



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 12/1/2021

VisitType: EX-Monitoring

Arrival: 3:30PM

Departure: 4:30PM

**EX-45420 EXMT-10782 EX-1 - Government
DeKalb County Schools ASED - Pine Ridge**

750 Pine Ridge Drive, Stone Mountain GA 30087
DeKalb County
(678) 676-0904 Deborah_Moore-
Sanders@dekalbschools.ga.gov

Mailing Address

1701 Mountain Industrial Boulevard, GA
30083

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
12/1/2021	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Sixes	2	12	Y	
Classroom - 3rd-5th Grades		0	0	Y	Children were in the Cafeteria - eating snacks
Classroom - K-2nd Grade	, Fours, Sixes	1	11	Y	Children were in transition - in line waiting to wash their hands
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 23

Comments:

The CAPS Health and Safety Monitoring visit were completed November 30, 2021, due to COVID-19. The virtual visit was conducted virtually via Zoom with Ms. Kamilah Richey Pope. We discussed the Health and Safety Protocols in regard to COVID 19. After the children transition to the afterschool program cohorts are established for K-2nd and 3rd-5th. The wearing of masks is required while they are indoors. Parents are not permitted to enter inside of the building. It was determined through the observation of records and through discussion, the program is operating as approved.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Met

Comment

EX-HS-.A(3) - Provider does provide a daily prescribed program of varied and developmentally appropriate activities which includes Arts & Crafts and Movie Time that promotes the social, emotional, and cognitive development of each child.

EX-HS-.F Equipment & Toys (CS)

Met

Comment

The equipment and furniture observed to be properly secured, as applicable. All chairs, tables, etc., are wiped down and sanitized on a daily basis.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

It was determined through discussion the Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(4) - The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, gender, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Technical Assistance

Technical Assistance

EX-HS-.X(1) - Technical Assistance was provided regarding the posting of the Exemption Certificate and Approval letter to be posted adjacent to each other in a prominent area.

Facility

EX-HS-.B

Met

Comment

EX-HS-.B(5) - It was determined through observation, the bathrooms are located adjacent to the child care areas. The supplies are within easy reach for the children and equipped with soap dispenser, toilet tissue and single-use towels.

EX-HS-.L Physical Plant (NCP)

Not Met

Finding

It was determined through the observation of records the Provider does not meet the standard requirement regarding building safety.

POI (Plan of Improvement)

Fire Inspections should be conducted on an annual basis with a pass rating. Please ensure another fire inspection is scheduled with the appropriate authorities. Once the inspection has been completed, please email a copy to the Specialist.

Correction Deadline: 12/27/2021

EX-HS-.M Playgrounds (CS)

Met

Comment

No playground equipment is on the play area. The play area is clean and free from any hazards or debris.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

Met

Comment

The Program does not conduct diapering for younger children.

EX-HS-.H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)

N/A

Comment

It was determined through discussion the provider does not administer medication.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

N/A

Comment

The Program does not sponsor field trips.

EX-HS-.E Discipline (CS)**Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)**N/A****Comment**

The Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

The Program does not care for infants therefore safe sleep policies are not necessary.

Staff Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.D-Criminal Records Check Missing

Staff # 2

Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff # 3

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing,EX-HS-.P(4)-Annual Training 10 Hours

Staff # 4

Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff # 5

Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

EX-HS-.K**Met****Comment**

EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file on all Staff.

EX-HS-.N**Met****Comment**

EX-HS-.N(1) - The Site Coordinator is responsible for the supervision, operation and maintenance of the program. The Site Coordinator is on the premises and if absent from the program at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

Finding

Every staff member must have a Satisfactory Background Check Determination before the individual is present at the program while any child is present for care. It was determined by the observation of records, three (3) out of five (5) employees are compliant regarding the completion of the Criminal Record Checks through DECAL.

POI (Plan of Improvement)

The program will ensure the employee completes the fingerprinting and submit an application for their Background Check. The program will submit the letter of determination to the Specialist via email.

Correction Deadline: 12/6/2021

EX-HS-.W First Aid & CPR (NCP)**Not Met****Finding**

All Staff who provide direct care to children must obtain certification in first aid and cardiopulmonary resuscitation within the first 90 days of employment. It was determined by the observation of records, two (2) out of five (5) employees have met the standard criterion regarding the completion of CPR/First Aid training.

POI (Plan of Improvement)

The Program will ensure the staff will receive CPR/First Aid training and upon completion will send a copy of the certificate/card to the Specialist.

Correction Deadline: 12/30/2021

EX-HS-.P Staff Training (NCP)**Not Met****Finding**

On an annual basis, all supervisory and personnel, shall attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined by the lack of records and through discussion that five (5) of five (5) employees do not meet the standard for completing ten (10) clock hours of annual training.

POI (Plan of Improvement)

The Provider will ensure all employees obtain the standard requirement of completing ten (10) clock hours of annual training.

Correction Deadline: 1/14/2022

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Adequate supervision observed on this date.