



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/1/2022 **VisitType:** Monitoring Visit

Arrival: 9:40 AM

Departure: 11:50 AM

CCLC-49496

The Westside School

1243 Allene Avenue, SW Atlanta, GA 30310 Fulton County
 (404) 758-8888 honeysheats@yahoo.com

Regional Consultant

Jermeria Daniels

Phone: (404) 463-0116

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jermeria.daniels@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/01/2022	Monitoring Visit	Support	
05/03/2022	Licensing Study	Good Standing	
02/09/2022	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Older Two's	Two Year Olds and Three Year Olds	2	16	C	13	NC	NA	NA	Music
Main	1R-3-4 Year olds	Three Year Olds and Four Year Olds	1	15	C	19	C	NA	NA	Art
Main	2L-Younger Two's	One Year Olds and Two Year Olds	2	14	C	9	NC	NA	NA	Free Play
Main	2R- Younger Infants	Infants	2	7	C	7	C	NA	NA	Music
Main	Back left- Older Ones	Two Year Olds	2	12	C	12	C	NA	NA	Circle Time
Main	Back Middle- Infants	Infants	2	10	C	13	C	NA	NA	Diapering,Free Play,Floor Play
Main	Back right- Younger Ones	One Year Olds and Two Year Olds	2	13	C	8	NC	NA	NA	Music
			Total Capacity @35 sq. ft.: 81			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 87			Total Capacity @35 sq. ft.: 81			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Concrete	9	C
Main	Large	41	C

Comments

A monitoring visit was conducted on this date. Criminal Records Check were reviewed and discussed. A CBC affidavit was left with the provider.

Plan of Improvement: To Be Submitted 12/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jamekia Freeman, Program Official

Date

Jermeria Daniels, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 12/1/2022 **VisitType:** Monitoring Visit

Arrival: 9:40 AM

Departure: 11:50 AM

CCLC-49496

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 5/3/2022

Corrected on 12/1/2022

.08(1) - Consultant observed corrections on this date.

Correction Deadline: 5/3/2022

Corrected on 12/1/2022

.08(1)(b) - Consultant observed corrections on this date.

Facility

591-1-1-.06 Bathrooms

Met

Correction Deadline: 6/2/2022

Corrected on 12/1/2022

.06(4) - Consultant observed operable ventilation in the 1L classroom.

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the 1L, 2L, and back right classrooms were over capacity. The 1L classroom had a capacity limitation of 13 with 16 children observed present. The 2L classroom had a capacity limitation of nine with 14 children observed present. The Back Right classroom has a capacity limitation of eight with 13 children observed present.

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Correction Deadline: 12/1/2022

Recited on 12/1/2022

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

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Correction Deadline: 5/3/2022

Corrected on 12/1/2022
.25(13) - No hazards observed accessible on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that paint was chipping on the walls in the back left older ones classroom.

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Correction Deadline: 12/15/2022

Recited on 12/1/2022

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Correction Deadline: 5/3/2022

Corrected on 12/1/2022
.25(8) - Consultant observed outlets to be covered on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

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Correction Deadline: 5/3/2022

Corrected on 12/1/2022
.26(4) - Consultant observed fence in good repair as required.

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Correction Deadline: 5/13/2022

Corrected on 12/1/2022
.26(6) - Consultant observed painted bench on this date.

Finding
591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was no surface beneath the swings on the large playground.

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Correction Deadline: 12/22/2022

Recited on 12/1/2022

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Correction Deadline: 5/3/2022

Corrected on 12/1/2022
.26(9) - Consultant discussed maintenance of fence.

Health and Hygiene

591-1-1-.07 Children's Health **Not Met**

Finding
591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that a pacifier was attached to a child in the back infant classroom.

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Correction Deadline: 12/1/2022

Recited on 12/1/2022

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 5/3/2022

Corrected on 12/1/2022
.10(4) - Consultant observed appropriate diapering pad in the middle infant room. Consultant also observed the diaper changing pad in good repair in the 2R classroom.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 5/3/2022

Corrected on 12/1/2022
.17(8) - Consultant observed staff wash infant hands after diapering.

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **N/A**

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

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Correction Deadline: 5/3/2022

Corrected on 12/1/2022

.30(1)(a)3 - Consultant observed crib sheets to be tight-fitted as required.

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that the back infant room contained six cribs when seven infants were present in the classroom. Consultant inquired with staff regarding the missing crib and staff statements revealed that one infant prefers to sleep on the floor and staff stated that they will leave the sleeping infant on the floor instead of a safety-approved crib as required by the department

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Correction Deadline: 12/1/2022

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 3

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 12/20/2021	
Staff # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	

Records Reviewed: 17

Records with Missing/Incomplete Components: 3

Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Correction Deadline: 5/3/2022

Corrected on 12/1/2022
.09(1)(c) - Consultant observed all employees with satisfactory records checks determinations.

Finding
 591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation that staff #6, #10 and #17 were present without first being electronically ported.

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Correction Deadline: 12/1/2022

591-1-1-.33 Staff Training **Defer**

Correction Deadline: 6/2/2022

Corrected on 12/1/2022
.33(4) - Consultant observed three additional nutrition training hours.

Defer
591-1-1-.33(5)- Consultant will review annual training on next regulatory visit.

Correction Deadline: 6/2/2022

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.