





Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Danielle Brooks, Program Official

Date

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Jennifer Salies, Consultant

Date

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Margaret Pringle, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 6/10/2020 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 2:35 PM

**FR-52743**

**Brooks, Danielle N.**

4284 Village Green Circle West Conyers, GA 30013 Rockdale County  
(678) 230-0485 littleprodigiesll@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Margaret Pringle

Phone: (404) 985-6259

Fax: (678) 913-0625

margaret.pringle@decal.ga.gov

Joint with: Jennifer Salies

The following information is associated with a Initial Licensing Study:

### Activities and Equipment

#### 290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

**Comment**

Discussed adding equipment and toys to enhance variety for the infants such as rattlers and soft books. Also recommended additional science toys such as stuff animals ,magnets, scissors and sponges for paint added to the art center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**Technical Assistance**

290-2-3-.12(8) - Please ensure there be table space available for each child to sit at without assistance and an appropriately sized chair or bench available for the young toddlers.

**Correction Deadline: 6/10/2020**

#### 290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

**Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

**Comment**

Discussed SIDS and infant sleeping position. Two (2) of two (2) pack 'n plays present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they stated safe for sleep.

#### 290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

**Comment**

Home does not provide swimming activities.

### Facility

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Technical Assistance****Technical Assistance**

290-2-3-.13(1) -Please ensure the Home be clean and free from hazards. Provider will ensure a safety latch is added to the washer and dryer door to prevent the children from having access as they exit the house to the playground. The provider added tape across the doors during the visit.

**Correction Deadline: 6/10/2020**

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**290-2-3-.13 Playgrounds(CR)****Met****Comment**

The outside area appears clean and well maintained. Playground does not contain climbing equipment/swings. The program will be utilizing portable equipment, such balls, riding cars and will have planned activities for the children to participate in.

**Comment**

Home does not provide swimming activities.

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**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

The provider stated appropriate diapering procedures.

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**290-2-3-.11 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures. Provider will use agency forms.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Application requirements reviewed with the Provider on this date. Department of Planning & Development and Rockdale Environmental Health approved six (6) children, one adult, with the hours of operation from 5:00 a.m. to 7:00 pm Monday thru Friday.

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Currently there are no children enrolled in the program. Proper discipline of children was discussed with the provider on this date and prior to the visit.

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**290-2-3-.11 First Aid Kit****Met****Comment**

Complete first aid kit observed in the Family Child Care Learning Home

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

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<b>Staff Records</b>
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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Currently there are no children enrolled in the program. Ratios of children was discussed with the provider on this date.

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Currently there are no children enrolled in the program. Proper supervision of children, including being prompt to children's needs was discussed with the provider on this date.