



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/1/2021 **VisitType:** Licensing Study **Arrival:** 2:00 PM **Departure:** 6:15 PM

CCLC-50461

Cedars Preschool at Locust Grove

1217 Leguin Mill Rd Locust Grove, GA 30248 Henry County
 (770) 320-8220 jflores@cedarspreschool.com

Regional Consultant

April Brown

Phone: (770) 357-5101

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april.brown@decal.ga.gov

Mailing Address

1217 Leguin Mill Road
 Locust Grove, GA 30248

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/01/2021	Licensing Study	Good Standing	
05/25/2021	Monitoring Visit	Good Standing	
10/19/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R-6wks-12 mths	Infants and One Year Olds	2	10	C	14	C	NA	NA	Floor Play
Main	B/2R- 1's	One Year Olds	4	20	C	20	C	NA	NA	Floor Play
Main	C/3R- 3's	Two Year Olds	2	12	C	17	C	NA	NA	Art
Main	D/4R- 3's	Two Year Olds and Three Year Olds	1	10	C	17	C	NA	NA	Free Play
Main	E/Middle - After School		0	0	C	53	C	NA	NA	
Main	F/1L- 2's	Two Year Olds	3	16	C	22	C	NA	NA	Circle Time
Main	G/2L - GA Pre-K	GA PreK	2	21	C	20	NC	NA	NA	Circle Time
Main	H/3L - GA Pre-K	GA PreK	2	21	C	20	NC	NA	NA	Circle Time
Main	I - 3's	Three Year Olds and Four Year Olds	2	24	C	28	C	NA	NA	Music
Main	J - 4's	Four Year Olds	2	25	C	28	C	NA	NA	Circle Time
		Total Capacity @35 sq. ft.: 250			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Heath Department Limitations			
Total # Children this Date: 159		Total Capacity @35 sq. ft.: 250			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/FL- 2's	17	C
Main	Playground B/BL- 3 and up	69	C
Main	Playground C/RR- 3 and up	96	C

Main	Playground D/FR-6wks- 2's	12	C
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Comments

An Administrative Review was conducted on December 1, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 2, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 12/01/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Flores, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 12/1/2021 **VisitType:** Licensing Study

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Departure: 6:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained and completed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Records were observed to be complete and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playgrounds observed to be clean and in good repair on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines on this date. Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. A Virtual Visit was conducted due to the COVID-19 pandemic.

Technical Assistance

Please ensure that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 12/1/2021

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed to have completed emergency drills as required for 2021 on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicle with tag number ending in P0004 was completed on January 12, 2021. Vehicle with tag number ending in P0005 was completed on January 4, 2021. Vehicle with tag number ending in P0006 was completed on January 14, 2021. Vehicle with tag number ending in UZ228 was completed on July 22, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Complete documentation of routine school transportation was observed from November 8, 2021 through November 19, 2021 on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staff Records**Records Reviewed: 43****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/09/2019	
 Staff # 2	 Met
Date of Hire: 08/16/2021	
 Staff # 3	 Met
Date of Hire: 03/03/2019	
 Staff # 4	 Met
Date of Hire: 12/09/2020	
 Staff # 5	 Met
Date of Hire: 06/25/2021	
 Staff # 6	 Met
Date of Hire: 12/04/2018	
 Staff # 7	 Met
Date of Hire: 08/27/2009	
 Staff # 8	 Met
Date of Hire: 08/16/2018	
 Staff # 9	 Met
Date of Hire: 05/20/2020	
 Staff # 10	 Met
Date of Hire: 01/04/2019	
 Staff # 11	 Met
Date of Hire: 03/05/2010	
 Staff # 12	 Met
Date of Hire: 03/10/2021	
 Staff # 13	 Met
Date of Hire: 10/11/2021	

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14	Met
Date of Hire: 07/27/2015	
Staff # 15	Met
Date of Hire: 03/22/2021	
Staff # 16	Met
Date of Hire: 09/02/2021	
Staff # 17	Met
Date of Hire: 04/08/2019	
Staff # 18	Met
Date of Hire: 10/11/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Date of Hire: 08/04/2021	
Staff # 20	Met
Date of Hire: 09/13/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 08/18/2020	
Staff # 22	Met
Date of Hire: 11/22/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23	Met
Date of Hire: 07/19/2017	
Staff # 24	Met
Date of Hire: 12/04/2020	
Staff # 25	Met
Date of Hire: 09/09/2020	
Staff # 26	Met
Date of Hire: 09/20/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27	Met
Date of Hire: 08/09/2021	
Staff # 28	Met

Date of Hire: 07/10/2020

Staff # 29 Met

Date of Hire: 07/15/2020

Staff # 30 Met

Date of Hire: 06/18/2021

Staff # 31 Met

Date of Hire: 09/27/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 32 Met

Date of Hire: 02/14/2021

Staff # 33 Met

Date of Hire: 03/08/2010

Staff # 34 Met

Date of Hire: 12/28/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 35 Met

Date of Hire: 12/01/2014

Staff # 36 Met

Date of Hire: 08/30/2021

Staff # 37 Met

Date of Hire: 11/18/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 38 Met

Date of Hire: 11/22/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 39 Met

Date of Hire: 11/04/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 40 Met

Date of Hire: 11/08/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 41 Met

Date of Hire: 01/09/2020

Staff # 42 Met

Records Reviewed: 43

Records with Missing/Incomplete Components: 0

Date of Hire: 05/02/2019

Staff # 43

Met

Date of Hire: 10/11/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Director provided 19 files for employees hired since the last visit which was completed on May 25, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required annual staff training for 2020 on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

The director and cook completed the four hour nutrition training as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 12/31/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. A Virtual Visit was conducted due to the COVID-19 pandemic.