



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Helen Boothe, Program Official

Date

Rachael Brown, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/4/2022 **VisitType:** POI Follow Up **Arrival:** 11:05 AM **Departure:** 11:30 AM

FR-30072

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The following information is associated with a POI Follow Up:

Children's Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 3/17/2022

Corrected on 5/4/2022

.08(1) - Citation observed to be corrected on this date. Consultant observed enrollment records for nine of nine enrolled children on this date.

Facility

290-2-3-.13 Playgrounds(CR) Met

Correction Deadline: 3/27/2022

Corrected on 5/4/2022

.13(2)(c) - Citation observed to be corrected on this date. Consultant observed six inches of resilient surface beneath the swing set on this date. Consultant discussed maintaining resilient surface with material that does not contain large sticks or pieces of leaves.

Food Service

290-2-3-.10 Food Service & Nutrition Met

Correction Deadline: 3/17/2022

Corrected on 5/4/2022

.10(8) - Citation observed to be corrected on this date. Consultant observed a menu with age appropriate substitutions for children aged four and younger. Provider stated discontinuing use of string cheese for all children.

Licensure

290-2-3-.04 Application Requirements(CR) Met

Correction Deadline: 3/17/2022

Corrected on 5/4/2022

.04(1)(d) - Citation observed to be corrected on this date. Consultant observed six unrelated children for pay and three related children not for pay. Attendance records observed for the previous weeks show no more than six children for pay present at one time.

Staff Records

290-2-3-.07 First Aid & CPR Met

Correction Deadline: 4/16/2022

Corrected on 5/4/2022

.07(8) - Citation observed to be corrected on this date. Provider provided documentation to show a hands on CPR and first aid course was scheduled for all staff.

290-2-3-.07 Staff Training Not Met

Finding

290-2-3-.07(7) requires that the Provider, Employees and Provisional Employees with direct care responsibilities shall complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of record that health and safety orientation training for one helper was not submitted for review.

POI (Plan of Improvement)

The Provider will complete the required training and will ensure any Employees or Provisional Employees complete the training. The Provider will develop a plan to ensure that any new Staff hired complete the training as required.

Correction Deadline: 7/6/2022

Recited on 5/4/2022

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Correction Deadline: 3/27/2022

Corrected on 5/4/2022

.07(15) - Citation observed to be corrected on this date. Consultant observed six unrelated children for pay and three related children not for pay. A review of attendance records show no more than six children for pay were present at one time.

Correction Deadline: 3/17/2022

Corrected on 5/4/2022

.07(16) - Citation observed to be corrected on this date. Consultant observed six unrelated children for pay and three related children not for pay. A review of attendance records reveal no more than nine children present at one time.