



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/21/2020 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:00 PM **Departure:** 1:00 PM

CCLC-3197

Blackshear Presbyterian Church

432 Main St Blackshear, GA 31516 Pierce County
(912) 449-0799 bpcc25@gmail.com

Regional Consultant

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Mailing Address

432 Main Street
Blackshear, GA 31516

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/21/2020	Complaint Investigation & Licensing Study	Good Standing	
11/19/2019	Licensing Study	Good Standing	
05/07/2019	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	One Year Olds	2	6	C	8	C	NA	NA	Free Play, Floor Play
Main	1st Right	Two Year Olds	1	9	C	12	C	NA	NA	Centers
Main	2nd Left	Infants and Two Year Olds	1	5	C	8	C	NA	NA	Centers, Floor Play, Free Play
Main	2nd Right	Three Year Olds	1	9	C	12	C	NA	NA	Centers
Main	E - Assembly Room		0	0	C	57	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 97						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 29			Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	5	C
Main	Playground - One	116	C

Comments

The Administrative Review was completed on 10-21-2020 and the virtual visit was completed on 11-10-2020. The center director stated medication is administered. No field trips are provided and no routine transportation is provided.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Pam Hitchner, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities throughout the center.

Correction Deadline: 10/21/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 11/19/2019

Corrected on 10/21/2020

.12(1) - The previous citation was observed to be corrected on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of random child files that one of five files was missing the father's information.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 10/30/2020

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.25(15) - The previous citation was observed to be corrected on this date.

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.25(3) - The previous citation was observed to be corrected on this date.

591-1-1-.25 Physical Plant-Structural/Mechanical

Met

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.25(21) - The previous citation was observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.26(6) - The previous citations were observed to be corrected on this date. The white springy horse has been painted. The orange, camouflage and green tricycle has been painted. Four of four wood benches has been sanded and stained. Two of two wood swing frames have been replaced.

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.26(8) - The previous citation was observed to be corrected on this date. The center has added additional mulch through out the playgrounds to meet requirements.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on review of medication logs that one child was to be administered medication on October 9, 2020 and October 12, 2020 after lunch and no specific time was provided for the medication to be administered.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 10/21/2020

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.20(4) - The previous citation was observed to be corrected.

Policies and Procedures

591-1-1-.22 Parental Access

Met

Correction Deadline: 11/19/2019

Corrected on 10/21/2020

.22 - The center is adhering to the Governors Executive Order.

591-1-1-.27 Posted Notices

Defer

Defer

591-1-1-.27- The previous citation will be deferred to the next visit.

POI (Plan of Improvement)

The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 11/29/2019

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.13(6) - The previous citation was observed to be corrected on this date. The center is adhering to the Governor's Executive Order and currently no field trips are held.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.36(4)(a) - The previous citation was observed to be corrected on this date. The center director provided a current vehicle inspection.

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.36(4)(f)2. - Currently no transportation is being provided.

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.36(7)(c)2. - Currently no transportation is being provided.

Correction Deadline: 11/29/2019

Corrected on 10/21/2020

.36(7)(d)2. - Currently no transportation is being provided.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 11/19/2019

Corrected on 10/21/2020

.30(1)(a)3 - The previous citation was observed to be corrected on this date.

Staff Records

Staff # 1	Not Met
Date of Hire: 10/08/2020	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 2	Not Met
Date of Hire: 09/15/2008	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 3	Not Met
Date of Hire: 09/01/2020	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 4	Met
Date of Hire: 08/29/2019	
Staff # 5	Met
Date of Hire: 04/19/2011	
Staff # 6	Met
Date of Hire: 04/05/2019	
Staff # 7	Not Met
Date of Hire: 11/11/2019	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 8	Not Met
Date of Hire: 08/18/2020	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 9	Not Met
Date of Hire: 08/16/2019	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 10	Met
Date of Hire: 11/04/2015	

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 3 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on observation that one of ten staff members had not completed orientation training as required.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 10/30/2020

Recited on 10/21/2020

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of all staff files one staff member hired November 4, 2019 did not complete the Health and Safety Orientation Training until October 17, 2020 when this training is required to be completed within 90 days of hire.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 11/20/2020

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of all staff files that one staff member hired November 14, 2019 completed 9 hours of annual training in 2019 where ten hours are required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 10/30/2020

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)3.(i) requires that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. It was determined that two lead teachers employed more than six months do not have possess the educational and qualifying child care experience required and have no proof on file that they have enrolled in a educational program. Additionally, three staff members hired within 90 days do not have the educational and qualifying child care experience required and have no proof on file that they have enrolled in a educational program.

POI (Plan of Improvement)

The Center will ensure that all teachers will comply with the educational and qualifying child care experience requirements.

Correction Deadline: 10/30/2020

Finding

591-1-1-.31(2)(b)3.(iii) requires the Center to maintain the lead teacher's professional development plan in the file and available for inspection by Department staff upon request. It was determined based on review of staff files that two staff members hired more than 6 months do not have a professional development plan on file. Additionally, three staff hired within 6 months do not have a professional development plan on file.

POI (Plan of Improvement)

The Center will maintain professional development plans in the staff file and make the plan available upon the Department's request.

Correction Deadline: 10/21/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.