



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/15/2021 **VisitType:** Licensing Study

Arrival: 1:30 PM

Departure: 2:30 PM

CCLC-48023

Discovery Montessori of Georgia

3391 Dogwood Drive Hapeville, GA 30354 Fulton County
(404) 767-5005 emilie@discoverymontessoriga.com

Mailing Address
Same

Regional Consultant

Shannon Curtis

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shannon.curtis@dec.al.gov

Joint with: tomekia sherman

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2021	Licensing Study	Good Standing	
09/16/2021	POI Follow Up	Good Standing	
08/25/2021	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Infants	3	9	C	10	C	NA	NA	Outside, Feeding
Main	B-2L	Three Year Olds and Four Year Olds	3	22	C	32	C	NA	NA	Lunch
Main	D- 4L	Two Year Olds and Three Year Olds	3	13	C	19	C	NA	NA	Lunch
Main	E- 2R	One Year Olds and Two Year Olds	3	13	C	17	C	NA	NA	Lunch
Main	F- 1L	Three Year Olds and Four Year Olds	3	18	C	16	NC	NA	NA	Lunch
Total Capacity @35 sq. ft.: 94						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 75			Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Right	13	C
Main	B- Left	31	C

Comments

An Administrative Review was conducted on Monday, November 15, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on November 15, 2021 with the Director, Emelie Winston -Cartwright.

Consultant provided Live Scan Instructions, Rule Changes, Communicable Disease Chart and First Aid Kit Checklist on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Consultant discussed with the Director to ensure that all parent authorizations and emergency information is obtained/completed for each child enrolled in care on this date.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Consultant discussed with the Director to possibly renaming the rooms in accordance to the arrangement on the visit report.

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The Playground (s) were not directly observed during the virtual walk through due to connection issues. Regulations regarding the associated rules with fencing, playground equipment, resilient surfacing and keeping playground area free of hazards were discussed with the Director on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Comment

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/wind pipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills as of October 8th and October 25th on this date.

591-1-1-.27 Posted Notices

Met

Comment

During the virtual walk through of the program, Consultant observed Emergency Preparedness plans and updating them on a regular basis, as well as observed posted plans on this date.

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1 Date of Hire: 06/01/2017	Met
Staff # 2 Date of Hire: 07/14/2017	Met
Staff # 3 Date of Hire: 06/04/2018	Met
Staff # 4 Date of Hire: 06/19/2017	Met
Staff # 5 Date of Hire: 06/01/2021	Met
Staff # 6 Date of Hire: 06/19/2017	Met
Staff # 7 Date of Hire: 06/14/2021	Met
Staff # 8	Met
Staff # 9 Date of Hire: 06/14/2017	Met
Staff # 10 Date of Hire: 07/01/2019	Met
Staff # 11 Date of Hire: 03/22/2021	Met
Staff # 12 Date of Hire: 09/01/2019	Met
Staff # 13 Date of Hire: 08/01/2018	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16 Date of Hire: 08/18/2021	Met
Staff # 17	Met

Date of Hire: 07/12/2021

Staff # 18 Met

Date of Hire: 08/01/2018

Staff # 19 Met

Date of Hire: 06/07/2021

Staff # 20 Met

Staff # 21 Met

Date of Hire: 06/01/2017

Staff # 22 Met

Date of Hire: 08/01/2017

Staff # 23 Met

Staff # 24 Met

Date of Hire: 06/28/2021

Staff # 25 Met

Staff # 26 Met

Date of Hire: 11/01/2018

Staff # 27 Met

Date of Hire: 09/21/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28 Met

Staff # 29 Met

Date of Hire: 09/15/2019

Staff # 30 Met

Date of Hire: 06/01/2017

Staff # 31 Met

Staff # 32 Met

Date of Hire: 08/01/2018

Staff # 33 Met

Staff # 34 Met

Date of Hire: 06/07/2021

Staff # 35

Met

Date of Hire: 06/01/2017

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete for all staff that are currently employed on this date.

Comment

Director provided five files for employees hired since last visit on March 4, 2021.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.

Comment

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.