



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 7/22/2021

VisitType: EX-Monitoring

Arrival: 9:00AM

Departure: 10:00AM

EX-48538 EXMT-14308 EX-7 - Day camp
Statesboro Family YMCA

409 Claiborne Avenue, Statesboro GA 30458
Bulloch County
(912) 225-1962
dorsey.baldwin@ymcaofcoastalga.org

Mailing Address

6400 Habersham Street, GA 31405

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.state.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding actions like Technical Assistance, Citation, and Dismissal.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Art Room, Five and Six, and Nine thru Twelve.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 17

Comments:

The purpose of the visit was to complete a CAPS MV virtually via zoom.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable via virtual visit.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Not Evaluated

Comment

Swimming activities provided off site.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.L Physical Plant (NCP)

Met

Comment

Monitor for any items that could be hazardous to children in care.

EX-HS-.M Playgrounds (CS)

Met

Comment

Observed fenced area but no playground equipment.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)

Met

Comment

Handwashing not observed. Observed access to soap, water and paper towels for use.

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)**Met****Comment**

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S**Met****Comment**

Discussed field trip permissions. Specialist emailed a sample form for potential use.

EX-HS-.E Discipline (CS)**Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)**Not Met****Finding**

EX-HS-.R(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Program. It was determined based on a review of two field trips taken this summer that accounting for loading and unloading was not met. On a field trip taken to Splash-N-Boro in July, thirteen children were not accounted for loading and unloading on the return trip to the center.

POI (Plan of Improvement)

The Program will ensure that staff account for the loading and unloading of children each and every time they enter and exit the vehicle.

Correction Deadline: 7/23/2021

Finding

EX-HS-.R(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Program, is loaded or unloaded at each school and when the vehicle returns to the Program; each time the vehicle departs from the Program, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Program; each time the vehicle leaves the Program, arrives at a field trip destination, leaves a field trip destination, and returns to the Program. It was determined based on a review of two field trips take in June and July 2021 that arrival and departure times were not met. During a field trip in June and July, there were no times indicated for when the program left the facility, arrived at the field trip destination, left the field trip destination and returned back to the program.

POI (Plan of Improvement)

The Program will ensure that staff document in full the arrival and departure time each vehicle departs a location.

Correction Deadline: 7/23/2021

Finding

EX-HS-R(7)(d) requires the vehicle be thoroughly checked first by a designated Staff person who was present on the vehicle during the trip and then by a second designated Staff person, who may or may not have been present on the vehicle during the trip. It was determined based on a review of two field trips taken in June and July that checking the vehicle at the end of each trip was not completed. On both field trips observed, staff checked the vehicle on one leg of the trip but not on the return to the program when there was indication of the two checks required taking place once during a field trip that should have had four checks total.

POI (Plan of Improvement)

The Program will ensure that staff complete the checks as required. Specialist emailed a copy of the field trip transportation form and sample to the program.

Correction Deadline: 7/23/2021

Sleeping & Resting Equipment

EX-HS-V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Date of Hire: 05/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 04/26/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Staff # 5	Met
Date of Hire: 02/29/2020	
Staff # 6	Met
Date of Hire: 05/03/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 05/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 05/13/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 04/13/2021	
Staff # 10	Met
Date of Hire: 06/15/2020	

EX-HS-D Criminal Records and Comprehensive Background Checks (CS)**Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-W First Aid & CPR (NCP)**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-P Staff Training (NCP)**Met****Comment**

Observed training for all staff members on this date. Ensure staff eligible to begin annual training start completing.

Staffing and Supervision

EX-HS-O Staff:Child Ratios and Supervision (CS)**Met****Comment**

Program observed to maintain appropriate staff: child ratios.