



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/9/2021 **VisitType:** Monitoring Visit

**Arrival:** 3:30 PM

**Departure:** 5:30 PM

**CCLC-35655**

**Tender Years Learning Center #9**

1605 Highway 42 North McDonough, GA 30253 Henry County  
(770) 954-1680 tylc9@tylcorp.com

**Regional Consultant**

April Brown

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april.brown@decal.ga.gov

**Mailing Address**

3440 Oakcliff Road Suite# 112  
ATLANTA, GA 30340

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/09/2021	Monitoring Visit	Good Standing	
03/08/2021	Licensing Study	Good Standing	
11/30/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1st Left		0	0	C	15	C	NA	NA	Not In Use
Main	Room B - 2nd Left		0	0	C	26	C	NA	NA	Not In Use
Main	Room C - 3rd Left	One Year Olds	1	4	C	13	C	NA	NA	Art
Main	Room D - 1st Right		0	0	C	25	C	NA	NA	Not In Use
Main	Room E - Middle-School Age Room		0	0	C	22	C	NA	NA	Not In Use
Main	Room F - Middle Rear	Four Year Olds	1	13	C	15	C	NA	NA	Art
Main	Room G - Right Rear Corner		0	0	C	22	C	NA	NA	Not In Use
Main	Room H - 2nd Right		0	0	C	19	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 157						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 17						Total Capacity @35 sq. ft.: 157				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Far Right	29	C
Main	Front Left - Toddler Playground	37	C
Main	Middle - Front to Back	87	C
Main	Rear Left - Next to Pool	117	C

### Comments

An Administrative Review was conducted on November 9, 2021. Core rules and background checks were all reviewed. A virtual inspection was conducted on November 9, 2021 with the new director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 11/09/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Clarissa Goggins, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

**Date:** 11/9/2021    **VisitType:** Monitoring Visit    **Arrival:** 3:30 PM    **Departure:** 5:30 PM

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playgrounds observed to be clean and in good repair on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. A Virtual Visit was conducted due to the COVID-19 pandemic.

#### Comment

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child. A Virtual Visit was conducted due to the COVID-19 pandemic.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Hand washing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Hand washing requirements were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

The center currently does not dispense or administer medication at this time per the director. A Virtual Visit was conducted due to the COVID-19 pandemic.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and redirection observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

### 591-1-1-.36 Transportation(CR)

Not Met

#### Comment

A current and completed inspection was observed for vehicles used in transporting children on this date. Vehicles with tag numbers ending in F8810 and F8811 were completed on March 10, 2021. The director also reported all repairs to both vehicles were corrected. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records the first check of the vehicle was not conducted immediately upon unloading the last child after routine morning transportation from Wesley Lakes Elementary School back to the center from October 26, 2021 through October 29, 2021.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 11/9/2021**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records the second check of the vehicle was not conducted immediately upon unloading the last child after routine afternoon transportation from Wesley Lakes Elementary School back to the center from October 18, 2021 through October 22, 2021. Additionally, the second check was not conducted immediately upon unloading the last child after routine morning transportation from Wesley Lakes Elementary School back to the center from October 26, 2021 through October 29, 2021.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 11/9/2021**

**Finding**

591-1-1-.36(8) restricts a child's travel time to forty-five minutes on each trip between the Center and destination unless accompanied by the Parent and excluding field trips. It was determined based on a review of records travel time exceeded forty-five minutes during routine afternoon transportation from Flippen Elementary School to the center on October 25, 2021 and October 27, 2021.

**POI (Plan of Improvement)**

The center will ensure that the travel time is no more than forty-five minutes on each trip.

**Correction Deadline: 11/9/2021**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Discussed SIDS and infant sleeping position with the director; however, there were no infants enrolled on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Staff Records**

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 01/12/2021	
Staff # 3	Met
Date of Hire: 10/27/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 08/10/2015	
Staff # 5	Met
Date of Hire: 11/21/2019	
Staff # 6	Met
Date of Hire: 07/21/2017	

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Director provided two files for employees hired since the last visit which was completed on March 8, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. A Virtual Visit was conducted due to the COVID-19 pandemic.