





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Jane Benson, Program Official

Date

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Angela Byrd, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 6/24/2020 VisitType: Initial Licensing Study Arrival: 10:00 AM Departure: 1:00 PM

FR-52709

Benson, Jane D.

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

On this date, consultant observed equipment, furniture and toys throughout the home, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 6/24/2020

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently there are no children enrolled in the program. Safe sleep discussed with provider with this date on prior to the visit.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the provider stated that the program will not participate in swimming activities. Consultant discussed swimming requirements with provider, prior to the visit and on this date. Consultant also stated to provider that prior to participating in swimming activities, in water two (2) feet in depth or greater, the home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review swimming rules.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

This was a VIRTUAL visit. No hazards observed accessible to children on this date.

Comment

Provider stated there are no firearms in the home.

Correction Deadline: 6/24/2020

**Technical Assistance**

On this date, consultant observed a fire extinguisher the size of 1 A 10 B C. Please ensure to add a fire extinguisher the size of 2 A 10 B C.

**Correction Deadline: 7/4/2020**

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

**Comment**

Provider stated that there are no flammable liquids such as gasoline or kerosene stored in the home.

**Correction Deadline: 6/24/2020**

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)****Met****Comment**

This was a VIRTUAL visit. The outside area appears clean and well maintained on this date.

**Health and Hygiene****290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Currently there are no children enrolled in the program. Proper diapering procedures discussed with the provider on this date and prior to the visit.

**290-2-3-.11 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures on this date and prior to the visit.

**Licensure****290-2-3-.04 Application Requirements(CR)****Met****Comment**

Application requirements reviewed with the provider on this date. Provider will care for only six (6) occupants.

**Safety and Discipline****290-2-3-.11 Discipline(CR)****Met****Comment**

There were no children enrolled on this date. Consultant observed the center's discipline policy and discussed regulations regarding proper discipline with the provider, prior to the visit and on this date.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider stated that the home will not provide routine transportation and field trips at this time. Consultant discussed with provider, all requirements needed in order to transport and conduct field trips with children, prior to the visit and on this date. Consultant also stated to provider that prior to providing transportation and/or field trips, the home is required to maintain current documentation of CPR and First - Aid Training, complete two (2) clock hours of transportation training, regarding the provider and any home - helper staff participating in any aspect of transportation, ensure all transportation/field trip checklists/forms and vehicle requirements are met, and contact the assigned Bright from the Start: Regional Consultant, to discuss and review all transportation and field trip requirements.

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<b>Staff Records</b>
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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

On this date, Consultant observed a Satisfactory Gelmato COGENT Criminal Records Check Determination letter, regarding two (2) residents of the home. Consultant also discussed all Gelmato COGENT Criminal Records Check requirements with the provider, prior to the visit and on this date.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Currently there are no children enrolled in the program. Proper staff child ratios discussed with the provider on this date and prior to the visit.

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Currently there are no children enrolled in the program. Proper supervision discussed with the provider on this date and prior to the visit.