

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)**Date:** 10/6/2021**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 3:50PM**EX-44273 EXMT-14065 EX-1 - Government
Columbus Parks & Recreation Community
Schools - Eagle Ridge Elementary**7601 Schomburg Road, Columbus GA 31909
Muscogee County
(706) 225-4652 thies.samantha@columbusga.org**Mailing Address**

107 41st Street, GA 31904

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
10/6/2021	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fours, Sixes	3	24	Y	Coloring
Gym		0	0	Y	No children were present

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 24

Comments:

The CAPS Health and Safety Monitoring visit were completed October 6, 2021 due to COVID-19. The virtual visit was conducted virtually via Zoom with Ms. Stephanie Dozier, Site Supervisor. We discussed the Health and Safety Protocols in regard to COVID 19. After the children transition to the afterschool program they remain inside the Computer Lab and then go to the Cafeteria after it has been cleared. The children then wash their hands and receive snacks. Co-Horts are established as follows: PreK-Kindergarten and First Grade, 2nd & 3rd and 4th & 5th grades. Masks are required and social distancing is established. It was determined through the observation of records and through discussion, the program is operating as approved.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

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(Summary Report)**Date:** 10/6/2021**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 3:50PM**EX-44273 EXMT-14065 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A****Met****Comment**

EX-HS-.A(3) Provider does provide a daily prescribed program of varied and developmentally appropriate activities which includes S.T.E.A.M. projects, Music & Movement, Outside and Inside (Gym) Free Play that promotes the social, emotional, physical, cognitive, language and literacy development of each child.

EX-HS-.F Equipment & Toys (CS)**Met****Comment**

Equipment and furniture observed to be properly secured and clean, as applicable. The chairs, tables, and board games are wiped down and sanitized with Lysol each day.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

It was determined through discussion the Program does not provide swimming activities.

Children's Records**EX-HS-.C****Met****Comment**

EX-HS-.C(4) - The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released. The file also contains a signature from each Parent advising they are aware the program is exempt from being a state licensed childcare facility.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

No hazards observed accessible to children on this date.

Facility

Comment

EX-HS-.B(5) - It was determined through observation, bathrooms are located adjacent to the child care areas. The Specialist was able to observe that the bathroom does contain a sink with running "hot" water. The supplies are within easy reach for the children and equipped with soap, toilet tissue and single-use towels.

EX-HS-.L Physical Plant (NCP)**Not Met****Finding**

It was determined by the observation of records the last Fire Inspection was conducted 12/19/2017.

POI (Plan of Improvement)

The Provider will check with Administration to determine if there is a more recent inspection and follow-up with the Specialist as soon as possible.

Correction Deadline: 11/5/2021

EX-HS-.M Playgrounds (CS)**Technical Assistance****Technical Assistance**

Technical Assistance provided regarding the maintenance of the resilient surface. Please add additional wood chucks and redistribute.

Comment

The Playground was observed to be clean and in good repair.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

The Program does not conduct diapering for younger children.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)**N/A****Comment**

It was determined through discussion the provider does not administer medication.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

It was determined through the observation of records and through discussion the Provider does conduct and executes fire and tornado drills once a month. Technical Assistance was provided regarding other types of emergency preparedness such as "Dangerous Person and Active Shooter."

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety

Comment

The Program does not sponsor field trips.

EX-HS-.E Discipline (CS)

Met

Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)

N/A

Comment

The Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

Met

Comment

The Program does not care for infants therefore no safe sleep policies are necessary.

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

Date of Hire: 09/07/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training, EX-HS-.D-Criminal Records Check Missing

Staff # 2

Not Met

Date of Hire: 07/12/2021

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 3

Not Met

Date of Hire: 07/14/2021

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing, EX-HS-.P(3)-Health and Safety Training

Staff # 4

Not Met

Date of Hire: 05/11/2021

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training, EX-HS-.D-Criminal Records Check Missing

Staff # 5

Not Met

Date of Hire: 05/14/2018

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing, EX-HS-.P(3)-Health and Safety Training

Comment

EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file on all Staff.

Comment

EX-HS-.N(1) - The Director is responsible for the supervision, operation and maintenance of the program. The Director is on the premises and if absent from the program at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

Finding

It was determined by the observation of records, five (5) out of five (5) employees have not met the standard regarding the completion of the Criminal Record Checks through DECAL. The Provider obtained Criminal Record Checks for the employees through a different source.

POI (Plan of Improvement)

The Provider will ensure the employees working for the Afterschool Program obtain their Criminal Record Checks through DECAL.

Correction Deadline: 10/22/2021

Finding

It was determined by the observation of records, two (2) out of five (5) employees have met the standard criterion regarding the completion of CPR/First Aid training.

POI (Plan of Improvement)

The Provider will ensure all the After School employees complete the CPR/First Aid training.

Correction Deadline: 11/1/2021

Finding

It was determined by the observation of records, five (5) out of five (5) employees have not met the standard regarding the completion of the Health and Safety Orientation training. One (1) of the employees has been employed for less than 90 days.

POI (Plan of Improvement)

The Provider will ensure the employees complete the Health and Safety Orientation training.

Correction Deadline: 11/1/2021

Staffing and Supervision
Comment

Adequate supervision was observed on this date.