



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Angela Odom, Program Official

Date

Neli Todorova, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/27/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 12:30 PM

FR-51727

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

On this date, Consultant observed three of three Play yards, used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Provider, prior to the visit and on this date. Further, Consultant observed the correct number of cots and discussed cot and mat disinfecting requirements with Provider on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Provider stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with the Provider, prior to the visit and on this date. Consultant also stated to the Provider that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Comment

There is no pool on the property

Children's Records

290-2-3-.08 Parental Authorization(CR)

Technical Assistance

Technical Assistance

Please ensure that the enrollment forms are completed in their entirety.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

No hazards observed accessible to children on this date.

Comment

The provider reported no firearms at the home.

Technical Assistance

290-2-3-.11(2)(h) - Please ensure that the batteries in the smoke detectors are checked regularly and replaced as needed.

Correction Deadline: 10/7/2019**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Not Met****Technical Assistance**

290-2-3-.13(2)(a) - Please ensure that the acorns are removed from the playground on the regular basis and the few tree roots are painted in bright colors. Consultant also discussed with the provider that acorns and oak leaves are on the list of poisonous plants in Georgia.

Correction Deadline: 10/7/2019**Finding**

290-2-3-.13(2)(c) requires that climbing and swinging equipment that are not portable have a resilient surface beneath the equipment and the fall zone from such equipment, which is adequately maintained by the Home to assure continuing resiliency. It was determined based on observation that the swing bench had two inches of resilient surface when at least six inches are required.

POI (Plan of Improvement)

The provider will remove the swing from the playground.

Correction Deadline: 10/7/2019**Comment**

There is no pool on the property

Food Service

290-2-3-.10 Food Service & Nutrition**Met**

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Comment

There were no children enrolled on this date. Consultant discussed Diapering requirements with the Provider, prior to the visit and on this date. Additionally, Consultant observed proper diapering facilities; non - porous surface and sink with warm running water

290-2-3-.11 Medications(CR) Met

Comment

No children were enrolled in the program on this date. Consultant observed Department - approved medication authorization forms that the Home will use as required.

Licensure

290-2-3-.04 Application Requirements(CR) Met

Comment

Application requirements reviewed with the Provider on this date. Per Zoning the capacity of the home is limited to 10 children. The Septic Tank limits the home to nine (9).

Safety and Discipline

290-2-3-.11 Animals Met

Comment

Animals maintained clean and appropriately caged.

Comment

Appropriate vaccination records were available on this date for one cat.

290-2-3-.11 Discipline(CR) Met

Comment

There were no children enrolled on this date. Consultant observed the Home discipline policy and discussed regulations regarding proper discipline with the Provider, prior to the visit and on this date.

290-2-3-.11 First Aid Kit**Met****Comment**

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)**Met****Comment**

No children were present on this date. The Provider stated that the program will not provide Transportation and/or Field Trips, upon enrollment of children. Prior to the visit and on this date, Consultant discussed all Transportation and Field Trip requirements with the Provider, regarding two (2) hour Transportation Training, CPR - First - Aid, proper Transportation/Field Trip documentation, vehicle and safety restraint requirements, regulations regarding walking field trips, checklists, name tags and parental permission forms. The Provider is required to contact the assigned Consultant prior to providing Transportation and/or Field Trips.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Comprehensive Criminal records checks were observed to be complete for the provider and three residents and staff. The Provider also stated that no other persons, age 17 - years or older, will reside, work or be present in the Home, when children are present for care before obtaining the comprehensive background check clearance letter required by the Department.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Consultant also discussed with the Provider that all newly hired Staff (Helpers), are required to complete Health and Safety Orientation and CPR - First - Aid Training within 90 days of hire and maintain/keep current as needed, and that the Provider and Helper are required to complete 10 - hours training annually.

Comment

Staff observed to be compliant with applicable laws and regulations.

Comment

The provider has submitted a variance for the education credential. The provider has six (6) months from today's date to enroll in an approved program of study. The provider will also create their written Professional Learning Plan within six (6) months from today's date. The plan will be reviewed by a consultant at their next visit.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

There were no children present on this date. Consultant discussed proper Staff: child ratios with the Provider, prior to the visit and on this date. The provider will ensure that an assistant, who must be at least sixteen (16) years of age, be present to assist with supervision whenever more than three (3) children under the age of twelve (12) months are present, more than six (6) children under the age of three (3) years are present or more than eight (8) children under the age of five (5) years are present.

290-2-3-.07 Supervision(CR)**Met****Comment**

A supervision plan for safe route to the playground was developed on this date.

Comment

There were no children present on this date. Consultant discussed proper supervision and watchful oversight, with the Provider, prior to the visit and on this date.