



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

**(Cover Sheet)**

**Date:** 3/9/2023

**VisitType:** EX-Monitoring

**Arrival:** 11:00AM

**Departure:** 12:50PM

**EX-43137 EXMT-5209 EX-7 - Day camp  
YMCA Youth and Teen Development Center**

1765 Memorial Drive, Atlanta GA 30317 DeKalb  
County  
(404) 370-5698 davonnet@ymcaatlanta.org

**Mailing Address**

275 Eva Davis Way, GA 30317

**Regional Consultant**

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.al.ga.gov

Joint with: Chrissy Powell

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
3/9/2023	EX-Monitoring	Prevention	<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	<b>Dismissal (D)</b>
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			<b>Prevention Level 3 (P3)</b>	<b>Intermediate Level 3 (I3)</b>	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Aquatic Center		0	0	Y	Used by children ages 5 -15 (swim; ages access area at different times for safety purposes)
Game Zone		0	0	Y	Used by children ages 5 -15 (cafeteria usage, art, dance, games)
Gymnasium		0	0	Y	Used by children ages 5 -15 (ball play and movie watching)
Patio		0	0	Y	Used by children ages 5 -15 (outdoor eating and gathering space)
Room 1 Media Center		0	0	Y	Used by children ages 5 -15 (computers and video games)
Room 2 (Cyber Cafe)		0	0	Y	Used by children ages 5 -15 (art and movement)
Room 3 Lab (Maker Space)		0	0	Y	Used by children ages 5 -15 (science and building)

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

In-person CAPS monitoring visit conducted with Ms. Davonne Tillman, director, on March 9, 2023. The Program is currently operating within the parameters set forth by the approval conditions under Category 7. It was stated that children are present during school breaks and summer only. During the site visit on this date children were not present. The Program has been advised to complete all portability requests for criminal background checks not assigned to this site.

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-F Equipment & Toys(CS)**

**Met**

**Comment**

A variety of equipment and activities were observed throughout the Program.

**EX-HS-Q Swimming Pools & Water-related Activities(CS)**

**Met**

**Comment**

Discussed the usage of lifeguards. It was reported by the Program that three (3) certified lifeguards are present during pool access.

**Comment**

Pool not in use at this time, gates observed locked.

**Comment**

Swimming rules discussed.

**Exemptions**

**EX-HS-X Exemption Requirements**

**Not Met**

**Finding**

EX-HS-X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of records that the Program did not have evidence of a recent Fire Marshal inspection available for review during the visit.

**POI (Plan of Improvement)**

The Program will contact all appropriate municipalities to obtain adequate documentation of compliance. The Program will maintain these reports and/or documents for future inspections.

**Correction Deadline: 4/9/2023**

**Facility**

**EX-HS-L Physical Plant(CS)**

**Met**

**Comment**

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

Program appears clean and well maintained.

**EX-HS-.M Playgrounds(CS)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene****EX-HS-.U Diapering Areas & Practices(CS)****N/A****Comment**

No diapered children are enrolled.

**EX-HS-.H Hygiene****Met****Comment**

There were no children present on this date during the visit. Proper hand washing of children and staff was discussed with the director on this date.

**EX-HS-.I Medications(CS)****N/A****Comment**

Medication is not dispensed

**Policies and Procedures****EX-HS-.J Operational Policies & Procedures****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

**Comment**

Observed evidence of written drills conducted within the Program on this date.

**Comment**

Observed the Program's written emergency plan on this date.

**EX-HS-.T Required Reporting****Met****Comment**

There were no incidents or injuries that required reporting.

**Safety****EX-HS-.E Discipline(CS)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

**Comment**

Observed age-appropriate discipline policies on this date.

**EX-HS-.S Field Trips****N/A****Comment**

No field trips are offered

**Comment**

Program does not provide routine transportation.

**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements(CS)**

N/A

**Comment**

No infants are enrolled.

**Comment**

No safe sleep policies are necessary.

**Staff Records****Records Reviewed: 12****Records with Missing/Incomplete Components: 12**

Staff's Name [# 1]: Banner, Lateeyah Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 2]: Bradshaw, Paige Not Met

Date of Hire: 05/27/2022

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training,EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 3]: Brunson, Jamilah Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 4]: Cook, Bruce Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 5]: Gardner, Deuntay Not Met

Date of Hire: 05/27/2022

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 6]: Gibson, Angelica Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 7]: Holmes, Melia Not Met

Date of Hire: 11/14/2022

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 8]: Morris, Labron Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 9]: Poole, Angel Not Met"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 10]: Quince, Lori Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training,EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 11]: Ross, Eboni Not Met

Date of Hire: 08/29/2022

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 12]: Tillman, Davonne Not Met

Date of Hire: 08/03/2021

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

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**EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)****Met****Comment**

Criminal record checks were observed to be complete for 12 out of 12 staff members.

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**EX-HS-.W First Aid & CPR****Not Met****Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that 11 out of 12 staff members did not have evidence of CPR and first aid training.

**POI (Plan of Improvement)**

The Program will have the 11 out of 12 staff members complete CPR and first aid training. Copies of all certificates will be obtained and maintained on-site for future review by the Department.

**Correction Deadline: 4/8/2023**

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**EX-HS-.P Staff Training****Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that eight (8) out of 12 staff members were missing the completion of the Health and Safety orientation training.

**POI (Plan of Improvement)**

The Program will have the eight (8) out of 12 staff members complete the Health and Safety orientation training. All training certificates will be obtained and maintained on-site for future review by the Department.

**Correction Deadline: 4/8/2023**

**Finding**

EX-HS-P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that 12 out of 12 staff members did not have evidence of ten (10) additional hours of child related task focused training.

**POI (Plan of Improvement)**

The Program will have all staff members comply with the required ten (10) additional hours of child related task focused training. The Program will maintain copies of all annually completed training certificates from all staff members for future review by the Department.

**Correction Deadline: 4/8/2023**

<b>Staffing and Supervision</b>
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**EX-HS-O Staff:Child Ratios and Supervision(CS)**

**Met**

**Comment**

There were no children present on this date during the visit. Proper ratios and classroom capacities were discussed with the director on this date.