



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/20/2020 **VisitType:** Licensing Study

Arrival: 8:15 AM

Departure: 9:50 AM

CCLC-49068

Carrington Academy at Braselton

2417 Hancock Drive Braselton, GA 30519 Hall County
(470) 238-0800 Nicole.Wiggins@nlcinc.com

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

Joint with: Colleen Covey

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/20/2020	Licensing Study	Good Standing	
11/07/2019	Monitoring Visit	Good Standing	
04/02/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Room 1 - A - Infant	Infants	2	5	C	8	C	NA	NA	Feeding, Floor Play
Main	2L - Room 2 - B - Infant II		0	0	C	8	C	NA	NA	
Main	3L - Room 5 - E - Two's	Two Year Olds	1	8	C	20	C	NA	NA	Free Play
Main	3R - Room 9 - I - Preschool	Four Year Olds and Five Year Olds	1	8	C	28	C	NA	NA	Centers, Story
Main	4L - Room 6 - F - Older Two's		0	0	C	18	C	NA	NA	
Main	4R - Room 10 - J - Preschool		0	0	C	25	C	NA	NA	
Main	5L - Room 7 - G - Preschool	Three Year Olds and Four Year Olds	1	6	C	25	C	NA	NA	Story
Main	5R - Room 11 - K - School-Age		0	0	C	25	C	NA	NA	
Main	6L - Room 8 - H - Preschool		0	0	C	23	C	NA	NA	
Main	Back-Right - Room 4 - D - Toddler 1-2	One Year Olds	2	7	C	17	C	NA	NA	Snack
Main	Corner Back Right - Room 3 - C - Toddler 1		0	0	C	15	C	NA	NA	

Total Capacity @35 sq. ft.: 212

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 34

Total Capacity @35 sq. ft.: 212

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	1L - Playground A	38	C
Main	1R - Playground C	57	C
Main	Back - Playground B	50	C

Comments

An Administrative Review was conducted on May 20, 2020. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on June 30, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 29, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nicole Wiggins, Program Official

Date

Malissa Champion, Consultant

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Consultant discussed with provider to ensure to maintain records and update as needed as required by the department.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

591-1-1-.19 - Licensed capacity observed to be routinely met by center. Appropriate number of children observed in Family Child Care Learning Home this date. Consultant discussed with provider the licensing capacity and not to exceed the capacity of the original license.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10 - Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center. Hand washing and sanitizing requirements were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access**Technical Assistance****Technical Assistance**

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 5/20/2020

591-1-1-.27 Posted Notices**Technical Assistance****Technical Assistance**

591-1-1-.27 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/29/2019

Staff # 2 Date of Hire: 06/19/2018	Met
Staff # 3 Date of Hire: 08/08/2019	Met
Staff # 4 Date of Hire: 08/20/2018	Met
Staff # 5 Date of Hire: 08/02/2019	Met
Staff # 6	Met
Staff # 7 Date of Hire: 05/13/2019	Met
Staff # 8 Date of Hire: 04/24/2018	Met
Staff # 9 Date of Hire: 08/05/2019	Met
Staff # 10 Date of Hire: 11/26/2018	Met
Staff # 11 Date of Hire: 08/01/2019	Met
Staff # 12 Date of Hire: 08/05/2019	Met
Staff # 13 Date of Hire: 10/01/2017	Met
Staff # 14 Date of Hire: 03/19/2019	Met
Staff # 15 Date of Hire: 07/29/2019	Met
Staff # 16 Date of Hire: 05/21/2018	Met
Staff # 17	Met

Date of Hire: 08/05/2019

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit on November 7, 2019.

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Technical Assistance

Technical Assistance

591-1-1-.14 - CPR and First Aid requirements are met per current COVID-19 guidelines.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Technical Assistance

Comment

Staff observed to be compliant with applicable laws and regulations.

Technical Assistance

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 29, 2020.

Correction Deadline: 5/20/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.