



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/2/2022      **VisitType:** Licensing Study      **Arrival:** 10:30 AM      **Departure:** 11:50 AM

**CCLC-49943**

**All About Children Learning Center**

1400 Buford Highway, Suite T-3 Sugar Hill, GA 30518 Gwinnett County  
 (678) 765-2783 aachildren@netscape.net

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

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**Mailing Address**

1400 Buford Highway Suite T3  
 Buford, GA 30518

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/02/2022	Licensing Study	Support	
04/08/2022	Monitoring Visit	Good Standing	
12/27/2021	LS POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R/ 3 yr and 4 yr	Three Year Olds and Four Year Olds	1	6	C	12	C	NA	NA	Outside
Main	B-2R/ 1's and 2's	Two Year Olds	1	10	C	12	C	NA	NA	Outside
Main	C-3R/6 wks to 12 mths	One Year Olds and Two Year Olds and Three Year Olds	1	5	C	10	C	NA	NA	Floor Play,Free Play
Main	D- 1L/ 5 and up	Six Year Olds and Over	1	5	C	13	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 47						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 47			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	27	C

**Comments**

The purpose of this visit was to complete a licensing study visit and to follow-up on the previous visit completed on April 8, 2022. An administrative review was completed on August 12, 2022.

Plan of Improvement: To Be Submitted 08/26/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Feyi Olujuyigbe, Program Official

Date

Margarita Collier, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 8/2/2022 VisitType: Licensing Study Arrival: 10:30 AM Departure: 11:50 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Please ensure staff members post and/or have available for review each classroom's current lesson plan for parents to review.

Correction Deadline: 8/2/2022

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that several foam blocks were observed to be torn and not in good repair located on the back-left side of the block center in classroom B-2R/ 1's and 2's.

Correction Deadline: 8/2/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Child # 1 Not Met  
"Missing/Incomplete Components"  
.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 2 Met

Child # 3 Not Met  
"Missing/Incomplete Components"  
.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing,.08(1)-Emergency Contact information Missing

Child # 4 Met

**591-1-1-.08 Children's Records**

**Not Met**

**Comment**

Parent agreements observed obtained/completed.

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**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that child #1 did not have documentation of the release to persons' addresses and child #3 did not have documentation of the release to persons' names and addresses. Child #1 and child #4 did not have documentation of the parents' work contact number and address and child #4 did not have documentation of the emergency contact persons' name and contact information.

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**Correction Deadline: 8/2/2022**

**Facility**

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

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**Correction Deadline: 4/8/2022**

**Corrected on 8/2/2022**

**The previous citation was observed to be corrected. The consultant observed all hazardous items and materials to be stored in a locked cabinet or on a high enough shelf that the tallest child could not reach.**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following items were in need of repair:

- Classroom A-1R/3yr-4yr - Peeling paint was observed on the back-right wall exposing sheet rock and accessible to the children receiving care.
- Classroom B-2R/1's and 2's - Peeling paint was observed on the back-right wall exposing sheet rock and accessible to the children receiving care.

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**Correction Deadline: 8/19/2022**

**Recited on 8/2/2022**

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**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the black fence covering was observed to be tearing exposing a four-inch gap in the fence rails creating a potential entrapment hazard.

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**Correction Deadline: 8/2/2022**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that a deflated bouncy house with an attached extension cord was observed on the back-left side of the playground area creating a potential tripping hazard.

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**Correction Deadline: 8/2/2022**

**Recited on 8/2/2022**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that exposed tree roots were observed on the back-left side of the playground adjacent to the brown canopy area creating a potential tripping hazard. Exposed foam was observed on the lower side of the entry playground door leading to classroom A-1R/ 3 yr and 4 yr and classroom B-2R/ 1's and 2's and accessible to the children receiving care.

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**Correction Deadline: 8/19/2022**

**Recited on 8/2/2022**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition**

**Technical Assistance**

**Comment**

Center menu meets USDA guidelines.

**Technical Assistance**

Please ensure that bottles are covered and fully labeled with child's full name.

**591-1-1-.18 Kitchen Operations**

**Not Met**

**Technical Assistance**

Discussed proper steps for dishwashing.

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**Finding**

591-1-1-.18(10) requires that garbage be stored in trash containers with lids that are emptied and cleaned as needed. Acceptable facilities, including water and detergent or steam, shall be provided and used for cleaning containers. Areas around outside containers shall be kept clean. It was determined based on observation that the trash can located on the front-right side of the kitchen did not contain a lid.

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**Correction Deadline: 8/2/2022**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.05 Animals**

**Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 10****Records with Missing/Incomplete Components: 5**

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Staff # 1

Not Met

Date of Hire: 09/20/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2

Met

Date of Hire: 03/25/2021

Staff # 3

Met

Date of Hire: 06/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Date of Hire: 05/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5

Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 6

Met

Date of Hire: 06/01/2021

Staff # 7

Not Met

Date of Hire: 05/20/2021

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 8

Met

**Records Reviewed: 10**

Date of Hire: 05/19/2022

**Records with Missing/Incomplete Components: 5**

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9

Not Met

Date of Hire: 04/12/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members, therapists, independent contractors, volunteers, and students-in-training that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired and/or seasonal staff members with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

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**Comment**

The director provided four files for four staff members hired since the previous visit was conducted on April 8, 2022. The consultant observed four of four staff members to have evidence of a satisfactory comprehensive determination letter on file.

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**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that the staff members did not submit a portability request via DECAL KOALA for staff member #10's satisfactory comprehensive determination letter. Per director, staff member #10 is a therapist. A review of staff member #10's satisfactory criminal record check determination letter revealed that the letter was issued as of June 7, 2022, and is portable.

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**Correction Deadline: 8/2/2022**

**591-1-1-.14 First Aid & CPR**

**Not Met**

**Comment**

The consultant observed the center to have a complete first aid kit.

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**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff member #9, date of hire April 12, 2022, did not complete the required first aid and CPR training within the first 90-days of their date of hire.

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**Correction Deadline: 9/1/2022**

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of records that staff member #5, date of hire September 4, 2018, and staff member #7, date of hire May 20, 2021, did not complete the required four clock hours of training in food nutrition.

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**Correction Deadline: 9/1/2022**

**Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff member #1, date of hire September 20, 2020, and staff member #5, date of hire September 4, 2018, did not complete the required 10 clock hours of annual training for the year 2021.

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**Correction Deadline: 9/1/2022**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Technical Assistance**

Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.

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**Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that staff members did not provide direct supervision and watchful oversight of a school-age child when the consultant observed the child to be left unsupervised in the first-front left office in the lobby area for an undetermined length of time. The director was observed to be outside of the first-front left office in the lobby area with the consultant during the visit.

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**Correction Deadline: 8/2/2022**