



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/29/2022 **VisitType:** Licensing Study

Arrival: 9:50 AM

Departure: 1:40 PM

CCLC-52680

Horizon Christian Learning Academy

210 East Poplar Street Griffin, GA 30224 Spalding County
 (678) 572-4910 mrszbenton@att.net

Regional Consultant

April Brown

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/29/2022	Licensing Study	Good Standing	
06/07/2022	Complaint Closure	Good Standing	
06/07/2022	Complaint Investigation Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	F (106)-	6-18 yrs	0	0	C	35	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			35		Total Capacity @25 sq. ft.: 0					
Main	A (105)	6 wks- 18 mths	2	5	C	13	C	NA	NA	Nap
Main	B (104)-	4-5 yrs	1	9	C	23	C	NA	NA	Outside
Main	C (103) -	3yrs	2	10	C	13	C	NA	NA	Outside
Main	D (102)	2 yr	1	7	C	9	C	NA	NA	Free Play
Main	E (101)	1yr	1	8	C	10	C	NA	NA	Free Play
Total Capacity @35 sq. ft.:			68		Total Capacity @25 sq. ft.: 0					
Total # Children this Date:			39		Total Capacity @25 sq. ft.: 0					
Total Capacity @35 sq. ft.:			103		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 4 yrs- 18 yrs	35	C
Main	Playground B - 3 yrs	22	C
Main	Playground C - 6wks- 2 yrs	20	C

Comments

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Dr. Zina Benton, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 9/29/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed replacing torn colorful blocks in Classroom D and the procedures of daily disinfecting with the director on this date.

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained and completed on this date.

Comment

Records were observed to be complete and well organized on this date.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/7/2022

Corrected on 9/29/2022

Correction of citation in that the hazards identified were removed from the classrooms and stored properly. Consultant discussed with the director to ensure walmart bags were not accessible to children in care.

Correction Deadline: 3/21/2022

Corrected on 9/29/2022

Correction of citation in that the identified items were repaired. Consultant discussed with the director to ensure the handle areas at the end of the wood railings leading to the playgrounds are covered.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 3/17/2022

Corrected on 9/29/2022

Correction of citation in that the wooden structure and playground equipment was replaced.

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Comment

Center menu meets USDA guidelines on this date.

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records seven infants enrolled did not have an updated, signed infant feeding plan that provided instructions for the introduction of solid foods as required.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 10/3/2022

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment

The center currently does not dispense or administer medication on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed to have completed emergency drills on this date.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements with the director on this date.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection observed on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicles with tag numbers ending in K3693 and P8553 were completed on June 29, 2022.

Comment

Complete documentation of transportation observed from September 19, 2022 through September 28, 2022.

Comment

The vehicles had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Comment

Discussed SIDS and infant sleeping position with the director and infant staff members on this date.

Technical Assistance

Please ensure mats are of sound construction and are in good repair, washable, covered with a waterproof material and at least two inches (2") thick as required.

Correction Deadline: 9/29/2022

Staff Records

Records Reviewed: 8 **Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/08/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 01/30/2017	
Staff # 3	Met
Date of Hire: 09/28/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 10/19/2020	
Staff # 5	Met
Date of Hire: 09/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 12/02/2021	
Staff # 7	Met
Date of Hire: 01/30/2017	
Staff # 8	Met
Date of Hire: 08/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete on this date.

Comment

Director provided four file(s) for employees hired since the last visit which was completed on June 7, 2022.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required annual staff training for 2022.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.