



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Robin Marzet, Program Official

Date

April Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/1/2021 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 10:30 AM

FR-9900108782

Marzet, Robin K

142 KINGSWOOD DRIVE Ellenwood, GA 30294 Henry County
(678) 682-3361 chippydo@yahoo.com

Mailing Address

142 KINGSWOOD DRIVE
ELLENWOOD, GA 30294

Regional Consultant

April Brown

Phone: (770) 357-5101
Fax: (770) 357-5102
april.brown@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Equipment and furniture observed to be properly secured, as applicable on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position with the provider on this date. Currently the provider was not caring for infants. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities per the provider. A Virtual Visit was conducted due to the COVID-19 pandemic.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 2

Met

290-2-3-.08 Children's Records**Not Met****Comment**

Records were observed to be complete and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records one out of two children enrolled did not have up to date immunization records or a signed affidavit against such immunizations on file as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 10/15/2021

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Home observed to have completed emergency drills as required on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Operable smoke detector(s) were observed as required in the home on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Food Service

290-2-3-.10 Food Service & Nutrition**Not Met****Finding**

290-2-3-.10(8) requires that food be served according to manufacturer's instructions and recommendations. Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut or mashed and is appropriate for each child's age and individual eating, chewing and swallowing ability. It was determined based on a review of records and provider children under four-years-old were served raw carrots which were restricted by the Department. A Virtual Visit was conducted due to the COVID-19 pandemic.

POI (Plan of Improvement)

The Home will train Staff and monitor food served and accessible to children to ensure that the food does not present a choking hazard.

Correction Deadline: 10/1/2021

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Hand washing requirements were discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing and sanitizing requirements for diapering were discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Medications(CR) **N/A**

Comment

Per the provider no medication was currently dispensed at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children observed in Family Child Care Learning Home on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Policies and Procedures

290-2-3-.14 Required Reporting **Technical Assistance**

Technical Assistance

Consultant discussed with the provider to report to the Department within twenty-four (24) hours or the next work day: any death of a Child while in the care of the Home; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a Child while in the care of the Home; any situation when a Child in care becomes missing, such as but not limited to, a Child who is left on a vehicle, a Child who leaves the Home, playground, or property, or a Child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the Home's operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open). A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 10/1/2021

Safety and Discipline

290-2-3-.11 Animals **N/A**

Comment

The Family Child Care Learning Home does not keep animals on premises per the provider at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 First Aid Kit **Met**

Comment

Please replace/add missing/expired item(s) in first aid kit(s) as needed. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Transportation(CR) **N/A**

Comment

The provider does not provide routine transportation at this time per the provider. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit which was completed on May 27, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Criminal records checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 First Aid & CPR **Met**

Comment

Evidence observed that the provider was certified in First Aid and CPR with an expiration date of April 2023. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

The provider was observed to be compliant with applicable laws and regulations on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 Staff Training **Met**

Comment

Annual training requirements and documentation was observed for 2020 on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. A Virtual Visit was conducted due to the COVID-19 pandemic.

