



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 10/12/2022 **VisitType:** Incident Investigation/Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 12:45 PM

**CCLC-53765**

**Dogwood Hills Academy**

8039 Union Hill Rd. Canton, GA 30115 Cherokee County  
 (770) 345-3220 301942@kindercare.com

**Mailing Address**

3051 Parkbrooke Circle  
 Woodstock, GA 30115

**Regional Consultant**

Wakisha Newton

Phone: (404) 591-5813

Fax: (770) 359-5807

wakisha.newton@decal.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/12/2022	Incident Investigation Closure	Good Standing	
10/12/2022	Incident Investigation/Initial Licensing Study	Good Standing	
02/01/2022	POI Follow Up	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A. Left side 1st Left Sunflowers		0	0	C	15	C	NA	NA	
Main	B. Left side 2nd Left - Caterpillars	Infants	2	9	C	18	C	NA	NA	Floor Play
Main	C. Left side 2nd Right- Butterflies	One Year Olds	2	10	C	18	C	NA	NA	Free Play
Main	D. Left side 1st Right Turtles		0	0	C	20	C	NA	NA	
Main	E. Left side Straight - Fireflies	Two Year Olds	1	10	C	22	C	NA	NA	Free Play
Main	F. Right side 1st Right Bunnies I	Three Year Olds	2	16	C	20	C	NA	NA	Free Play
Main	G. Right side 2nd Right Honey Bees	PreK	2	18	C	22	C	NA	NA	Free Play
Main	H. Right side 1st Left - Frogs		0	0	C	23	C	NA	NA	
Main	I. Dragon Flies		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 179					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 63			Total Capacity @35 sq. ft.: 179			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A 6w-12m	11	C

Main	PG B 18m-35m	72	C
Main	PG C 3-10y	101	C

**Comments**

Permission to operate was granted on this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jessica Kay, Program Official

Date

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Wakisha Newton, Consultant

Date



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**Findings Report**

**Date:** 10/12/2022 **VisitType:** Incident Investigation/Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 12:45 PM

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The following information is associated with a Incident Investigation/Initial Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26(4) - Please monitor the bottom of the unraveling fence on the school-age playground.

**Correction Deadline: 10/12/2022**

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Technical Assistance**

**Comment**

Proper hand washing observed throughout the center.

**Technical Assistance**

591-1-1-.17(7) - Please ensure that the hot water is turned on for all classrooms to ensure children have access to warm water.

**Correction Deadline: 10/12/2022**

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed proper medication documentation and procedures.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Animals maintained clean and appropriately caged.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Please be mindful of voice tone in redirecting children.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Staff # 2 Met

Date of Hire: 08/22/2018

Staff # 3 Met

Date of Hire: 08/22/2018

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Date of Hire: 10/26/2021	
Staff # 15	Met
Date of Hire: 08/22/2018	
Staff # 16	Met
Date of Hire: 08/22/2018	
Staff # 17	Met

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.