hire: 05/27/2019

Staff # 7 Met
Date of Hire: 05/21/2019

Staff # 8 Met
Date of Hire: 09/21/2015

Records Reviewed: 9 **Records with Missing/Incomplete Components: 0**

Staff # 9 Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
There were no children present on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment
There were no children present on this date.