



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/3/2022      **VisitType:** Licensing Study      **Arrival:** 9:45 AM      **Departure:** 12:30 PM

**CCLC-37229**

**Kid's Choice**

1516 Goodyear Avenue Brunswick, GA 31520 Glynn County  
 (912) 506-3286 kidschoice.program@gmail.com

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452  
 Fax: (478) 314-9443  
 jerica.davis@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/03/2022	Licensing Study	Support	
02/09/2022	Monitoring Visit	Good Standing	
09/14/2021	Licensing Study	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A(dramatic play)		0	0	C	4	C	NA	NA		
Main	B(Library)	Three Year Olds and Four Year Olds	2	8	C	10	C	NA	NA	Transitioning, Lunch, Story	
Main	C(Game)	One Year Olds	1	6	C	8	C	NA	NA	Lunch, Transitioning, Floor Play, TV	
Main	D(arts)		0	0	C	6	C	NA	NA		
Main	E(movie)	One Year Olds and Two Year Olds	1	7	C	6	NC	NA	NA	TV, Transitioning, Floor Play, Lunch	
Total Capacity @35 sq. ft.:			34			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			21			Total Capacity @35 sq. ft.:			34		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	24	C

**Comments**

An in-person Licensing Study was conducted on August 3, 2022. Information for the Virtual Administrative Review was left with the director. All Administrative Review documents must be uploaded to DECAL KOALA by August 10, 2022.

An administrative Review was completed on August 17, 2022. The visit report was completed and emailed to the director on this date.

Plan of Improvement: To Be Submitted

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Thewanna Austell, Program Official

Date

Jerica Davis, Consultant

Date



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**Findings Report**

**Date:** 8/3/2022      **VisitType:** Licensing Study      **Arrival:** 9:45 AM      **Departure:** 12:30 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

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**Correction Deadline: 2/9/2022**

**Corrected on 8/3/2022**

**.12(2) - This citation was observed to be corrected on this date. The shelf has been removed.**

**Finding**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that classroom E had two stacks of yellow chairs with four chairs in each stack stored accessible to children that posed a potential tip hazard. Additionally, a TV was located on a low shelf in the front right corner of classroom B that was not secured to prevent tipping, falling, or being pulled or pushed over as required.

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**Correction Deadline: 8/3/2022**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 5**

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities,.08(1)(a)-Special Care Procedures,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)(a)-Special Care Procedures,.08(1)-Doctor, Clinic, Phone Numbers

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)(a)-Special Care Procedures,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities,.08(1)(a)-Special Care Procedures,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that the following information was missing from the child records reviewed:

- Five out of five child records reviewed were missing whether the child had any known allergies, disabilities, or special accommodations.
- Five out of five child records reviewed were missing the child's physician information including the name and phone number.
- Four out of five child records reviewed were missing one or more parent's work address and phone number.
- One of five child records reviewed was missing the child's emergency contact information.

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**Correction Deadline: 8/3/2022**

**Finding**

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that the facility did not submit the daily attendance records for one week for the administrative review as required.

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**Correction Deadline: 8/3/2022**

<b>Facility</b>
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**591-1-1-.06 Bathrooms** **Met**

**Correction Deadline: 2/9/2022**

**Corrected on 8/3/2022**

**.06(6) - This citation was observed to be corrected on this date. Napkins were observed to be provided during hand washing.**

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**591-1-1-.19 License Capacity(CR)** **Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that classroom F had seven children present when the maximum licensed capacity is six children.

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**Correction Deadline: 8/3/2022**

**Recited on 8/3/2022**

**Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the flooring in the kitchen was not tight, smooth, washable, and cleanable when four floor tiles were missing, and one floor tile was loose and in need of repair.

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**Correction Deadline: 9/2/2022**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following potentially hazardous items were stored accessible to children:

- In classroom B, a bottle of antiseptic spray and a jar of Vaseline were stored on the train table accessible to the three and four-year-old children.
- In the hall bathroom, a toilet brush and plunger were stored accessible to children.
- In the hall bathroom, a small plastic trash can that had many cracks with sharp edges was stored accessible to children.

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**Correction Deadline: 8/3/2022**

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

Please ensure that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. Please inspect the playground equipment including the two picnic tables to ensure they are in proper working order or remove from the playground.

**Correction Deadline: 8/13/2022**

**Technical Assistance**

Please ensure that the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. Please inspect the playground for thorny vines and remove as needed.

**Correction Deadline: 8/3/2022**

	<b>Food Service</b>
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**Finding**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on observation that USDA guidelines were not met when milk was not served with the lunch meal. Additionally, a fruit was served with the lunch meal, but it did not include a vegetable as required.

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**Correction Deadline: 8/3/2022**

**Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation that several items in the refrigerator including a package of cookies, stick of butter, cheese sticks, and two bags of chips were not stored in the original container or package or an airtight container and properly labeled as required.

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**Correction Deadline: 8/3/2022**

**Health and Hygiene**

**Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that a four-year-old child in classroom B, and a one-year-old child in classroom C, and a two-year-old child in classroom E were all observed with a necklace around their necks posing a potential hazard.

