



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 11/18/2021

VisitType: EX-Monitoring

Arrival: 3:25PM

Departure: 4:10PM

EX-48795 EXMT-14200 EX-1 - Government
DeKalb County Schools ASED - Woodridge

4120 Cedar Ridge Trail, Stone Mountain GA 30083
DeKalb County
(678) 676-0904 deborah_moore-sanders@dekalbschoolsga.org

Mailing Address

5829 Memorial Drive, GA 30087

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include levels P1, P2, P3 and corresponding actions like Technical Assistance, Office Conference, Citation, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Row: Cafeteria - All Grades, Fours, Fives, Sixes, 2, 16, Y.

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 2 #Children Count: 16

Comments:

A Random CAPS Health and Safety Monitoring visit was completed November 18, 2021, due to COVID-19. The virtual visit was conducted virtually via Zoom with Dr. Shanta Bryan. We discussed the Health and Safety Protocols regarding COVID 19. After the children transition to the afterschool program, all younger warrior camp students are escorted to the cafeteria by the staff. Temperature checks are not conducted. Hands are sanitized prior to the distribution of snacks. The wearing of masks is required. The students are socially distanced as much as possible. Handwashing/sanitation practices are completed before eating, after toileting and outside play. It was determined through the observation of records and through discussion, the program is operating as approved.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Met

Comment

EX-HS-.A(3) - Provider does provide a daily prescribed program of varied and developmentally appropriate activities such as educational and board games that promotes the social, emotional, physical, cognitive, language and literacy development of each child.

EX-HS-.F Equipment & Toys (CS)

Met

Comment

The equipment and furniture observed to be properly secured, as applicable. All tables, chairs, etc., are wiped down and sanitized before and after the children's arrival and/or departure.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

It was determined through discussion the Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(4) - The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, gender, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released. The file also contains a signature from each Parent advising they are aware the program is not licensed and is not required to be licensed.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

No hazards observed accessible to children on this date.

Facility

Comment

EX-HS-.B(5) - It was determined through observation, the bathrooms are located adjacent to the child care areas. The supplies are within easy reach for the children and equipped with soap dispenser, toilet tissue and single-use towels.

EX-HS-.L Physical Plant (NCP)

Not Met

Finding

It was determined through the observation of records the Provider does not meet the standard requirement regarding building safety. The last Fire Inspection report on July 29, 2021 reflects that all of the areas inspected did not pass.

POI (Plan of Improvement)

Please ensure another fire inspection is scheduled and completed with the appropriate authorities. Once the inspection has been completed, please email a copy to the Specialist.

Correction Deadline: 12/22/2021

EX-HS-.M Playgrounds (CS)

N/A

Comment

There is no equipment nor playground provided.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

N/A

Comment

The Program does not conduct diapering for younger children.

EX-HS-.H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)

N/A

Comment

It was determined through discussion the provider does not administer medication.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures. The policy and procedures handbook also includes emergency preparedness and safety precautions for possible fire or tornado occurrences.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

Met

Comment

The Program does not sponsor field trips.

EX-HS-.E Discipline (CS)

Met

Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)

Met

Comment

The Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

The Program does not care for infants therefore safe sleep policies are not necessary.

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Staff # 1

Not Met

Date of Hire: 07/30/2021

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 2

Not Met

Date of Hire: 08/14/2017

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.P(3)-Health and Safety Training

Staff # 3

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 4

Not Met

Date of Hire: 07/21/2021

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 5

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

EX-HS-K

Met

Comment

EX-HS-K(1) - It was determined by the observation of records the program does maintain a personnel file on all Staff.

EX-HS-N

Met

Comment

EX-HS-N(1) - The Site Coordinator is responsible for the supervision, operation and maintenance of the program. The Site Coordinator is on the premises and if absent from the program at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

EX-HS-D Criminal Records and Comprehensive Background Checks (CS)

Not Met

Finding

Every staff member must have a Satisfactory Background Check Determination before the individual is present at the program while any child is present for care. It was determined by the observation of records, three (3) out of five (5) employees are compliant regarding the completion of the Criminal Record Checks through DECAL. Two (2) of the five (5) have submitted applications and are waiting to receive the results.

POI (Plan of Improvement)

The Provider will send the Specialist an email confirming the completion and determination of the CRC's for the two (2) employees.

Correction Deadline: 11/26/2021

EX-HS-W First Aid & CPR (NCP)

Not Met

Finding

All Staff who provide direct care to children must obtain certification in first aid and cardiopulmonary resuscitation within the first 90 days of employment. It was determined by the lack of records and through discussion five (5) out of five (5) employees have not met the standard regarding the completion of CPR/First Aid training.

POI (Plan of Improvement)

The Provider is in the process of scheduling CPR/First Aid training for all of the Staff.

Correction Deadline: 12/22/2021

EX-HS-P Staff Training (NCP)

Not Met

Finding

On an annual basis, all supervisory and personnel, shall attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined by the lack of records and through discussion that five (5) of five (5) employees do not meet the standard for completing ten (10) clock hours of annual training.

POI (Plan of Improvement)

The Provider will ensure all employees obtain the standard requirement of completing ten (10) clock hours of annual training.

Correction Deadline: 12/22/2021

Staffing and Supervision

EX-HS-O Staff:Child Ratios and Supervision (CS)

Met

Comment

Adequate supervision observed on this date.