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**Correction Deadline: 8/3/2022**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on a staff statement that the staff member in classroom E, which housed one-year-old and two-year-old children, changes the children on her lap and that no diaper changing surface that is smooth and nonporous for diapering was observed in the classroom as required.

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**Correction Deadline: 8/3/2022**

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**Corrected on 8/3/2022**

**.10(5) - This citation was observed to be corrected on this date. Appropriate supervision while diapering was observed.**

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**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Comment**

Please ensure lids remain on trash containing organic waste.

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**Finding**

591-1-1-.17(10) requires that if used potty chairs be emptied in a flush toilet after each use, cleaned with a disinfectant and stored in the bathroom. If a sink is used, the sink shall also be disinfected. It was determined based on observation that two green potty chairs were observed in the hall bathroom and the toilet bowls had dust and dirt present and were not kept clean and sanitized with a disinfectant as required.

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**Correction Deadline: 8/3/2022**

**Recited on 8/3/2022**

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**Correction Deadline: 2/9/2022**

**Corrected on 8/3/2022**

**.17(7) - This citation was observed to be corrected on this date. Appropriate hand washing was observed.**

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**Correction Deadline: 2/9/2022**

**Corrected on 8/3/2022**

**.17(8) - This citation was observed to be corrected on this date. Appropriate hand washing was observed.**

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

<b>Organization</b>
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**Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that the facility was using classroom E, a non-diapering classroom, to house one and two-year-old diapered children and did not submit an application for an amended licensed at least 30 days prior to the change as required.

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**Correction Deadline: 8/3/2022**

**Policies and Procedures**

**Finding**

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on observation that a written plan for handling emergencies was not submitted to be reviewed for the administrative review as required.

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**Correction Deadline: 8/8/2022**

**Technical Assistance**

Please ensure that the Center posts in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request.

**Correction Deadline: 8/3/2022**

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that the following was observed:

-Six out of eight children in classroom B were observed to be asleep on mats that were one inch thick and were not at least two inches thick as required. Additionally, six mats in use in the classroom were torn with exposed foam.

-Six out of six children in classroom C were observed to be asleep on mats that were one inch thick and were not at least two inches thick as required. Additionally, two mats in use in the classroom were torn with exposed foam.

-Seven out of seven children in classroom E were observed to be asleep on mats that were one inch thick and were not at least two inches thick as required. Additionally, two mats in use in the classroom were torn with exposed foam.

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**Correction Deadline: 8/10/2022**

**Recited on 8/3/2022**

**Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that mat coverings were stored in the cubbies with sheets and blankets touching and were not stored individually as required. Staff stated that the mat coverings are washed once a week on Fridays.

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**Correction Deadline: 8/3/2022**

**Recited on 8/3/2022**

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**Correction Deadline: 2/9/2022**

**Corrected on 8/3/2022**

**.30(1)(b)4 - This citation was observed to be corrected on this date. All children had a cover available for use.**

**Technical Assistance**

To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. Please ensure all children are placed head to toe in classroom C.

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**Correction Deadline: 8/3/2022**

**Staff Records**

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 6**

Staff # 1

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2 Not Met

Date of Hire: 08/05/2014

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met

Date of Hire: 11/01/2017

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 5 Not Met

Date of Hire: 08/25/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 6 Met

Date of Hire: 02/19/2020

Staff # 7 Not Met

Date of Hire: 02/25/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

**Staff Credentials Reviewed: 2**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff member # 1 and staff member # 4 did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site before employment as required.

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**Correction Deadline: 8/3/2022**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member # 1 and staff member # 4 did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care as required.

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**Correction Deadline: 8/3/2022**

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens. It was determined based on a review of records that the program did not submit copies for all center staff member's initial center orientation for the administrative review as required.

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**Correction Deadline: 8/4/2022**

**Finding**

591-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff member # 2, staff member # 3, staff member # 5, and staff member # 7 did not submit evidence of completing ten annual training hours for the 2021 calendar year for the administrative review as required.

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**Correction Deadline: 1/1/2023**

**Recited on 8/3/2022**

**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of records that the program did not submit a copy of the director's education credential for the Administrative Review as required.

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**Correction Deadline: 8/3/2022**

**Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that the center did not submit a copy of a qualifying education credential for staff member #3, staff member #5, and staff member #7 as required.

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**Correction Deadline: 9/5/2022**

**Recited on 8/3/2022**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 2/9/2022**

**Corrected on 8/3/2022**

**.32(4) - This citation was observed to be corrected on this date. Children ages two and younger were housed in a separate physical space as children two and older.**

**Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that a one-year-old was observed to run out of classroom C into the hallway unattended because the door was not closed, and the child safety gate was not in use to help ensure children are secured in a supervised area. Additionally, a staff member in classroom E stepped out of the classroom into the hallway briefly leaving 5 one-year-old and 2 two-year-old children in the classroom unattended.

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**Correction Deadline: 8/3/2022**

**Recited on 8/3/2022**